



**ERIE COUNTY LEGISLATURE**

**HON. JOSEPH C. LORIGO**  
**10<sup>TH</sup> DISTRICT LEGISLATOR**  
**MAJORITY LEADER**

October 2, 2017

Director Robert W. Keating  
 Department of Budget and Management  
 95 Franklin Street  
 Buffalo, New York 14202

Dear Mr. Keating, *Bob,*

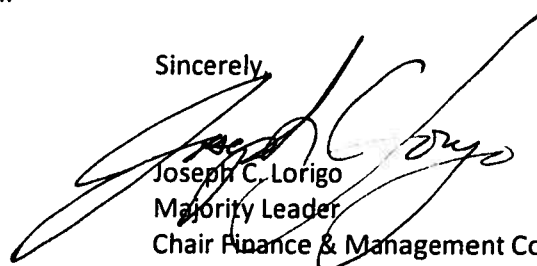
The Legislature's proposed 2018 Budget Hearing schedule for November, 2017 will be forwarded to the County Executive's Office after it's finalized.

Please have the following documents prepared and submitted to the Clerk of Legislature's office not later than October 19, 2017:

- 1) All arts and cultural organizations applications for Erie County funding and their budget sent electronically and/or on disc
- 2) Vacancy Control Report of full time and part time vacant funded positions by department for September and October (when available) that includes a summary page listing date each vacancy was last filled, its associated salary, its source of funding and the County's share of the funding
- 3) Position Control Report detailing all personnel positions authorized in each department including current vacancies;
- 4) Statement of County Share Turnover Savings to-date;
- 5) Budget Consumption Reports detailing all expenditures and revenues by department/business area.

Thank you for your anticipated cooperation.

Sincerely,



Joseph C. Lorigo  
 Majority Leader  
 Chair Finance & Management Committee  
 Erie County Legislator – District 10

cc: Hon. Mark C. Poloncarz

**OFFICE OF THE MAJORITY LEADER**

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