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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

February 26, 2016

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3
Engineer Term Agreement
Work Order: ARC-5**

Dear Honorable Members:

Please find enclosed a resolution from the Department of Environment and Planning, Division of Sewerage Management for the issuance of a work order as authorized by the Erie County Legislature's November 2, 2012 resolution, related to a 3-year Term Agreement.

Should you Honorable Body require further information, I encourage you to contact Deputy Commissioner, Joseph L. Fiegl, P.E. in the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

DCE

MCP:MAS:cs

cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 3
Engineer Term Agreement
Work Order: ARC – 5
Date: February 26, 2016

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of work order ARC-5 with Arcadis of NY, Inc. for upgrades to the Elma Pumping Station, in the amount of \$34,217.10.

FISCAL IMPLICATIONS

This work does not impact on the County's General Fund. The cost for the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Fund 220 Cost Center 183 Account 516020 professional services. 100% of the total amount will ultimately be billed to Steuben Foods.

REASONS FOR RECOMMENDATION

The purpose of this work order is to provide additional administration/resident engineering services during construction of the Elma Pumping Station. The upgrades to this pumping station are necessary to support Steuben Foods' short term growth. Arcadis has a history working with Steuben Foods and Erie County Sewer District No. 3.

BACKGROUND INFORMATION

On November 8, 2012 the Erie County Legislature passed a resolution authorizing a 3 year term with Arcadis of New York, Inc. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with supplemental engineering services required to complete projects throughout the Erie County Sewer Districts. For this work, Arcadis of New York, Inc. will provide the additional administration/resident engineering during construction for the Elma Pumping Station upgrades.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS FOLLOWING APPROVAL

This is a receive and file item.

ERIE COUNTY SEWER DISTRICT NO.3
WORK ORDER NO.ARC - 5

ENGINEER: Arcadis of NY, Inc.

CONTRACT DATE: November 8, 2012

1. **Title of Proposal:**
Elma Pumping Station construction Administration and resident engineers.

2. **Name and Business Address of Proposer:**
Arcadis of NY, Inc.
50 Fountain Plaza - Suite 600
(716) 667-0900 Fax (716) 667-0279

3. **Name, Title and Address of Principal Bearing Technical Responsibility:**
Angela Hintz
Arcadis of NY, Inc.
50 Fountain Plaza - Suite 600
Buffalo, New York 14202
(716) 667-6651

4. **Effective Dates of Proposal:**
February 12, 2016

5. **Brief Description of Work for Which Proposal is Submitted.**
The Engineer will provide construction administration and resident engineers during construction.

6. **Engineering Cost:**
Cost plus fixed fee not to exceed \$34,217.10

7. **Source of Funds:**
Fund 220 Cost Center 183 Account 516020 Professional Services

8. **Project No.:** ARC-5

9. **Attachments:** Arcadis letter dated, February 11, 2016

10. **File:** 0.3.2. AMPI 13/15

DATE: February 12, 2016

Accepted By: _____

Prepared By: Matt A. Salah
Matt A. Salah, P.E.

Authorized By: _____
Joseph L. Fiegl, P.E.
Deputy Commissioner