



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

July 7, 2016

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

RE: Sprague Brook Park – Campsite Electric Installation

Dear Honorable Members:

This resolution is requesting your Honorable Body's authorization for the County Executive to enter into an Agreement Amendment with the firm of LaBella Associates, D.P.C., for providing Professional Design Services for the Sprague Brook Park – Campsite Electric Installation project.

This project involves installing electrical power pedestals at campsites #31 through #72 at Sprague Brook Park, similar to the existing campsites #1 through #30, and upgrade the electrical service in that area that also serves the existing restrooms building.

Should your Honorable Body require further information, I encourage you to contact Commissioner John C. Loffredo at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

Mark C. Poloncarz, Esq.
Erie County Executive

cc: John Loffredo, Commissioner of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Sprague Brook Park – Campsite Electric Installation
Date: July 7, 2016

SUMMARY

This resolution is requesting your Honorable Body's authorization for the County Executive to enter into an Agreement Amendment with the firm of LaBella Associates, D.P.C., for providing Professional Design Services for the Sprague Brook Park – Campsite Electric Installation project.

This project involves installing electrical power pedestals at campsites #31 through #72 at Sprague Brook Park, similar to the existing campsites #1 through #30, and upgrade the electrical service in that area that also serves the existing restrooms building.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved and adopted Capital Project Account: BA122, Fund 410 - A.15012 – 2015 Countywide Parks Improvements.

REASON FOR RECOMMENDATION

Sprague Brook Park would benefit with higher usage of the park if more electric campsites were available since electric campsites show more use and activity. Also, the Parks department would benefit from increased income as a result of the higher fees charged to campers using electric campsites.

BACKGROUND INFORMATION

Campsites #1 through #30 have electric power and are well utilized by campers during the season. Only these electric sites remain open for year round use; the remaining 96 non-electric campsites are only open from May through September.

CONSEQUENCES OF NEGATIVE ACTION

If this project is not completed, then the public cannot utilize Sprague Brook Park as effectively as they could if more electric campsites were available. Also, the Parks department would not

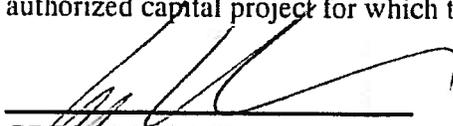
benefit from increased income as a result of the higher fees charged to campers using electric campsites.

STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will execute an Amendment Agreement with the firm of LaBella Associates, D.P.C. so the design work can proceed.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

SPRAGUE BROOK PARK
A.15012

File: (BG.6.13.16.Sprague Brook.Campsite Electric)

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Sprague Brook Park – Campsite Electric Installation

WHEREAS, Sprague Brook Park would benefit with higher usage of the park if more electric campsites were available since they show more use and activity, and the Department of Parks, Recreation, and Forestry would benefit from increased income as a result; and

WHEREAS, LaBella Associates, D.P.C. has the necessary expertise and manpower to provide professional design and construction services for the Sprague Brook Park – Campsite Electric Installation project; and

WHEREAS, your Honorable Body has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with LaBella Associates, D.P.C. for providing Professional Design Services on Erie County projects; and

WHEREAS, the County Executive requests authorization to enter into Agreement Amendments with the firm of LaBella Associates, D.P.C. for providing Professional Architectural/Engineering Services for the Sprague Brook Park – Campsite Electric Installation project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of LaBella Associates, D.P.C. for providing Professional Architectural/Engineering Services for the Sprague Brook Park – Campsite Electric Installation project for an amount not to exceed \$20,000.00, including reimbursables and a design contingency; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for the above from BA 122, Fund 410 - SAP Project A.15012 – 2015 Countywide Parks Improvements; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, the Office of the Comptroller, and the Department of Parks, Recreation, and Forestry.

TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME LaBella Associates, D.P.C.
2. AMOUNT OF CONTRACT \$20,000.00
3. PROJECT NUMBER A.15012 BA 122 Fund 410
4. PROJECT TITLE 2015 Countywide Parks Improvements

Funding questions: Jeffrey P. Zack #8824

5. DEPARTMENT CONTACT Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 668,342.45
7. PERFORMED BY *Greg K. McNeill*
8. Date sent to Comptroller's Office: June 13, 2016

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