



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

September 18, 2017

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Transfer of Funds – Operating Budget

Dear Honorable Members:

Enclosed please find a memorandum and proposed resolution from the Department of Public Works requesting authorization to transfer funds between accounts within the 2017 Operating Budget for the Division of Highways. We are requesting this transfer in order to purchase clothing and equipment required to comply with Public Employee Safety and Health and Occupational Safety and Health Administration standards and provide formalized training for employees.

Should your Honorable Body require further information, I encourage you to contact William E. Geary, Commissioner of Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark C. Poloncarz", with a long, sweeping horizontal line extending to the right.

Mark C. Poloncarz, Esq.
Erie County Executive

Enclosure

cc: William E. Geary, Commissioner DPW

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Transfer of Funds – Operating Budget
Date: September 18, 2017

SUMMARY

The Department of Public Works requests authorization to transfer funds between accounts within the 2017 Operating Budget for the Division of Highways in order to purchase clothing and equipment required to comply with Public Employee Safety and Health (“PESH”) and Occupational Safety and Health Administration (“OSHA”) standards and to provide formalized training for the employees.

FISCAL IMPLICATIONS

This resolution results in no increase to the Budget. Funds are available in the adopted 2017 Operating Budget.

REASON/BACKGROUND INFORMATION

The transfer of funds will allow the Division of Highways to purchase the clothing and equipment required to comply with PESH and OSHA requirements. The County is developing personal protective clothing and equipment policy, which are in line with PESH regulations. Also included in the policy is formal training for the staff to utilize the new equipment properly.

The Division of Highways also has oil-water separators installed at various locations, all of which need to be cleaned and certified. The various locations and type of work will require a contract be in place through the Department of Purchasing.

CONSEQUENCES OF NEGATIVE ACTION

The Division of Highways will be unable to procure equipment needed and could be subject to fines or worse yet, injured employees. Storm water regulations require oil-water separators to be certified.

STEPS FOLLOWING APPROVAL

The Division of Highways will initiate the transfer of funds in coordination with the Division of Budget and Management.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS

Re: Transfer of Funds – Operating Budget

WHEREAS, the Department of Public Works intends to purchase clothing and equipment required for compliance with Public Employee Safety and Health (“PESH”) and Occupational Safety and Health Administration (“OSHA”) requirements and to clean and certify the oil-water separators in various Highway Facilities; and

WHEREAS, in order to effectuate this purchase, it is necessary to transfer funds to the appropriate budget line; and

WHEREAS, funding for the needed transfers is available in BA 123, Fund 210, Account 506400, Highway Supplies, in the 2017 operating budget.

NOW, THEREFORE, BE IT

RESOLVED, that the following budget transfers are authorized in the 2017 Operating Budget – in Fund 210, Cost Center 1231010:

ACCOUNT	DESCRIPTION	CURRENT BUDGET	INCREASE/DECREASE	REVISED BUDGET
506400	Highway Supplies	\$3,917,564	(\$25,000)	\$3,892,564
505200	Clothing Supplies	\$ 3,000	\$ 3,000	\$ 6,000
510200	Training/Education	\$ 14,000	\$ 7,000	\$ 21,000
<u>516020</u>	<u>Professional Services</u>	<u>\$ 170,643</u>	<u>\$ 15,000</u>	<u>\$ 185,643</u>
TOTAL EXPENSES		\$ 4,105,207	\$ 0	\$ 4,105,207

; and be it further

RESOLVED, that certified copies of this resolution be sent to the Department of Public Works, Office of the Commissioner, Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.