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November 13, 2018

The Honorable
Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

Re: Reallocation from Division of Correctional Health 2018 budget to purchase/repair medical equipment, office equipment, medical supply transport vehicles, and ECMC invoices

Honorable Members:

Attached, please find a proposed resolution and accompanying memorandum from the Erie County Sheriff's Division of Correctional Health seeking authorization to reallocate funds within the Sheriff's Office 2018 budget. The transferred funds will pay for new medical equipment, medical equipment maintenance and repair, new furniture, Erie County Medical Center invoices, and new vehicles to transport necessary medical supplies between the two jail facilities.

Representatives of the Sheriff's Office will be available to answer any questions.

Very truly yours,

TIMOTHY B. HOWARD
SHERIFF OF ERIE COUNTY

Attachments

ACCOMPANYING MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Erie County Sheriff's Division of Correctional Health
Re: Reallocation from Division of Correctional Health 2018 budget to purchase/repair medical equipment, office equipment, medical supply transport vehicles, and ECMC invoices
Date: November 13, 2018

Summary of Recommended Action

The attached resolution requests authorization for the Erie County Sheriff's Division of Correctional Health (DoCH) to transfer $461,836.00 from various accounts to pay for medical equipment, office equipment, medical invoices and vehicles necessary for the division's operations at the Erie County Holding Center and Erie County Correctional Facility.

The DoCH needs to repair or replace medical equipment that was damaged during inmate disturbances or is outdated and can no longer be maintained. The X-ray machine used by the dental unit is old and is becoming difficult to maintain and repair. Therefore, to ensure inmate dental health and care, the machine needs to be replaced. The division also needs to purchase a new EKG machine, an autoclave for sterilization of medical equipment, and additional wheelchairs for inmate transportation to and from the medical units in both facilities.

The DoCH needs to replace computer monitors and laptops damaged by incidents in the medical units. The laptop will be replaced with "Toughbooks" which are manufactured to withstand unusual working circumstances.

Inmates with chronic or serious health care needs and require hospitalization are admitted to ECMC, and the County is responsible for paying for their care.

Currently, DoCH personnel are using personal vehicles to transport prescription drugs and various medical supplies between the holding center and correctional facility. The division is seeking to purchase two Ford Explores, which provide greater cargo space and all-wheel drive for winter driving conditions, and halt the practice of using personal vehicles to perform these tasks.

Erie County Correctional Health Division

	Decrease G/L Account:	
	Account# 505800 Medical & Health Supply	$ 210,690.00
	Account# 516020 Professional Serivces	$ 251,146.00
	Increase G/L Accounts:	
G/L Acct #561410	Toughbook Computers	$ 29,880.00
Lab & Tech	Medical Equipment	$ 47,178.00
	Computer Monitors	$ 834.00
	Dental Xray Machines	$ 34,886.00
	Total	**$ 112,778.00**
G/L Acct #561440	Emergency Vehicles (2)	$ 68,110.00
Motor Vehicle	**Total**	**$ 68,110.00**
G/L Acct #506200	Maintence & Repair (Martin Med)	$ 3,000.00
Maintanence & Repair	**Total**	**$ 3,000.00**
G/L Acct #561420	Tables, Chairs, Cabinets	$ 27,000.00
Furniture	Office Carpeting	$ 20,948.00
	Total	**$ 47,948.00**
G/L Acct #516050	ECMC	**$ 230,000.00**
ECMC		
	Total	**$ 461,836.00**

Fiscal Implications of Proposal

None; these are funds that have been approved in the 2018 Budget.

Reasons for Recommendation

The Sheriff's DoCH needs to the funds to purchase, maintain and repair necessary medical equipment for inmate screening, diagnosis, and health care needs. Some of the equipment is outdated and can no longer be maintained while other equipment has sustained damage during inmate outburst and attacks.

The DoCH is seeking to replace old and damaged conference chairs and table. This

conference room is utilized by medical and forensic mental health professional during inmate health reviews.

Additionally, the DoCH is seeking to purchase two all-wheel drive vehicles. These vehicles would be used to transport medical supplies between facilities and halt the practice of staff utilizing personal vehicles to complete this task.

Finally, the DoCH need to transfer funds to pay Erie County Medical Center (ECMC) for inmate evaluation and treatment.

Consequence of Negative Action

The Erie County Sheriff's DoCH would lack the necessary equipment to perform medical diagnosis and treatment of inmates, would be unable to pay ECMC for hospital and inmate health care invoices, and would continue to utilize personal vehicles to transport prescription drugs and medical supplies between the holding center and the correctional facility.

Steps Following Approval of Measure

Certified copies of the approved resolution are sent to the Division of Budget and Management, the Erie County Comptroller's Office, and the Chief of Administration of the Sheriff's Office for implementation.

A RESOLUTION SUBMITTED BY:
ERIE COUNTY SHERIFF'S
DIVISION OF CORRECTIONAL HEALTH

Re: Reallocation from Division of Correctional Health 2018 budget to purchase/repair medical equipment, office equipment, medical supply transport vehicles, and ECMC invoices

WHEREAS, As of January 2017, the Division of Correctional Health (DoCH) is under the authority of the Erie County Sheriff's Office; and

WHEREAS, the Sheriff's Office and the DoCH has identified needs within the division to assist in providing inmate health; and

WHEREAS, due to age or damage caused during inmate incidents the DoCH needs to purchase new equipment such as an EKG machine, dental X-ray machine, autoclave, wheelchairs and computer equipment for both facilities; and

WHEREAS, the EKG machine will be used to diagnosis and monitor cardiac issues with inmates; the autoclave is used to sterilize medical instruments properly; wheelchairs are to transport inmates to and from the facilities' medical units; the dental X-ray machine is used to examine the dental health of the inmates; and

WHEREAS, the DoCH will replace damaged laptops and replace the units with "Toughbooks" which are manufactured to stand up to unusual circumstances or workplaces; and

WHEREAS, inmates who require treatment for chronic or serious medical conditions are admitted to Erie County Medical Center; and

WHEREAS, the amount allocated for long-term hospital care has surpassed the budgeted amount, and the DoCH has received invoices from the medical center for inmate care for $230,000.00; and

WHEREAS, the DoCH is relying on personal vehicles to transport prescription drugs and medical equipment between the Erie County Holding Center and the Erie County Correctional Facility; and

WHEREAS, the DoCH is seeking to purchase two all-wheel-drive Ford Explorers for this function because these vehicles will provide greater cargo space suitable for transporting equipment as well as providing a vehicle which is reliable in all weather conditions; and

WHEREAS, office chairs and conference table will be utilized in a new and private room where DoCH, forensic mental, and medical professionals health conduct confidential inmate medical reviews.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby approve the reallocation of funds from transfer $215,290.00 from Account # 505800 and $251,146.00 from Account # 516050 to Account # 561410 Lab and Tech, Account # 561440 Motor Vehicles, Account # 506200 Maintenance and Repair, Account # 561420 Furniture, and Account # 516050 ECMC ; and be it further

RESOLVED, that Budget and Management Division is hereby authorized to transfer an amount not to exceed $ 461,836.00 between the following accounts

ERIE COUNTY SHERIFF'S OFFICE

ACCOUNT #		**DECREASE**
505800	Medical & Health Supply	$210,690.00
516020	Professional Services	$251,146.00
	TOTAL	$461,836.00

ACCOUNT #		**INCREASE**
561410	Lab and Tech	$112,778.00
561440	Motor Vehicle	$68,110.00
506200	Maintenance and Repair	$3,000.00
561420	Furniture	$47,948.00
516050	Erie County Medical Center	$230,000.00
	TOTAL	$461,836.00

; and be it further

RESOLVED, the Division of Budget and Management is authorized to make any technical adjustments necessary to effectuate this transfer should there be any unforeseen issues; and be it further

RESOLVED, the Erie County Comptroller's Office is hereby authorized to release the designated funds and make payments as necessary; and be it further

RESOLVED, that certified copies of the approved resolution are sent to the Division of Budget and Management, the Erie County Comptroller's Office, and the Chief of Administration of the Sheriff office for implementation.