



ECLES JUN 14 '18 4:33 PM

# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

June 13, 2018

Erie County Legislature  
92 Franklin Street – Fourth Floor  
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3  
Engineer Term Agreement  
Work Order: EA – 3**

Dear Honorable Members:

Enclosed please find an accompanying memorandum from the Department of Environment and Planning, Division of Sewerage Management for the issuance of a work order as authorized by the Erie County Legislature's December 15, 2016 resolution, related to a 3-year Term Agreement.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Department of Environment and Planning. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink, reading "Mark Poloncarz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark Poloncarz, Esq.  
Erie County Executive

Enclosure  
MCP:MS:cs

cc: Joseph L. Fiegl, P.E. Department of Environment and Planning

## **MEMORANDUM**

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Environment and Planning  
**Re:** Erie County Sewer District No. 3  
Engineer Term Agreement  
Work Order: EA – 3  
**Date:** June 13, 2018

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### **SUMMARY**

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's approval of Work Order EA – 3 with Erdman Anthony (EA) for consultant services in the amount not to exceed \$24,500.

### **FISCAL IMPLICATIONS**

This work order does not impact the County's General Fund. The cost for the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Fund 220 Funds Center 18310 Acct 516020 Professional Services.

### **REASONS FOR RECOMMENDATION**

EA will provide an assessment of existing conditions and recommendations for the backup power generator system at the Holland Water Resource Recovery Facilities (WRRF).

### **BACKGROUND INFORMATION**

On December 15, 2016 the Erie County Legislature passed a resolution (Comm. 22E-4 (2016)) authorizing a 3-year term agreement with EA for engineering services associated with small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notifying the Honorable Legislature of each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. Accordingly, the Department has approved Work Order EA -3 in the amount of \$24,500.00 to provide an assessment of existing conditions and recommendations for the backup power generator system at the Holland WRRF.

### **CONSEQUENCES OF NEGATIVE ACTION**

This is a receive and file item.

### **STEPS FOLLOWING APPROVAL**

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT NO.3  
WORK ORDER NO.EA - 3**

**ENGINEER:** Erdman Anthony (EA)

**CONTRACT DATE:** December 15, 2016

1. **Title of Proposal:**  
Electrical Backup Generator assessment for the Holland WRRF.
2. **Name and Business Address of Proposer:**  
EA  
8608 Main Street  
Buffalo, NY 14221  
(71) 631-1241
3. **Name, Title and Address of Principal Bearing Technical Responsibility:**  
Daniel J. Ziemianski  
EA  
8608 Main Street  
Buffalo, NY 14221  
(71) 631-1241
4. **Effective Dates of Proposal:**  
May 29, 2018
5. **Brief Description of Work for Which Proposal is Submitted.**  
The Engineer provide Electrical Backup Generator assessment for the Holland WRRF.
6. **Engineering Cost:**  
\$ 24,500.00 (cost plus fixed fee)
7. **Source of Funds:** ECSD #3 Fund 220, Cost Center 183 ACCT 51602 of Professional Services
8. **Work Order No.:** EA-3
9. **Attachments:** EA cost estimate and scope dated May 24, 2018(3 pages)
10. **File:** 0.3.2. EA(17-19) (Eng.)

**DATE:** May 29, 2018

**Prepared By:** \_\_\_\_\_  
Matt A. Salah, P.E.

**Accepted By:** \_\_\_\_\_

**Authorized By:** \_\_\_\_\_  
Joseph L. Fiegl, P.E.  
Deputy Commissioner

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