



# COUNTY OF ERIE

**MARK C. POLONCARZ**  
COUNTY EXECUTIVE

July 8, 2016

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Erie County Highway Facility Harlem Road 2016 - Fleet Building Addition**

Dear Honorable Members:

The County Executive requests authorization to enter into an Agreement Amendment with the lowest responsible bidder for the Erie County Highway Department – 2016- Harlem Road Fleet Building Addition. In addition, authorization is requested to execute an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the project.

On March 15, 2016, the Department of Public Works received bid proposals and a copy of the bid tabulation is attached for your reference.

If your Honorable Body requires further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", is written over a faint, larger version of the same signature.

Mark C. Poloncarz, Esq.  
Erie County Executive

MCP:jh/dab

cc: John C. Loffredo, Department of Public Works

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Erie County Highway Department -2016- Harlem Road Fleet Building Addition  
**Date:** July 8, 2016

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### **SUMMARY**

This resolution is seeking authorization for the County Executive to enter into an Agreement Amendment with the lowest responsible bidder for the Erie County Highway Department -2016 –Harlem Road Fleet Building Addition. On March 15, 2016, the Department of Public Works received bid proposals, and a copy of the bid tabulation is attached for your reference

In addition, authorization is requested to execute an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the project.

The scope of this project is to construct an addition to the current HVAC Building to service and maintain the County's fleet vehicles. This project will improve operational efficiencies and the delivery of fleet services to the County by consolidating vehicle maintenance service operations to a central location within the County.

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from SAP Project account – A.20904 - 2009 Space Consolidation.

### **REASON FOR RECOMMENDATION**

This project will provide operational efficiencies, improved compliance and safety, and a more cost-effective management of the County's fleet service.

### **BACKGROUND INFORMATION**

Previous internal audits performed by the Comptroller's Office have identified consolidation of vehicle maintenance service operations to a central location as a means to save resources.

### **CONSEQUENCES OF NEGATIVE ACTION**

Currently the vehicle maintenance service centers for fleet services are located at multiple sites throughout the County. This project will consolidate operations to a central location and thus provide more efficient operation and delivery of services at a reduced cost. If this project is not completed fleet services will continue to operate inefficiently and with higher operational cost.

**STEPS FOLLOWING APPROVAL**

The contract will be awarded to the lowest responsible bidder so work can commence on the Fleet Building located at the Harlem Road facility.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.

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GREGORY GACH  
Deputy Comptroller  
Comptroller's Office

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS

Re: Erie County Highway Department -2016- Harlem Road Fleet Building Addition

WHEREAS, the Department of Public Works received bids for the Erie County Highways Department-2016-Harlem Road Fleet Building Addition on March 15, 2016; and

WHEREAS, the lowest responsible bidder for the General Construction work is Northern Dreams Construction; and

WHEREAS, the Erie County Department of Public Works, along with its Consultant, is recommending award of the contract to the lowest responsible bidder; and

WHEREAS, the County Executive requests authorization to enter into an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the Erie County Highways Department – 2016 – Harlem Road Fleet Building Addition.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into a Contract with the lowest responsible bidder for the Erie County Highways Department – 2016 – Harlem Road Fleet Building Addition for an amount not to exceed as follows:

**General Construction Work**

Northern Dreams Construction	Base Bid:	\$265,000.00
	Alt Bid #1	\$ 11,238.70
	Alt Bid #2	\$ <u>6,113.80</u>
<b>Total Award of Construction Project</b>		<b>\$282,352.50</b>

;and be it

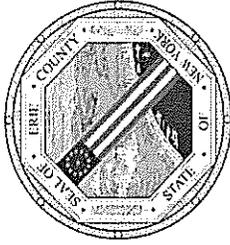
RESOLVED, that the sum of \$25,000.00 be allocated to the Construction Contingency Fund with authorization for the County Executive to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that deduct change orders will be result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Advanced Architecture & Planning for providing Professional Architectural/Engineering Services for the Erie County Highway Department – 2016- Harlem Road Fleet Building Addition, for an amount not to exceed \$2,500.00

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Project Account: A.20904 – 2009 Space Consolidation for a total amount not to exceed \$309,852.50; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.



Job Name: Erie County Highway Facility Harlem Rd. 2015 - Fleet Building Addition Project  
 ECDPW Project No. GW-15-02

Date: 3/15/2016  
 Time: 10:30 am

Job Description: Fleet Building Addition

Bid Tabulation Sheet

Type of Job: General Construction Work

Bidder	Base Bid	Alternate Bid #1: Add Installation of Metal Wall Liner Panels	Alternate Bid #2: Add Installation of Metal Roof Liner Panels	Alternate Bid #3: Provide Insulated Metal Roof Panels in lieu of Batt Insulation at Roof	Alternate Bid #4: Provide Insulated Metal Wall Panels In lieu of Batt Insulation at Exterior Walls
Kirst Construction	276,700	9,000	12,300	10,300	7,400
Miller Enterprises	269,400	11,200	6,000	21,400	25,700
Northern Dreams Construction	265,000	11,238.70	6,113.80	21,386.20	25,753.20
E . B . G a l a x y	285,000	11,321	5,852	21,740	26,063

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Northern Dreams Construction  
Advanced Architecture & Planning
2. AMOUNT OF CONTRACT Northern Dreams Construction \$282,352.50  
Advanced Architecture and Planning \$ 2,500.00  
Construction Contingency \$ 25,000.00
3. PROJECT NUMBER A.20904 – 2009 Space Consolidation
4. PROJECT TITLE Erie County Highway Facilities Harlem Road  
-2015- Fleet Building Addition  
Funding questions: Jeffrey P. Zack #8824
5. DEPARTMENT CONTACT Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS 945,577.41
7. PERFORMED BY Joseph R. Mitchell
- Date sent to Comptroller's Office: April 6, 2016

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