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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

September 29, 2016

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Authorization to Enter into Contract with Televate, LLC

Dear Honorable Members:

Enclosed please find an accompanying memorandum and proposed resolution from the Department of Emergency Services requesting authorization to enter into an agreement with Televate, LLC. to provide Interoperable Communications Consulting Services to assist the department with communications projects utilizing homeland security grant funds.

Should your Honorable Body require further information, I encourage you to contact Commissioner Dan Neaverth Jr. at the Department of Emergency Services. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

Dpty

MCP/mc
Enclosure

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Emergency Services
Re: Authorization to Enter into Contract with Televate, LLC
Date: September 29, 2016

SUMMARY

The Department of Emergency Services is seeking authorization for the County Executive to enter into an agreement with Televate, LLC. to provide Interoperable Communications Consulting Services to assist the department with communications projects.

FISCAL IMPLICATIONS

There is no fiscal impact on the county operating budget. The funds to cover this $141,986 agreement will be coming out of the previously approved homeland security grant HS167SICG1617 which is 100% reimbursable and already approved by the state to be utilized for this project.

REASONS FOR RECOMMENDATION

The Department of Emergency Services current communications systems are in need of enhancements to assist the Region's First Response Agencies. Included in their RFP#1624VF response, they will assist department staff with updating the regional Tactical Interoperable Communications Plan, required by Federal DHS. They will Develop Standard Operating Guidelines and Exercise Plans for established interoperable channels and Mutualink, an interoperable communications solution established by New York State. They will assist staff with FCC licensing of (2) additional UHF Channels. They will also plan and create a Regional Field Operations Guide to distribute to the regional partners including the first responders of the contiguous counties explaining the communications resources in Erie County.

BACKGROUND INFORMATION

Erie County's Department of Emergency Services currently maintains several Interoperable Communications assets and channels for First Responders. Emergency Services is utilizing this company to assist with allowing enhancements and training for the equipment and channels that are available.

CONSEQUENCES OF NEGATIVE ACTION

The department would have limited support for our First Response Agencies with the training and documentation needed to ensure seamless interoperable communications during emergencies and disasters.

STEPS FOLLOWING APPROVAL

The County Executive will sign the agreements; the Department of Emergency Services will have the resources to adequately train and disseminate Interoperable Communications resources more timely and efficiently.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF EMERGENCY SERVICES

Re: Authorization to Enter into Contract with Televate, LLC

WHEREAS, it is the desire of the Department of Emergency Services to retain an Interoperable Communications Consultant; and

WHEREAS, the firm Televate, LLC, has been identified as the company who can provide this service; and

WHEREAS, the Department of Emergency Services issued a Request for Proposals on June 17, 2016 to hire an Interoperable Communications Consultant; and

WHEREAS, two (2) proposals were submitted by various Interoperable Communications consulting firms on July 6, 2016; and

WHEREAS, the firm of Televate, LLC. was deemed to have submitted the best overall proposal by the selection committee.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into a contract with Televate, LLC, 8229 Boone Blvd. Suite 720, Vienna, VA 22182 to provide Interoperable Communications consulting services at a cost not to exceed $141,986 as detailed in their response to a request for proposals; and be it further

RESOLVED, that the funding for this contract is hereby authorized in Grant HS167SICG1617, Funds Center 16700, Fund 281, Account 516020; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive's Office, the Division of Budget and Management, the Department of Emergency Services c/o Melissa Calhoun, the County Comptroller, and the County Attorney.