



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

July 7, 2016

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

Re: Erie County Medical Examiner's Office Laboratory Renovations – Phase 4

Dear Honorable Members:

This resolution is requesting authorization for the County Executive to enter into an Agreement Amendment or Contract with the Architectural/Engineering firm of Trautman Associates for the Erie County Toxicology Laboratory and Morgue upgrades project.

The Erie County Toxicology Laboratory and Morgue have not been updated to current standards. Renovations are needed to prevent loss of certification. This amendment/contract will initiate Phase 4 of the multi-phased laboratory renovations.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", is written over a faint, larger version of the same signature.

Mark C. Poloncarz, Esq.
Erie County Executive

cc: John C. Loffredo, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie County Medical Examiner's Office Laboratory Renovations – Phase 4
Date: July 7, 2016

SUMMARY

The Erie County Medical Examiner's Office was constructed in the late 1960's and has not been updated to current standards. Currently, Phase 3 of the Toxicology lab/Morgue renovations was completed in March 2016. Phase 4 is the next phase of the long range multi-phased project.

FISCAL IMPLICATIONS

Funds are currently available from the approved, as amended Capital Budget, SAP Account A.16024–2016- Renovation to Toxicology Laboratory & Medical Examiners Facility, Fund 410, Business Area 122.

REASONS FOR RECOMMENDATION

The Medical Examiner's Laboratory has not been upgraded to current standards. This amendment or contract will initiate Phase 4 of the multi-phased renovations. Loss of certification will be eminent without the necessary renovations.

BACKGROUND INFORMATION

The Medical Examiner's Office & Laboratory has not been upgraded for 40 years. Phase 1, 2 & 3 are complete. Phase 4 will continue the multi-phased project.

CONSEQUENCES OF NEGATIVE ACTION

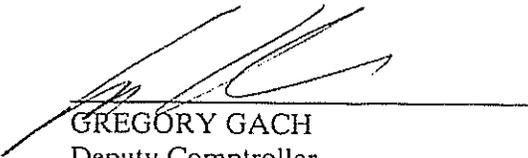
The building will continue to deteriorate and laboratory accreditation could be at risk.

STEPS FOLLOWING APPROVAL

The County Executive shall enter into an agreement or contract with the A/E firm of Trautman Associates for Phase 4 upgrades to the facility.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

JPZ/dab

File Copy (dpw.medical examiners lab.6.16)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

Re: Erie County Medical Examiner's Office Laboratory Renovations – Phase 4

WHEREAS, this Honorable Body has previously authorized the County Executive to enter in a General Architectural/Engineering services agreement with the firm of Trautman Associates for providing professional services on Erie County projects; and

WHEREAS, the County Executive is requesting authorization to enter into an Agreement Amendment or Contract with the firm of Trautman Associates for providing professional A/E Services for the Erie County Medical Examiner's Office Laboratory - Phase 4 upgrades project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment or Contract with the firm of Trautman Associates for providing Architectural/Engineering services for the Erie County Medical Examiner's Office Laboratory-Phase 4 upgrade project, for an amount not to exceed \$200,000 including design contingency and reimbursables; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project A.16024-2016-Renovation to Toxicology Laboratory & Medical Examiners Facility, Fund 410, Business Area 122 for an amount not to exceed \$200,000; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: STEFAN I. MYCHAJLIW, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

- | | |
|-----------------------|---|
| 1. CONTRACTOR'S NAME | <u>Trautman Associates
Construction Contingency</u> |
| 2. AMOUNT OF CONTRACT | <u>\$200,000.</u> |
| 3. PROJECT NUMBER | <u>A.16024-2016 - Renovations to Toxicology
Laboratory</u> |
| 4. PROJECT TITLE | <u>Erie County Medical Examiner's Office
Laboratory Renovations Phase 4</u> |
| 5. DEPARTMENT CONTACT | <u>Funding questions: Jeffrey P. Zack, PE at 8824
Letter pickup: Diane Bukowski at 8301</u> |

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

- | | |
|------------------------------------|-----------------------------------|
| 6. AVAILABILITY OF FUNDS | <u>\$ 1,750,000</u> |
| 7. PERFORMED BY | <u><i>Joseph A. Minibelli</i></u> |
| Date Sent to Comptroller's Office: | <u>June 28 , 2016</u> |

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