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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

June 13, 2018

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

**RE: Erie County Sewer District No. 3
Engineer Term Contract Agreement
DiDonato Associates
Work Order: DA-3**

Dear Honorable Members:

Enclosed please find a memorandum from the Department of Environment and Planning, Division of Sewerage Management, for the issuance of a work order as authorized by the resolution passed by the Erie County Legislature on December 15, 2016, related to 3-year Term Agreements.

Should your Honorable Body require further information, I encourage you to contact Joseph L. Fiegl, P.E. in the Division of Sewerage Management. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in dark ink, reading "Mark Poloncarz", with a long, sweeping flourish extending to the right.

Mark Poloncarz, Esq.
Erie County Executive

MCP:MAS:cs

cc: Joseph Fiegl, Deputy Commissioner, Division of Sewerage Management

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Environment and Planning
Re: Erie County Sewer District No. 3
Engineer Term Contract Agreement
DiDonato Associates
Work Order: DA-3
Date: June 13, 2018

SUMMARY

The Erie County Legislature is requested to receive and file this communication pertaining to the Department of Environment and Planning's issuance of a work order with DiDonato Associates for Erie County Sewer District No. 3 in the amount not to exceed \$18,530.

FISCAL IMPLICATIONS

There will be no impact on to the County's General Fund. The cost of the engineering work related to this communication will be paid from the Erie County Sewer District No. 3 Fund 220, Funds Center 18310 Account 516020 (Professional Services).

REASONS FOR RECOMMENDATION

The Division of Sewerage Management has issued work order DA-3 to DiDonato Associates to provide design modifications to the overflow retention facility at the Southtowns AWTF in Erie County Sewer District No. 3.

BACKGROUND INFORMATION

On December 15, 2016, the Erie County Legislature passed a resolution authorizing a 3-year Term Agreement with DiDonato Associates for engineering services for small and/or time critical projects. At the time of the contract award, the Division of Sewerage Management committed to notify the Honorable Legislature for each work order issued.

The Term Agreement was approved to provide the Division of Sewerage Management with engineering services required to complete various initiatives throughout the Erie County Sewer Districts. DiDonato Associates will be retained to provide design modifications to the overflow retention facility at the Southtowns AWTF in Erie County Sewer District No. 3.

CONSEQUENCES OF NEGATIVE ACTION

This is a receive and file item.

STEPS TO FOLLOW APPROVAL

This is a receive and file item.

**ERIE COUNTY SEWER DISTRICT NO.3
WORK ORDER NO.DA - 3**

ENGINEER: DiDonato Associates

CONTRACT DATE: December 15, 2016

1. **Title of Proposal:**
Southtowns ORF Modifications
2. **Company/Address/Principal In-Charge**
John DiDonato, P.E.
DiDonato Associates
689 Main Street
Buffalo, NY 14203
3. **Effective Dates of Proposal:**
June 1, 2018
4. **Brief Description of Work for Which Proposal is Submitted.**
The Engineer will provide design modifications to the overflow Retention facility at the Southtowns AWTF in Erie County Sewer District No. 3.
5. **Engineering Cost:**
\$ 18,530.00
6. **Source of Funds:** ECSD No.3 Fund 220, Cost Center 183 Acct 513020. Professional Services.
7. **Project No.:** DA - 3
8. **Attachments:** DiDonato letter date 5/30/18 (7 pages)
9. **File:** 0.3.2. DA (17-19) Eng.

DATE: June 1, 2018 **Accepted By:** _____

Prepared By: _____ **Authorized By:** _____
Matt A. Salah, P.E. Joseph L. Fiegl, P.E.
Deputy Commissioner

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