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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

September 29, 2016

Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

Re: Transfer of Automotive Mechanic to Division of Fleet Services

Dear Honorable Members:

The Erie County Department of Public Works is requesting authorization to transfer one automotive mechanic position from the Division of Highways to the Division of Fleet Services.

If your Honorable Body requires further information or has any questions, please contact William Geary, Deputy Commissioner of Public Works-Highways. Thank you for your consideration.

Sincerely,


Mark C. Poloncarz, Esq.
Dpty Erie County Executive

MCP/tc

cc: Commissioner John Loffredo, Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Transfer of Automotive Mechanic to Division of Fleet Services
Date: September 29, 2016

SUMMARY

The Erie County Department of Public Works is requesting authorization to transfer one automotive mechanic position from the Division of Highways to the Division of Fleet Services.

FISCAL IMPLICATIONS

There are no fiscal implications; the position is JG 7 and will remain JG 7.

BACKGROUND/ REASONS FOR RECOMMENDATION

During a review of operations, it was determined that a position of automotive mechanic-highways (JG 7) in the Division of Highways would be best positioned for optimum operations by being transferred from that division to the Fleet Services division, to provide fleet maintenance countywide.

CONSEQUENCES OF NEGATIVE ACTION

Automotive maintenance will not be improved.

STEPS FOLLOWING APPROVAL

The Department of Public Works will work with the Division of Budget and Management and the Department of Personnel to conduct the personnel shift.

RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

Re: Transfer of Automotive Mechanic to Division of Fleet Services

WHEREAS, during a review of operations, the Department of Public Works determined that a position of automotive mechanic (JG 7) in the Division of Highways would be best positioned for optimum operations by being transferred from that division to the Fleet Services Division, to provide fleet maintenance countywide.

NOW, THEREFORE, BE IT

RESOLVED, that Erie County Legislature authorizes the deletion of one (1) position of Automotive Mechanic-(JG 7) position number 51013036 within the Division of Highways (B100 #8824); and be it further

RESOLVED, that Erie County Legislature authorizes the creation, within the Division of Fleet Services of one (1) Automotive Mechanic (JG 7) (B100 #8825); and be it further

RESOLVED, that the Division of Budget and Management is authorized to make the necessary budgetary adjustments to full time salaries and fringe benefits or any other accounts in SAP to facilitate this request; and be it further

RESOLVED, that certified copies of this resolution will be forwarded to the County Executive, the Office of the Comptroller, the Department of Personnel, the Division of Budget and Management, and the Department of Public Works.