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# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

February 15, 2016

Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, New York 14202

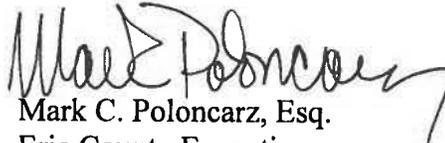
**Re: Establish Alzheimer Disease Caregiver Support Initiative (ADCSI)  
Grant**

Dear Honorable Members:

The attached resolution requests authorization for the Department of Senior Services to contract with Catholic Charities of Buffalo and accept \$175,373 of New York State Department of Health funding for an Alzheimer Disease Caregiver Support Initiative (ADCSI) grant program.

Should your Honorable Body require any further information, I encourage you to contact Commissioner Randy Hoak in the Department of Senior Services. Thank you for your consideration on this matter.

Sincerely yours,

  
Mark C. Poloncarz, Esq.  
Erie County Executive

MCP/mc  
Enclosure

cc: Randy Hoak, Commissioner, Department of Senior Services

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Senior Services  
**Re:** Establish Alzheimer Disease Caregiver Support Initiative (ADCSI) Grant  
**Date:** February 15, 2016

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### **SUMMARY**

Approve the attached resolution to allow the Department of Senior Services to contract with Catholic Charities of Buffalo and accept \$175,373 in NY State Department of Health (NYSDOH) Alzheimer Disease Caregiver Support Initiative (ADCSI) grant monies for the period January 1, 2016 through December 31, 2016. The funding will provide families and caregivers impacted by Alzheimer's Disease with care consultations, family consultations, respite services, transportation, and joint enrichment activities; and to provide program development and evaluation support for the five year initiative.

These additional monies will serve as a catalyst for the reorganization of the Department's caregiver support program, which is funded primarily through Title III-E grant. Case managers assigned to the caregiver support program will receive specialized training in working with individuals with dementia and addressing the special needs of their caregivers. Grant funds will also be used to build additional capacity in the Department's Program Development and Evaluation unit to meet grant demands, including additional planning, reporting and evaluation responsibilities.

### **FISCAL IMPLICATIONS**

No additional county funds are required. The grant is 100% funded by the NYSDOH.

### **REASONS FOR RECOMMENDATION**

The Alzheimer's Association of Western New York estimates that there are close to 20,000 Erie County residents suffering from Alzheimer's Disease (AD) and over 54,000 family caregivers working to meet their needs. Caregivers of those with AD need additional support services to remain healthy, improve caregiving skills and remain in their caregiving role. Service needs exceed current budgets, and more outreach and awareness is needed to reach caregivers, especially underserved minorities and those living in rural areas. The ADCSI will provide needed funds to help better serve these families.

### **BACKGROUND INFORMATION**

In response to a NYSDOH's request for proposals for regional initiatives to assist families and caregivers impacted by the effects of Alzheimer disease, the Department of Senior Services spearheaded an effort to develop a regional Western New York Alzheimer Care Collaborative and successfully apply for the NYSDOH funding. The collaborative includes Catholic Charities of Buffalo, the Alzheimer's Association of

WNY, the Department of Senior Services, and the Offices for the Aging of the counties of Niagara, Genesee, Wyoming, Chautauqua, Cattaraugus, and Allegany counties. Catholic Charities is the lead agency on this project, and will ensure distribution of grant funds through individual contracts with the other eight Coalition members.

The Department's share of the monies will be used to provide care consultations to caregivers and families, delivered by trained case managers; dedicated funding for respite services and transportation for caregivers; and to provide the Coalition with program development and evaluation expertise to help establish and maintain the program infrastructure required under this grant. To appropriately reflect the broadened scope of responsibilities for the Program Development and Evaluation unit, the Department of Senior Services requests that the Coordinator of Neighborhood Services, civil service position job group 13, be upgraded to a job group 14, Senior Coordinator of Neighborhood Services. The Department of Senior Services will rely on existing staff resources and contractors to perform the work of the grant and will reassign positions as needed to support the grant.

### **CONSEQUENCES OF NEGATIVE ACTION**

The Department of Senior Services will not be able to accept these funds for the benefit of residents in Erie County.

### **STEPS FOLLOWING APPROVAL**

The Department of Senior Services will contract with Catholic Charities of Buffalo to accept the NYSDOH monies and establish the budget for the ADCSI grant. It will also amend other grant budgets and make the personnel changes necessary to reorganize its caregiver support services and meet the program development and evaluation efforts required to obtain the ADCSI funding

**A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF SENIOR SERVICES**

**RE: Establish Alzheimer Disease  
Caregiver Support Initiative  
(ADCSI) Grant**

WHEREAS, the NY State Department of Health had requested proposals under the Alzheimer Disease Caregiver Support Initiative (ADCSI) for operation of regional programs throughout the State, to provide support services for families and individuals caring for Alzheimer patients; and

WHEREAS, the Department of Senior Services spearheaded a collaborative effort to develop a regional Western New York Alzheimer Care Collaborative and apply for the NYSDOH funding, with Catholic Charities of Buffalo, the Alzheimer's Association of WNY, the Department of Senior Services and Offices for the Aging of the counties of Niagara, Genesee, Wyoming, Chautauqua, Cattaraugus, and Allegany counties; and

WHEREAS, NYSDOH has accepted our regional proposal, with Catholic Charities as the lead organization and direct recipient of the NYSDOH funding and the seven Counties and Alzheimer's Association as sub-recipients of the funding as subcontractors of Catholic Charities; and

WHEREAS, the NYSDOH award covers a five year period, with January 1, 2016 through December 31, 2016 being the first of the five years; and

WHEREAS, Catholic Charities as the lead organization will receive a total of \$1.5 million in annual NYSDOH funding \$945,026 of which will be distributed to the seven Counties and the Alzheimer's Association as subcontractors of Catholic Charities; and

WHEREAS, the Department's share of the NYSDOH funding, through contract with Catholic Charities, for the period January 1, 2016 through December 31, 2016, will total \$175,373; and

WHEREAS, the grant monies are 100% funded by NYSDOH with no local share County monies required, and

WHEREAS, the funds will be used to provide families and caregivers impacted by Alzheimer's Disease with care consultations, family consultations, respite services, transportation, and joint enrichment activities; and to provide program development and evaluation support for the five year initiative; and

WHEREAS, additional planning, reporting, and evaluation responsibilities will be assigned to the Coordinator of Neighborhood Services, which oversees the Department's Program Development and Evaluation unit; and

WHEREAS, the Department of Senior Services requests an upgrade of the job group 13 Coordinator of Neighborhood Services civil service position (#1898), to a job group 14 Senior Coordinator of Neighborhood Services to appropriately reflect the broadened scope of responsibilities associated with the title; and

WHEREAS, the ADCSI grant will cover 100% of the personnel cost increase of this upgrade \$11,670 with no additional county funds required; and

WHEREAS, this additional ADCSI funding is also a catalyst for the Department of Senior Services to reorganize its case management care giver support services, including the reassignment of case manager duties among staff to better meet client needs; and

WHEREAS, to provide the required ADCSI case management services, effective March 5, 2016 transfer Case Manager positions #870 and #873 from the 163III-E2016 grant to the 163ADCSI2016 grant; and

WHEREAS, the 163III-E2016 and 163EISEP1617 grant budgets needs to be amended to reflect the transfer the Case Manger positions and the shifting of case management staff caregiver support duties among the grants.

NOW, THEREFORE, BE IT

RESOLVED, the County Executive be and is hereby authorized to contract with the Catholic Charities of Buffalo NY to accept the \$175,373 of NYSDOH grant monies for the operation of an ADCSI grant program (163ADCSI2016) for the period January 1, 2016 through December 31, 2016; and be it further

RESOLVED, effective March 5, 2016, Case Manager positions #870 and #873 be transferred from the 163III-E2016 grant to the 163ADCSI2016 grant (B100 #8586); and be it further

RESOLVED, effective with the start of the 163CSE1617 grant on April 1, 2016, the Coordinator of Neighborhood Services position #1898 be upgraded to a Senior Coordinator of Neighborhood Services (B100 #8585) ; and be it further

RESOLVED, that the budget for the Alzheimer Disease Caregiver Support Initiative Grant (163ADCSI2016) for the period January 1, 2016 through December 31, 2016 be established as follows:

APPROPRIATIONS		INITIAL BUDGET
Account	Description	
500000	Full Time Salaries	\$ 89,032
502000	Fringe Benefits	48,410
510000	Local Mileage Reimbursement	2,543
510100	Out of Area Travel	1,256
516020	Professional Svcs Contracts & Fees	44,508
516023	Adult Day Care	40,000
916390	ID Senior Services Grants	<u>(50,376)</u>
	TOTAL APPROPRIATIONS	<u>175,373</u>

REVENUES		INITIAL BUDGET
Account	Description	
414000	Federal Aid	<u>\$ 175,373</u>
	TOTAL REVENUE	<u>\$ 175,373</u>

and be it further

RESOLVED, that the 163III-E2016 grant budget be amended as follows

APPROPRIATIONS		INITIAL BUDGET	CHANGE	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$ 161,033	-\$ 82,560	\$ 78,473
502000	Fringe Benefits	110,483	-43,480	67,003
510000	Local Mileage Reimbursement	13,531	-5,000	8,531
516020	Professional Svcs Contracts & Fees	1,937	+44,000	45,937
516023	Adult Day Care	137,550	+40,000	177,550
516026	Home Care Services	118,129	+49,799	167,928
530000	Other	2,500	+5,000	7,500
916390	ID Senior Services Grants	<u>69,463</u>	<u>-7,759</u>	<u>61,704</u>
		614,626	-0-	614,626

and be it further

RESOLVED, that the 163CSE1617 grant budget be amended as follows

APPROPRIATIONS		INITIAL BUDGET	CHANGE	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$ 364,199	+\$8,271	\$ 372,470
502000	Fringe Benefits	248,959	+ 3,408	252,367
516020	Professional Svcs	163,175	-32,316	130,859
916390	ID Senior Services Grants	<u>-71,937</u>	<u>+20,637</u>	<u>(51,300)</u>
		\$704,396	- 0 -	\$704,396

And be it further

RESOLVED, that the 163EISEP617 grant budget be amended as follows

APPROPRIATIONS		INITIAL BUDGET	CHANGE	AMENDED BUDGET
Account	Description			
516026	Home Care Services	\$ 1,479,095	-52,498	\$1,426,597
916390	ID Senior Services Grants	<u>- 125,006</u>	<u>+52,498</u>	<u>- 72,508</u>
		\$1,354,089	- 0 -	\$1,354,089

And be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to grantor awards; and be it further

RESOLVED and, if necessary, the County Executive is hereby authorized to execute amendments to Senior Services agencies contracts to effectuate adjusted funding levels; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department Senior Services.