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COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

January 11, 2016

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

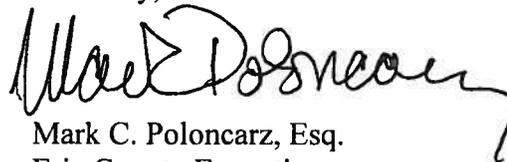
**RE: Erie County Sewer District Nos. 1, 4, & 5
Engineer Term Contract Agreement
Wm. Schutt Associates – Work Order WS - 5**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning for the issuance of a work order as authorized by the resolution, passed by the Erie County Legislature on December 12, 2013, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely,



Mark C. Poloncarz, Esq.
Erie County Executive

MCP:MAS:cs

cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District Nos. 1, 4, & 5
Engineer Term Contract Agreement
Wm. Schutt Associates - Work Order WS - 5
Date: January 11, 2016

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's cancellation of work orders WS-1 & WS-2 and approval of work order WS-5 with Wm. Schutt Associates for Erie County Sewer District Nos. 1, 4, & 5 in an amount not exceed \$35,000.00.

FISCAL IMPLICATIONS

There will be no impact on to the County's General Fund. The cost of the engineering inspection work related to this communication will be paid from the 2015 or 2016 adopted Sewer Fund Operating Budget; Sewer Professional Services Account 516020 of District Nos. 1, 4, & 5.

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order WS - 5 to Wm. Schutt Associates to provide resident engineering services. Wm. Schutt Associates will provide inspection for various construction and subdivision projects in Erie County Sewer District Nos. 1, 4, & 5.

BACKGROUND INFORMATION

On December 12, 2013, the Erie County Legislature passed a resolution (Comm. 20E-9 (2013)) authorizing a 3-year Term Agreement with Wm. Schutt Associates. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued. Work orders WS-1 and WS-2 were issue to Wm. Schutt Associates to include inspection services in Erie County Sewer District (ECSD) No. 2. The allotted amounts toward ECSD No. 2 totaled \$35,000 of which the Division of Sewerage Management has decided to reallocate the monies toward inspections in ECSD Nos. 1, 4 and 5.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various construction inspections throughout the Erie County Sewer Districts.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS FOLLOWING APPROVAL

This is a receive and file item.

JF
 -12/29/15

Thomas Dearing
Commissioner

MAS:cs

Cc: J.Fiegl/0.11.0 LegLtr (w/encl)
M.Salah/J.Carr/0.3.2WmSchutt (14-16) w/encl.
S.Tirone (w/encl)

ERIE COUNTY SEWER DISTRICT NOS.1, 4, & 5
WORK ORDER NO. WS - 5

ENGINEER: Wm Schutt

CONTRACT DATE: January 1, 2014

1. Title of Proposal:

Provide Resident Engineer for various subdivisions sewer installation projects in ECSD Nos. 1, 4, & 5.

2. Name and Business Address of Proposer:

Wm Schutt Associates
37 Central Avenue
Lancaster, NY 14086

3. Name, Title and Address of Principal Bearing Technical Responsibility:

William Schutt
37 Central Avenue
Lancaster, NY 14086

4. Effective Dates of Proposal:

November 23, 2015

5. Brief Description of Work for Which Proposal is Submitted.

The Engineer will provide construction inspection for various subdivision projects in ECSD Nos. 1, 4, & 5.

6. Engineering Cost: \$ 35,000

7. Source of Funds: 2015 Sewer Fund Operating Budget Professional Services Account 516020 of ECSD Nos. 1, 4, & 5 and as follows:

\$2,000 of ECSD No.1, \$23,000 of ECSD No.4 & \$10,000 of ECSD No. 5

8. Project No.: WS - 5

9. Attachments: None

10. File: 0.3.2 Wm Schutt (14-16)

Accepted By: _____

Prepared by: _____

Matt A. Salah, P.E.

Sr. Coor. Sewer Construction Projects

Authorized By: _____

Joseph L. Fiegl, P.E.

Deputy Commissioner

DATE: 12/21/15