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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

May 16, 2018

Honorable Members
Erie County Legislature
92 Franklin Street, Fourth Floor
Buffalo, New York 14202

Re: Ellicott Creek Park- Proposal for Engineering Services-Pedestrian Bridge

Dear Honorable Members:

Enclosed is a proposed resolution and accompanying memorandum requesting authority to retain CHA Consulting Inc to design a pedestrian bridge at Ellicott Creek Park, as well as produce bid documents for this project.

Should your Honorable Body require further information, I encourage you to contact Daniel J. Rizzo, Commissioner of Parks, Recreation and Forestry. Thank you in advance for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/med
Enclosure

cc: Daniel J. Rizzo, Commissioner of Parks, Recreation and Forestry

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department Parks, Recreation, and Forestry
Re: Ellicott Creek Park- Proposal for Engineering Service for Pedestrian Bridge
Date: May 11, 2018

SUMMARY

Legislative authorization is sought to retain CHA Consulting Inc to design a pedestrian bridge at Ellicott Creek Park. CHA Consulting Inc would also produce bid documents for this project.

FISCAL IMPLICATIONS

There is sufficient funding in Project A.17012 - 2017 County-wide Parks Improvements in Fund 410 to pay for the design phase. This phase is not to exceed \$23,000.

REASONS FOR RECOMMENDATION

CHA Consulting Inc is on the Department of Public Works approved vendor list and has the necessary experience and staff to perform this work.

BACKGROUND INFORMATION

The Department of Parks, Recreation and Forestry is looking for a vendor to design a pedestrian bridge at Ellicott Creek Park, as well as produce bid documents.

CONSEQUENCES OF NEGATIVE ACTION

Without the necessary authorization in place, the Department of Parks, Recreation and Forestry will be unable to hire CHA Consulting Inc to design a pedestrian bridge at Ellicott Creek Park, as well as bid out the necessary replacement of this structure. The bridge will need to be closed for the safety of the park visitors if it is not replaced.

STEPS FOLLOWING APPROVAL

Upon approval of this resolution, the Department of Parks, Recreation and Forestry will issue a contract to CHA Consulting Inc to design the pedestrian bridge at Ellicott Creek Park, as well as produce the bid documents.

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PARKS, RECREATION & FORESTRY

RE: Ellicott Creek Park- Proposal for Engineering Service for Pedestrian Bridge

WHEREAS, the Department of Parks, Recreation and Forestry seeks authorization to retain and utilize CHA Consulting Inc to design a pedestrian bridge at Ellicott Creek Park; and

WHEREAS, CHA Consulting Inc would also produce bid documents for the replacement of the existing pedestrian superstructure; and

WHEREAS, the project will not exceed \$23,000 in Capital Funding; and

WHEREAS, CHA Consulting Inc is on the Department of Public Works approved vendor list and has the necessary experience and personnel for this project.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Executive hereby wishes CHA Consulting Inc to be retained and provide design services associated for the replacement of the pedestrian bridge at Ellicott Creek Park, as well as produce bid documents; and be it further

RESOLVED, that the funding for the design phase of this project will not exceed \$23,000 and will be paid through Capital Project A.17012 – 2017 County-wide Parks Improvements, Fund 410, Funds Center 164, Account 516020 – Professional Services; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this Resolution to the County Executive; the Director of the Division of Budget and Management; the Erie County Comptroller; the Commissioner of the Department of Parks, Recreation and Forestry, Daniel J. Rizzo; and Assistant County Attorney Kristen M. Walder.


PROJECT TITLE: A.17012 2017 COUNTYWIDE PARKS IMPROVEMENTS

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>800,000.00</u>
Total Project Appropriations	\$ <u>800,000.00</u>
Less: Total Expenditure To Date	\$ <u>9,000.00</u>
Total Commitments	\$ <u>370,569.32</u>
Available Appropriations As Of Date Of Request	\$ <u>420,430.68</u>
Less: Contract Amount	\$ <u>23,000.00</u>
Less: Contract Amount (Akron Falls)	\$ <u>67,900.00</u>
Net Available Appropriations	\$ <u><u>329,530.68</u></u>

Comments: \$791,000.00 cash is available in the project.

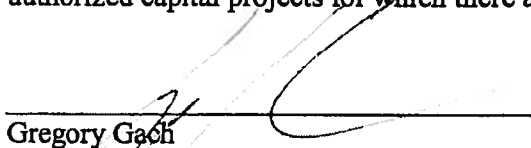
Request Approved: 

Request Denied: _____

Date: 5/14/18

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Office of the Comptroller and is related to the authorized capital projects for which there are sufficient appropriates for the action proposed.



Gregory Gach
Deputy Comptroller
Comptroller's Office

Ellicott Creek Park Proposal for Engineering Service for Pedestrian Bridge
SAP A.17012