

SUSPENSION



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

August 30, 2016

Honorable Members
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Request Job Grade 15 for Director of Fiscal Administration

Dear Honorable Members:

Please accept this communication as a placeholder for a resolution package which will be submitted to your Honorable Body requesting a reallocation of the Department of Mental Health's Director of Fiscal Administration position from a JG 14 to a JG 15.

Both Commissioner Michael Ranney and Asst. Commissioner John Grieco believe the duties and responsibilities of the current Director of Fiscal Administration are commensurate with those of a JG 15. In addition, the Department of Mental Health seeks to better align its existing senior leadership structure, and approving this reallocation request will place all three of the department's directors in the same job grade. The forthcoming resolution package will request Legislative authorization to reallocate the current title of Director of Fiscal Administration from a JG 14 to a JG 15 (via B-100 #8786), without the need of any additional county funding.

If your Honorable Body requires any further information, please contact Commissioner Michael Ranney at the Department of Mental Health. Thank you for your consideration of this request.

Sincerely yours,

A handwritten signature in black ink that reads "Mark C. Poloncarz".

Mark C. Poloncarz, Esq.
Erie County Executive

MCP

cc: Commissioner of Mental Health Michael Ranney
Asst. Commissioner of Mental Health John Grieco