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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

July 7, 2017

Erie County Legislature
92 Franklin Street – Fourth Floor
Buffalo, New York 14202

**RE: Erie County Medical Examiner's Office
Toxicology Laboratory Renovations – Phase 4**

Dear Honorable Members:

This resolution is requesting authorization for the County Executive to enter into an Agreement with the lowest responsible bidders so the work can begin. Attached is a copy of the bid tabulations for your reference.

On May 31, 2017, the Department of Public Works received bid proposals for the Erie County Examiner's Office Toxicology Laboratory Renovation. The Erie County Toxicology Laboratory was constructed in the late 1960's and has not been updated to current standards.

In addition this resolution is requesting authorization for the County Executive to enter into Agreement Amendment with the firm of Trautman Associates for additional asbestos design and air monitoring services.

Should your Honorable Body require further information, I encourage you to contact Interim-Commissioner Charles A. Sickler at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", written over a horizontal line.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP:jh/dab

cc: Charles A. Sickler, P.E., Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Erie County Medical Examiner's Office
Toxicology Laboratory Renovations – Phase 4
Date: July 7, 2017

SUMMARY

The Erie County Medical Examiner's Office was constructed in the late 1960's and has not been updated to current standards. Currently, the Toxicology Laboratory renovation is Phase 4 of the long-range Master Plan.

On May 31, 2017, the Department of Public Works received bid proposals for the Erie County Examiner's Office Toxicology Laboratory Renovation. This resolution is requesting the County Executive to enter into an Agreement Amendment with Trautman Associates for additional asbestos, design and air monitoring services, and issue construction contracts to the lowest responsible bidders, so the work can start.

FISCAL IMPLICATIONS

Funds are currently available from the approved, as amended Capital Budgets, Fund 410, BA 122, SAP Projects as follows:

- A.16024-2016 - Renovations to Toxicology Lab
- A.20904-2009 - Space Allocation
- A.20903-2009 - Countywide Fire Alarm & Security
- A.12011-2012 - Morgue & Toxicology Improvements
- A.14013-2014 - Renovations to Toxicology Lab
- A.13005-2013 - Roof Replacement & Waterproofing (Countywide)

REASONS FOR RECOMMENDATION

An overhaul of the existing Medical Examiner's Laboratory is necessary for accreditation.

BACKGROUND INFORMATION

The Medical Examiner's Toxicology Laboratory is mostly original from the 1960's and does not meet current standards for accreditation

CONSEQUENCES OF NEGATIVE ACTION


The Medical Examiner's Toxicology Laboratory will not be replaced leaving the laboratory without proper working environment for Laboratory accreditation.

STEPS FOLLOWING APPROVAL

The County Executive shall enter into an agreement with the lowest responsible bidders so the work can proceed, and execute a contract amendment with Trautman Associates for additional services.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

RE: Erie County Medical Examiner's Toxicology
Laboratory Renovations – Phase 4

WHEREAS, the Department of Public Works received bids for the Erie County Medical Examiner's Toxicology Laboratory Renovations, Phase 4, on May 31, 2017; and

WHEREAS, The Erie County Department of Public Works, along with the Architect, is recommending award of the contract to the lowest bidder; and

WHEREAS, the Erie County Department of Public works received A/E professional design proposals for the Erie County Medical Examiners Toxicology Laboratory renovations on September 9, 2016; and

WHEREAS, the County Executive is requesting authorization to issue an Agreement Amendment to the firm of Trautman Associates for providing additional asbestos design and air monitoring services.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into a contract with the lowest responsible bidders for the Erie County Medical Examiner's Toxicology Laboratory Renovations – Phase 4, as follows:

General Construction Work

Javen Construction Co, Inc.

Base Bid	\$ 628,000
Deduct Alt G-2	16,000
Deduct Alt G-3	<u>1,500</u>
	\$ 610,500

Mechanical Work

DV Brown & Associates

Base Bid:	\$ 181,000
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Electrical Work

Goodwin Electric Corp

Base Bid:	\$ 195,400
Deduct Alt E-2	\$ 3,700
Deduct Alt E-3	<u>\$ 6,600</u>
	\$ 185,100

Plumbing Work

MLP Plumbing & Mechanical

Base Bid:	\$ 125,500
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Asbestos Abatement

Mark Cerrone, Inc.

Base Bid	\$ 97,377
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Equipment Work

Kraftwerks

Base Bid: \$ 94,537

Lab Casework/Office Furniture Work

Prentice Office Environments

Base Bid: \$ 154,607

Add Alt #1 39,938

\$ 194,545

Total Amount Not To Exceed \$1,488.559

and be it further

RESOLVED, that the sum of \$140,000 be allocated to the Construction Contingency Fund with authorization for the County Executive, to approve change orders in an amount not to exceed the Contingency Fund; and be it further

RESOLVED, that change order reductions will result in these funds being returned to the Construction Contingency Fund; and be it further

RESOLVED, that the County Executive is authorized to execute an Agreement Amendment with the firm of Trautman Associates, for additional asbestos design and air monitoring services for an amount not to exceed \$30,000; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for all the above from SAP Projects:

A.16024 – 2016 - Renovations to Toxicology Lab	\$1,550,000.00
A.20904 -2009 - Space Allocation	\$ 50,135.37
A.20903 -2009 - Countywide Fire Alarm & Security	\$ 15,176.38
A.12011 – 2012 - Morgue & Toxicology Improvements	\$ 7,932.33
A.14013 – 2014 - Renovations to Toxicology Lab	\$ 10,000.00
<u>A.13005 -2013 - Roof & Waterproofing</u>	<u>\$ 25,314.92</u>
Total amount not to exceed	\$1,658,559.00

and be it further;

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: STEFAN I. MYCHAJLIW, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME

Javen Construction Co Inc.	\$610,500
DV Brown & Associates	\$181,000
Goodwin Electric Corp.	\$185,100
MLP Plumbing & Mechanical	\$125,500
Mark Cerrone Inc.	\$ 97,377
Kraftwerks	\$ 94,537
Prentice Office Environments	\$194,545
Trautman Associates	\$ 30,000
Construction Contingency	\$140,000

2. AMOUNT OF CONTRACT

\$1,658,559

3. PROJECT NUMBER

A.16024 Renovations To Toxicology Lab
A.20904 Space allocation
A.20903 Countywide Fire Alarm & Security
A.12011 Morgue & Toxicology Improvements
A.14013 Renovations to Toxicology Lab
A.13005 Roof Replacement & Waterproofing
(Countywide)

4. PROJECT TITLE

Erie County Medical Examiner's Office
Toxicology Lab Renovations

5. DEPARTMENT CONTACT

Funding questions: Jeffrey P. Zack, PE at 8824
Letter pickup: Diane Bukowski at 8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS

A.16024 \$1,550,000.00 | A.13005 \$304,130.45 | A.14013 \$10,000.00
A.20904 \$50,135.37 | A.20903 \$7,396.38 | A.12011 \$10,460.25

7. PERFORMED BY

Jeff K. Mitchell

Date Sent to Comptroller's Office:
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June 14, 2017