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July 25, 2016

ECLEG JUL25 2016 AM 9:30

The Honorable
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Authorization for an addendum to a current Department of Mental Health behavioral
health services contract

IMMEDIATE CONSIDERATION

Honorable Members:

Attached please find a proposed resolution and accompanying memorandum from the Erie County Sheriff's Office seeking authorization for an addendum to an existing County of Erie contract with University Psychiatric Practice Inc.

I kindly request the Erie County Legislature's consideration and approval at the July 28, 2016 meeting of your Honorable Body. Representatives of the Sheriff's Office will be available to answer any questions.

Very truly yours,

TIMOTHY B. HOWARD
SHERIFF OF ERIE COUNTY

Attachments

ACCOMPANYING MEMORANDUM

RE: Authorization for an addendum to a current Department of Mental Health behavioral health services contract

IMMEDIATE CONSIDERATION

I. Summary of Recommended Action

The attached resolution requests authorization for the County of Erie to amend a current contract with University Psychiatric Practice, Inc. allowing the Erie County Sheriff's Office to utilize the agency's services for behavioral evaluation for employment candidates for a Deputy Sheriff's position. Furthermore, this authorization will not extend the current contract between the two parties beyond the original expiration date of December 31, 2016 and the addendum will not exceed \$300.00 per evaluation or \$15,000.00 for the length of the contract.

II. Fiscal Implications of Proposal

The Erie County Sheriff's Office will utilize funds already designated in the 2016 Budget from the Professional Services and Fees account.

III. Reasons for Recommendation

It is the responsibility of the Erie County Sheriff's Office to properly evaluate each employment candidate to ensure the individual is both physically and mentally healthy to perform the day to day public safety services for the people of Erie County. The Erie County Sheriff's Office believes the best option for the taxpayers of Erie County is to utilize an existing Erie County Department of Mental Health contract until the expiration of said contract.

IV. Consequence of Negative Action

The Erie County Sheriff's Office would be delayed implementing a vital employee evaluation process and could cost the county additional funds in preparing new RFP. In the meantime, the sheriff's office may incur additional training cost if the agency hires a candidate who was not properly evaluated and later released for cause.

V. Steps Following Approval of Measure

Certified copies of the approved resolution are sent to the Division of Budget and Management, the County Executive, the Erie County Comptroller, the County Attorney's Office, and the Chief of Administration of the Sheriff Office for implementation.

PROPOSED RESOLUTION

Re: Authorization for an addendum to a current Department of Mental Health behavioral health services contract

IMMEDIATE CONSIDERATION

WHEREAS, the Erie County Sheriff's Office expresses its desire to hire the best available candidate for its Deputy Sheriff positions; and

WHEREAS, an important aspect of the employee evaluation process is the determination by a trained professional as to the physical and mental health of an employee candidate; and

WHEREAS, the Department of Mental Health currently has a contract with University Psychiatric Practice, Inc. to provide behavioral health services to the County of Erie; and

WHEREAS, the Erie County Sheriff's Office needs the Legislature's approval to amend the current contract and add the Erie County Sheriff's Office to the existing contract; and

WHEREAS, the proposed addendum will not extend the term of the current contract between the parties beyond the original expiration date of December 31, 2016; and

WHEREAS, the addendum is not to exceed \$300 per evaluation or \$15,000.00; and

WHEREAS, authorization will provide an immediate and efficient transition for the Erie County Sheriff to begin evaluating Deputy Sheriff candidates.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Sheriff's Office and the County Executive are hereby authorized to amend the current contract with University Psychiatric Practice, Inc. to add the Erie County Sheriff's Office to the contract for employee candidate evaluations; and be it further

RESOLVED, that the amendment is not meant to extend the current contract between the parties beyond its current expiration date of December 31, 2016; and be it further

RESOLVED, that the addendum is not to exceed \$300/ evaluation or \$15,000.00 and funds are available in the sheriff's office budget Professional Services and Fees account; and be it further

RESOLVED, that all payments will be paid from budget account #516020 – Professional Services and Fees; and be it further

RESOLVED, the Erie County Comptroller's Office is hereby authorized to release the designated funds and make payments as necessary; and be it further

RESOLVED, that the Clerk of the Legislature send certified copies to the Division of Budget and Management, the County Executive, the Erie County Comptroller, the County Attorney's Office, and the Chief of Administration of the Sheriff Office for implementation.