

Buffalo and Erie County Naval and Military Park
One Naval park Cove
Buffalo, New York 14202

MINUTES – ANNUAL MEMBERSHIP MEETING – JUNE 24, 2015

The Annual Membership Meeting of the Buffalo and Erie County Naval and Military Park was held June 23, 2015 at the Buffalo and Erie County Naval and Military Park, on board USS Little Rock (Admirals Quarters), One Naval Park Cove, Buffalo, New York with Chairman of the Board Donald A. Alessi presiding. The meeting was called to order at 5:00 PM.

1) Minutes – The minutes of the meeting of June 25, 2014 were read. Motion was made by Mr. Gregorio, seconded by Mr. Higgins, that the minutes be approved as read. Motion carried.

2) Financial Report – Smolen/Bonghi – The Financial Statement for year ending 3/31/15 was a clean audit. There are 14 adjustments which are consistent with past years. Suggested internal control by segregation of duties. Standard Journal entries should be done monthly as well as cash flows monthly budget.

3) Chairman's Remarks – Chairman Alessi welcomed the membership to the meeting. Chairman Alessi expressed his gratitude to the Board of Directors, Directors Emeritus and staff for all their hard work in planning and making all events at the Park a success. Mr. Brennan and Mr. Diina to accept the audit report; which is subject to approval by the Financial Committee. Park attendance has been helped by the Waterfront Development. Discussed having a support mechanism for identifying event sponsors and seasonal sponsors. Proposed a Bequest program and Hall of Honor. In the long haul renovation of the Hanger Building will cost \$2 million. We have the best location on the waterfront. We are a vital asset and the key is to get bigger and better.

4) Executive Director Report – COL Cunningham reported the attendance paid was 59,000 and 10,000 in ceremony participants. The landscaping/ gardening committee headed by Paul Marzello continues to be active and successful. Party In The Park was the most successful in 30 years. The WOH has great interest since we moved it. Our Veterans' Banner has over 500 photos. We truly are a destination we had people visit from 60 countries and 30 states. We have completed our Civil War Exhibit. There is still a significant demand for paranormal tours. Parking remains a major challenge, although we have not had any complaints from our paying customers. The Sullivan's continues to spring leaks. We need funds for a hull assessment,

5) Report on Proxies – The Secretary reported that there are seven (7) proxies assigned to Donald A. Alessi, Anthony N. Diina and Marlene Roll.

6) Report of the Nominating Committee – The Nominating Committee reported that the following have been duly nominated to serve as Directors for a term of three (3) years:

Michael J. Billoni
Anthony N. Diina
Warren Galloway
Anthony P. LoRusso
Marina P. Woolcock
Daniel M. Gregorio

Robbie McPherson resigned from the Board of Directors today. There are 3 openings.

There being no nominations from the floor, nominations were closed.

7) Election of Directors

8) Other Business – No other business.

9) Adjournment – Motion to adjourn by Mr. Higgins, seconded by Mr. Caruana. Motion carried. There being no further business, the meeting was adjourned at 6:00 PM.

Respectfully submitted,

Michael Billoni, Secretary
Minutes Approved: _____

REMINDER

BOARD OF DIRECTORS MEETING

THURSDAY

May 26, 2016

5:00 PM

Admiral's Quarter

If you plan to call in, please notify us at (716) 847-1773 x10

Conference call in numbers are:

Verizon: (517) 876-3247

Passcode: 8710349

BUFFALO AND ERIE COUNTY NAVAL AND MILITARY PARK							
2016 PROPOSED BUDGET REVENUE							
		ACTUAL			PROPOSED		
		2015-2016			2016-2017		
Government Grants							
City of Buffalo							
New York State		20,000					
Erie County		22,330			22,500		
TOTAL GOVERNMENT SUPPORT		42,330			22,500		
Donations from Public		34,123			51,000		
Admissions		433,776			638,000		
Party Rental		22,270			23,000		
Simulator		13,878			14,000		
Ship's Store Sales - Net		164,358			179,000		
Grab-N-Go - Net		4,622			6,000		
Encampments - Gross		176,943			202,500		
Vending Commissions		128			150		
Memberships		31,262			37,200		
Interest		5			10		
Miscellaneous		8,034			8,000		
Restaurant Lease		53,798			54,000		
Sponsorship		36,452			85,000		
Special Events		80,558			35,500		
TOTAL REVENUE		1,102,537			1,235,360		
NOTE: In 2016-2017 all sponsorships in Special Events transferred to Sponsorship to more accurately portray our revenue sources for those Line Items							

BUFFALO AND ERIE COUNTY NAVAL & MILITARY PARK				
2016 PROPOSED BUDGET - EXPENSES				
	2015-2016		2016-2017	
	Actual		PROPOSED	
2000 - Salaries & Wages	\$ 465,783.68		\$ 505,592.00	
2100 - Payroll Taxes	\$ 47,378.63		\$ 50,500.00	
2200 - Employee Benefits	\$ 92,305.04		\$ 87,950.00	
Total Employment Costs	\$ 605,467.35		\$ 644,042.00	
2301 - Exhibits & Supplies	\$ 16,323.46		\$ 20,000.00	
2302 - Docent Program	\$ 1,073.90		\$ 1,500.00	
Total Museum Expense	\$ 17,397.36		\$ 21,500.00	
2402 - Accounting	\$ 5,900.00		\$ 5,900.00	
2403 - Payroll Service	\$ 1,937.28		\$ 2,000.00	
2404 - Lobbying	\$ 6,035.00		\$ 12,000.00	
2405 - Other	\$ 800.00		\$ 5,000.00	
Total Professional Fees	\$ 14,672.28		\$ 24,900.00	
2501 - Ship's Store Cost of Sales	\$ 88,295.83		\$ 98,450.00	
2503 - Encampment Provisions	\$ 32,082.60		\$ 35,000.00	
2504 - Special Events	\$ 16,505.74		\$ 20,000.00	
Total Cost of Sales	\$ 136,884.17		\$ 153,450.00	
2601 - Office and Administrative	\$ 9,192.04		\$ 10,000.00	
2503 - General Program	\$ 11,968.39		\$ 12,000.00	
Total Expendable Supplies	\$ 21,160.43		\$ 22,000.00	
2702 - Repair & Maintenance	\$ 35,548.82		\$ 35,000.00	
2704 - Liability & Casualty Insurance	\$ 40,866.00		\$ 42,000.00	
2705 - Security Service	\$ 1,180.50		\$ 1,500.00	
2707 - Contractual Maintenance	\$ -		\$ 2,500.00	
2708 - Uniforms	\$ 628.23		\$ 750.00	
2709 - Water	\$ 11,272.24		\$ 12,000.00	
2710 - Landscaping/Gardening	\$ 3,956.59		\$ 5,000.00	
Total Occupancy	\$ 93,452.38		\$ 98,750.00	
2800 - Telephone	\$ 13,135.43		\$ 13,500.00	
2900 - Postage & Freight	\$ 3,378.14		\$ 3,800.00	
3002 - Meals & Lodging	\$ (393.39)		\$ 2,000.00	
3003 - Out of Town Transportation	\$ 1,739.57		\$ 1,600.00	
3004 - Training and Education	\$ 250.00		\$ 500.00	
3005 - Local Meetings & Conf.	\$ 1,944.60		\$ 2,000.00	
Total Travel & Training	\$ 3,540.78		\$ 6,100.00	
3101 - Advertising	\$ 11,815.25		\$ 15,000.00	
3102 - Gifts & Souvenirs	\$ 800.45		\$ 1,000.00	
3103 - Dues & Subscriptions	\$ 1,014.75		\$ 1,000.00	
Total Advertising & Promotion	\$ 13,630.45		\$ 17,000.00	
3401 - Unclassified	\$ 1,500.71		\$ 2,000.00	
3402 - Canadian Discount	\$ 115.75		\$ 150.00	
3403 - Interest Expense	\$ 6,668.55		\$ 4,500.00	
3405 - Service Charges	\$ 11,697.26		\$ 13,000.00	
3406 - Nys Sales Tax				
Total Unclassified	\$ 19,982.27		\$ 19,650.00	
4001 Capital Outlay	\$ 23,594.01		\$ 25,000.00	
TOTAL EXPENSES	\$ 966,295.05		\$ 1,049,692.00	

		Buffalo and Erie County Naval and Military Park	
		Proposed 2016 Staffing Budget	
Job Title	Rate	2015-2016	PROPOSED
Executive Director	Salary		\$ 49,720.00
Director of Development	Salary		\$ 49,400.00
Development Commission			\$ 10,000.00
Office Manager	Salary		\$ 34,500.00
Total Administrative		\$133,205.00	\$ 143,620.00
Gift Shop Manager	\$ 12.50		\$ 22,560.00
Cashier	\$ 9.00		\$ 13,500.00
Cashier	\$ 9.00		\$ 7,200.00
Cashier	\$ 9.00		\$ 2,250.00
Cashier	\$ 9.00		\$ 1,800.00
Cashier	\$ 9.00		\$ 1,800.00
Total Gift Shop/Admissions		\$54,126.00	\$ 49,110.00
Superintendent of Ships	Salary		\$ 42,530.00
Chief Engineer	\$ 15.00		\$ 31,200.00
Environment Services Worker	\$ 11.20		\$ 23,296.00
Maintenance Helper	\$ 10.00		\$ 20,800.00
Maintenance Helper	\$ 9.00		\$ 18,720.00
Maintenance Helper	\$ 9.00		\$ 18,720.00
Maintenance Helper	\$ 10.00		\$ 16,300.00
Maintenance Helper	\$ 10.00		\$ 16,300.00
Maintenance Helper	\$ 10.00		\$ 20,800.00
Maintenance Helper	\$ 9.00		\$ 18,720.00
Encampment Duty Officer	\$ 10.00		\$ 5,040.00
Encampment Deputy Duty Officer	\$ 9.50		\$ 4,788.00
Encampment Security Officer	\$ 9.00		\$ 4,536.00
Encampment Counselors (7)	\$ 9.00		\$ 31,752.00
Seasonal Laborer (2)	\$ 9.00		\$ 9,360.00
Overtime			\$ 30,000.00
Total Maintenance/ Encampment		\$277,693.00	\$ 312,862.00
TOTAL SALARIES AND WAGES		\$465,024.00	\$ 505,592.00

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05/20/16

Accrual Basis

Buffalo and Erie County Naval & Military Park
Profit & Loss Prev Year Comparison
April 2016

	Apr 16	Apr 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
1010 - Unrestr. Public Support	25,597.50	1,984.78	23,612.72	1,189.7%
1101 - Admissions	23,161.87	21,997.60	1,164.27	5.3%
1102 - Party Rental	750.00	1,720.00	-970.00	-56.4%
1103 - Simulator	4,266.00	5,865.00	-1,599.00	-27.3%
1113 - Gift Shop Sales - Gross	15,598.85	12,268.82	3,330.03	27.1%
1114 - Encampments - Gross	58,164.00	58,513.00	-349.00	-0.6%
1140 - Memberships	1,651.93	661.98	989.95	149.5%
1152 - Miscellaneous Income	0.00	211.50	-211.50	-100.0%
1160 - Cash Over/Short	0.00	30.00	-30.00	-100.0%
1170 - Special Events	1,795.00	16,580.00	-14,785.00	-89.2%
1151 - Rental Income - Restaurant	1,250.00	1,250.00	0.00	0.0%
1171 - Sponsorships	25,200.00	0.00	25,200.00	100.0%
Total Income	157,435.15	121,082.68	36,352.47	30.0%
Gross Profit	157,435.15	121,082.68	36,352.47	30.0%
Expense				
2000 - Salaries & Wages				
2001 - Administrative	14,840.67	6,863.92	7,976.75	116.2%
2002 - Maintenance	31,747.76	18,940.00	12,807.76	67.6%
2003 - Ship's Store	1,881.00	3,592.82	-1,711.82	-47.7%
2005 - Admissions	2,235.75	1,010.63	1,225.12	121.2%
Total 2000 - Salaries & Wages	50,705.18	30,407.37	20,297.81	66.8%
2100 - Payroll Taxes				
2101 - FICA Expense	3,878.95	2,326.18	1,552.77	66.8%
2102 - NYS Unempl. Ins.	2,044.29	1,136.94	907.35	79.8%
2103 - Disability Benefits	-71.76	52.55	-124.31	-236.6%
Total 2100 - Payroll Taxes	5,851.48	3,515.67	2,335.81	66.4%
2200 - Employee Benefits				
2201 - Workmens Comp. Ins.	0.00	577.86	-577.86	-100.0%
2202 - Hospitalization Ins.	3,828.50	4,047.67	-219.17	-5.4%
2205 - Employee Life Ins.	0.00	169.03	-169.03	-100.0%
Total 2200 - Employee Benefits	3,828.50	4,794.56	-966.06	-20.2%
2300 - Museum Expense				
2301 - Museum Exhibits	358.00	373.00	-15.00	-4.0%
2302 - Docent Expense	239.98	0.00	239.98	100.0%
Total 2300 - Museum Expense	597.98	373.00	224.98	60.3%
2400 - Professional Fees				
2403 - Payroll Service	141.92	155.20	-13.28	-8.6%
Total 2400 - Professional Fees	141.92	155.20	-13.28	-8.6%
2500 - Cost of Sales				
2501 - Ship's Store	11,036.19	6,307.97	4,728.22	75.0%
2503 - Encampment Provisions	7,635.84	8,975.04	-1,339.20	-14.9%
2504 - Special Events	0.00	40.00	-40.00	-100.0%
Total 2500 - Cost of Sales	18,672.03	15,323.01	3,349.02	21.9%
2600 - Expendable Supplies				
2601 - Office and Administrativ	983.00	217.23	765.77	352.5%
2602 - General Program	98.88	508.70	-409.82	-80.6%
Total 2600 - Expendable Supplies	1,081.88	725.93	355.95	49.0%

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 05/20/16
 Accrual Basis

**Buffalo and Erie County Naval & Military Park
 Profit & Loss Prev Year Comparison
 April 2016**

	Apr 16	Apr 15	\$ Change	% Change
2700 - Occupancy				
2702 - Repair & Maintenance	3,087.19	7,712.66	-4,625.47	-60.0%
2704 - Liability & Casualty Ins	944.00	8,651.00	-7,707.00	-89.1%
Total 2700 - Occupancy	4,031.19	16,363.66	-12,332.47	-75.4%
2800 - Telephone	982.66	846.16	136.50	16.1%
2900 - Postage & Freight	87.30	87.41	-0.11	-0.1%
3000 - Travel				
3002 - Meals & Lodging	0.00	-835.66	835.66	100.0%
3003 - Out-of-Town Transport.	0.00	596.60	-596.60	-100.0%
3005 - Local Meetings & Conf.	0.00	106.28	-106.28	-100.0%
Total 3000 - Travel	0.00	-132.78	132.78	100.0%
3100 - Advertising & Promotion				
3101 - Advertising	8,604.78	1,650.00	6,954.78	421.5%
Total 3100 - Advertising & Promotion	8,604.78	1,650.00	6,954.78	421.5%
3400 - Unclassified				
3402 - Canadian Discount	0.00	108.95	-108.95	-100.0%
3403 - Interest Expense	400.40	741.60	-341.20	-46.0%
3405 - Service Charges	406.98	305.34	101.64	33.3%
Total 3400 - Unclassified	807.38	1,155.89	-348.51	-30.2%
4000 - Fund Transfers				
4001 - Capital Outlay	0.00	1,376.00	-1,376.00	-100.0%
Total 4000 - Fund Transfers	0.00	1,376.00	-1,376.00	-100.0%
Total Expense	95,392.28	76,641.08	18,751.20	24.5%
Net Ordinary Income	62,042.87	44,441.60	17,601.27	39.6%
Net Income	62,042.87	44,441.60	17,601.27	39.6%

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05/20/16

Accrual Basis

Buffalo and Erie County Naval & Military Park
Balance Sheet Prev Year Comparison
As of April 30, 2016

	Apr 30, 16	Apr 30, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100 - Cash				
101 - Petty Cash & Change	1,601.00	1,601.00	0.00	0.0%
Total 100 - Cash	1,601.00	1,601.00	0.00	0.0%
107 - M&T Savings Account	5,099.99	97.00	5,002.99	5,157.7%
108 - M&T Operating Account	38,290.40	29,692.69	8,597.71	29.0%
109 - M&T Payroll Account	6,667.93	23,534.84	-16,866.91	-71.7%
111 - M&T Escrow Account	2,533.69	2,531.79	1.90	0.1%
Total Checking/Savings	54,193.01	57,457.32	-3,264.31	-5.7%
Accounts Receivable				
112 - - Accounts Receivable	0.00	30,000.00	-30,000.00	-100.0%
Total Accounts Receivable	0.00	30,000.00	-30,000.00	-100.0%
Other Current Assets				
110 - USS The Sullivans Endowment	50,001.39	50,001.39	0.00	0.0%
Total Other Current Assets	50,001.39	50,001.39	0.00	0.0%
Total Current Assets	104,194.40	137,458.71	-33,264.31	-24.2%
Fixed Assets				
170 - Property, Plant & Equip.	639,049.64	639,049.64	0.00	0.0%
Total Fixed Assets	639,049.64	639,049.64	0.00	0.0%
Other Assets				
131 - Inventory - Ship's Store	33,078.81	29,800.09	3,278.72	11.0%
141 - Prepaid Expenses	9,222.28	9,222.28	0.00	0.0%
Total Other Assets	42,301.09	39,022.37	3,278.72	8.4%
TOTAL ASSETS	785,545.13	815,530.72	-29,985.59	-3.7%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
200 - - Accounts Payable	0.00	99,359.79	-99,359.79	-100.0%
Total Accounts Payable	0.00	99,359.79	-99,359.79	-100.0%
Other Current Liabilities				
221 - Deferred Revenue	24,835.00	9,660.50	15,174.50	157.1%
241 - Accrued Interest	427.65	427.65	0.00	0.0%
202 - HNSA Clearing Account	0.00	120.00	-120.00	-100.0%
209 - M&T - Line of Credit	-126.72	74,991.53	-75,118.25	-100.2%
219 - M&T Loan - January 2014	77,188.04	102,083.37	-24,895.33	-24.4%
231 - - Accrued Payroll	22,089.00	22,089.00	0.00	0.0%
240 - 240 - Other Accrued Exp	5,598.00	5,598.00	0.00	0.0%
Total Other Current Liabilities	130,010.97	214,970.05	-84,959.08	-39.5%
Total Current Liabilities	130,010.97	314,329.84	-184,318.87	-58.6%
Total Liabilities	130,010.97	314,329.84	-184,318.87	-58.6%
Equity				
299 - - Opening Balance Equity	85,409.36	85,409.36	0.00	0.0%
300 - - Retained Earnings	508,081.93	371,349.92	136,732.01	36.8%
Net Income	62,042.87	44,441.60	17,601.27	39.6%
Total Equity	655,534.16	501,200.88	154,333.28	30.8%
TOTAL LIABILITIES & EQUITY	785,545.13	815,530.72	-29,985.59	-3.7%

One Naval Park Cove
Buffalo, NY 14202

MINUTES – BOARD OF DIRECTORS MEETING – APRIL 28, 2016

A MEETING OF THE Board of Directors of the Buffalo and Erie County Naval and Military Park was held April 28, 2016 at the Buffalo and Erie County Naval and Military Park, One Naval Park Cove, Buffalo NY (Admirals Quarters), with Chair of the Board Donald A. Alessi presiding. The meeting was called to order at 5:00 PM.

Present: Donald. A. Alessi, Chair; Anthony N. Diina Vice Chair; Michael J. Billoni, Secretary; Anthony F. Caruana, Warren Galloway, Kathleen Garvey, Terry McGuire, Laura A. Zaepfel, Jerzy Galazka, Andy Rabb, , Kenneth J. Swanekamp, Dr. Louis W. Irmisch, Thomas F. Higgins, Daniel B. Tauriello, Col. P. Cunningham, Paul Marzello and JoAnn Drozdak

By Telephone: Joseph P. Brennan, Treasurer; Daniel M. Gregorio, Marina P. Woolcock and Scott Dempsey

Absent: Marlene Roll, Anthony P. LoRusso and Marquitta R. Whitehead

1.) Minutes – The minutes of the March 24, 2016 were read. Motion was made by Mr. Caruana, seconded by Mr. McGuire, that the minutes be approved as read. Motion carried.

2.) Executive Director Report/Financials:

Col Cunningham reported the financial reports are preliminary until the Auditor reviews. Financially we are in good standing. This is the first time in many years we have not accessed our line of credit with M&T at the start of the season. Mr. Diina stated M&T has tabled our request for Sponsorship funds. We are looking for support from M&T to offset our fees from M&T. Mr. Dempsey stated other institutions have financial statements that are more robust and the Naval Park is not as transparent or well run as others. Financial report motion by Dr. Lou Irmisch to accept and seconded by Mr. Higgins. Motion carried.

An email will be sent to everyone showing the winter projects accomplished by the staff. This week we had media coverage from Channel 2, Channel 4 and WYRK regarding the upcoming commissioning of The USS Little Rock. Ms. Zaepfel suggested we put all the media coverage on the website under evolving "In the News". On our home page we should add a link to the commissioning website. Chair Alessi stated the Commissioning Committee has caused some embarrassment to the Board, when an event involving the Buffalo Naval Park is held and the Board members are not invited. Mr. Billoni suggested a meeting with Moe Naylon to discuss this matter. Mr. Diina suggested sending an email to discuss the matter. Paul Marzello has already sent an email.

3.) Development Director Report:

Paul Marzello reported he is tying up the Sponsorships. We budgeted \$30,000 for this year and have received \$44,000, our goal is to reach \$50,000. Paul met with Sunshine tours out

of Boston, they will be bringing in 2 busloads a week. A meeting has been scheduled with Maxima Tours for July 11th, to capture more bus tours.

4.) Lobbyist Report: Camille Brandon reintroduced "Advocacy Day", she would like to schedule it for this session. She recommends scheduling by mid-June, she needs dates from everyone who plans to attend. The day would consist of 30 minute slots in each office. We need to create a presentation that is three or less issues. She recommends 4-5 people at the most attend. Mr. Alessi requested Camille put together dates and an agenda. Camille will have opportunities for state funding for next meeting.

Chairman's remarks:

Chairman Alessi stated we have an incredible start to the season, an attitude of willingness by all involved. The Italian Vice Council has contacted him for a WWII exhibit and celebration. This is just in the planning stages. There will be an Executive Committee meeting scheduled before the next Board of Directors meeting.

5) Community Outreach: Ms. Woolcock is working on the dedication of The Ghent Rose Garden and Flag Day.

6) Development/Marketing/Membership/Media/Events: Mr. Diina stated the History Museum is interested in collaboration with Flag Day. We are still open to season Sponsorship. The Endowment program still needs support.

7) Committee Reports:

Facilities/Landscape/Master Plan/Exhibits – Mr. Swanekamp stated the Hangar Building is moving forward, the 1st phase will be bid out and paid by County funds. Ms. Zaepfel would like to see priority of bidding be given to Veterans, women and minorities. We will have to follow city policies and procedures. Mr. Galazka reported that our spring cleanup was successful; we received a donation of services for our lawn cutting and the geranium sale will be on Memorial Day.

Veterans Tribute/Celebration/ – Zaepfel– Ms. Zaepfel would like everyone to forward recommendation to the Nomination Committee. A meeting of the Committee will be July 12 and noon at The Embassy Suites for lunch.

Veterans Committee - Garvey/McGuire – Ms. Garvey will be sending an email tomorrow regarding the Veterans Advisory Committee. She would like the discount given to Veterans added to our website.

8) Next Meeting Date – The next meeting will be May 26, 2016 at 5:00pm.

9) Adjournment – There being no further business, Chair Alessi adjourned the meeting at 6:15 PM. Motion made by Mr. Gregorio and seconded by Mr. Diina.



BUFFALO & ERIE COUNTY
**NAVAL &
MILITARY
PARK**

One Naval Park Cove | Buffalo, NY 14202 | Tel (716) 847-1773 | Fax (716) 847-6405 | www.buffalonaivalpark.org

Board of Directors

Meeting

May 26, 2016

AGENDA

Minutes - Meeting of April 28, 2016

Executive Director Report/Financials

Development Director Report

Lobbyist Report

Chairman's Remarks

Committee Reports

Executive/Finance (Bylaws) Alessi

Community Outreach - Woolcock

Development/Marketing/Membership/Media/Events - Diina

Facilities/Landscape/Master Plan/Exhibits - Galazka/Swanekamp

Veterans Tribute/Celebration- Zaepfel

Veterans Committee - Garvey/McGuire

Other Business

Adjournment

**NEXT
MEETING**

~~Thursday~~ *Wednesday*
June 22,
2016 5:00
PM Naval
Park

Respectfully submitted,

Michael J. Billoni, Secretary

Minutes Approved: _____