

SUSPENSION



ERIE COUNTY LEGISLATURE

HON. JOSEPH C. LORIGO

10TH DISTRICT LEGISLATOR

MAJORITY LEADER

July 25, 2016

Hon. Mark C. Poloncarz
Erie County Executive
95 Franklin St. – 16th Floor
Buffalo, NY 14202

Dear Executive Poloncarz,

Pursuant to Section 1705 of the Erie County Charter, I hereby recommend Beth A. Holleran be considered for reappointment to the Advisory Commission on the Status of Women.

Ms. Holleran has served on the Commission for several years, and has indicated a desire to continue serving the residents of Erie County in that capacity. I'm sure you'll agree her experience from that time is invaluable.

I have attached her resume for your convenience, and look forward to your anticipated cooperation.

Sincerely,

A handwritten signature in black ink that reads "Joseph C. Lorigo". The signature is written in a cursive style with a large, sweeping "J" and "L".

Joseph C. Lorigo -- Majority Leader
Erie County Legislature

OFFICE OF THE MAJORITY LEADER

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Comm. 14E-17
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BETH A. HOLLERAN

Kenmore, New York 14217

CURRENT EXPERIENCE:

Counselor, Erie Community College, October '05 – present

- Design and present workshops for START Orientation
- Counsels prospective and current students on requirements for academic programs and re-entry to the College
- Answers inquires and resolves concerns from incoming students and their parents
- Serves as primary point person for the Health Careers College Core Curriculum (HC4) with the 1199 Service Employees International Union of Western New York
- Member, College Wide Retention Committee
- Instructor of GS 111, College Success Skills course, Liberal Arts/General Studies Department
- Represented the College both on and off campus to prospective students, parents, school counselors, businesses and community organizations
- Participated in the planning and implementation of recruitment activities and events, e.g. Open House (College-wide and Departmental), Campus Tours, Think College First Initiative, Kaleida Scholars Program
- Presented “Successful Skills Workshops” at Orientation, Open House, Admissions Q & A’s and Student Services events
- Participate in academic, divisional, department and Community Partnership meetings and academic program reviews
- Commencement Volunteer
- Managed on-going strategic communications and reports with high schools, businesses and community organizations
- Reviewed applications to determine admissibility into the College and academic programs
- Prepared reports on status of applicants for competitive health science programs
- Participated in the development and implementation of Student Ambassador Leadership Conference and Program
- Serves as academic advisor to Liberal Arts/General Studies students

Advisor, Buffalo State College, Educational Opportunity Program, Buffalo, NY, '09 – '10

- Provided academic advising; financial aid, career and personal/developmental counseling to assigned caseload of students
- Maintained accurate and comprehensive records on all assigned students
- Served as a liaison to academic skills enhancement and support services for students on academic probation
- Provided academic advisement and participated in campus “Weeks of Welcome” program community partners
- Designed assessment and developed focus group for transfer students

Lecturer, Buffalo State College, Sociology Department, Buffalo, NY, '04 – '10

- Designed and presented syllabus materials for credit bearing courses utilizing software of Microsoft, Angel and Blackboard
- Incorporated service learning component as course requirement with utilization of community partners
- Oversaw the coordination of Honor students participation in the College Gala Black Tie Fundraiser
- Committee member of Women’s Studies Unit, Homecoming and Graduation Platform
- Service Learning Fellow and Center for Development and Human Services grant awardee

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Instructor, Buffalo State College, Continuing Education Office, Buffalo, NY, '96 – '10

- Designed and presented alcohol related curriculum for DWI/DUI offenders
- Scored assessment tool and make referrals to outside agencies for drug/alcohol evaluations
- Designed and presented NYS teacher certification seminars and workshops

RELATED PROFESSIONAL EXPERIENCE:

Project Coordinator, University at Buffalo, Research Institute on Addictions, Buffalo; NY, '00 – '03

- Planned, marketed and implemented recruitment plan to attract 1200 participants into research focused grant
- Conducted presentations, devised promotional materials for segmented populations and assisted with publication writing
- for professional journals
- Completed client progress reports, management of database, data collection and analyze data
- Served as liaison to courts, law enforcement and community agencies

COMMUNITY SERVICE EXPERIENCE:

Erie County Commission on the Status of Women
Commissioner

Buffalo State College Alumni Association
Member, Emeriti Board
Past Member, Distinguished Alumnae Selection Committee
Past Member, Scholarship Committee
Past Member, Endowing for the Future Campaign
Past President, Board of Directors

Junior League of Buffalo
Past Vice-President of Communication
Past Vice-President of Community
Past Chair, Small Grants Committee
Past Co-Chair, ShowHouse Proceeds

NYS Pepsi-Cola/Junior Bowling Association
Member, Scholarship Committee

RESEARCH AND PUBLICATIONS:

Strickland, D., Strickland, C. and Holleran, B. 2015. College Success: A Concise Practical Guide. BVT Publishing, Redding, CA

Holleran, B. 2010. Indian Child Welfare Act: The Impact of Institutional Education Systems (Boarding Schools) on Native American Families, Center for Development of Human Services, Buffalo, NY

Holleran, B. and A. Wall. 2008. Impact of Addiction on Youth's Well Being. Center for Development of Human Development Resourcepedia II.

Holleran, B. 2007. Youth in Care and College: Resources and Strategies for Transitioning to the College Experience, How to Select a College that Fits. Center for Development of Human Services, Resourcepedia I, Buffalo, NY,

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AWARDS:

Outstanding Faculty/Staff Member of the Year

Outstanding Student Club Advisor of the Year

Erie Community College Student Government Association

Service Learning Fellowship

Learn and Service/Higher Education, US Dept. of Education

Awarded three consecutive Center for Development Human Services Grants

Research Foundation of New York State

“40 Under Forty”

Business First of Buffalo

PROFESSIONAL DEVELOPMENT:

Leadership Academy, *Class of 2014, Erie Community College*

Noel-Levitz Advisement Training, Train the Trainer, *Erie Community College*

Academic Advisor Training for Faculty, *Academic Advisement Center, Buffalo State College*

National Coalition Building Institute, *Washington, D.C.*

State University of New York College Admissions Professionals (SUNYCAP) Leadership Institute

The Grantsmanship Training Seminar, *The Grantsmanship Center*

PROFESSIONAL AFFILIATIONS:

State University of New York College Admissions Professionals, (SUNYCAP)

New York State Association for College Admissions Counseling (NYSACAC)

EDUCATION:

Buffalo State College

Master of Science, Student Personnel Administration, May 1988

Bachelor of Science, Social Work, May 1986