

DISCHARGE

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COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

April 6, 2018

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

RE: Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom & Exhibit Hall

Dear Honorable Members:

This resolution is seeking authorization for the County Executive to enter into an Agreement with the architectural firm of Trautman Associates for architectural and engineering consulting services for the Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom & Exhibit Hall project.

Work will include, but not be limited to, lighting, sound system and ceiling updates in the Ballroom, new manual black out shades over the existing clerestory windows and lighting fixtures replacement in the Exhibit Hall, and other miscellaneous work.

Should your Honorable Body require further information, please contact Commissioner William E. Geary at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in black ink that reads "Mark C. Poloncarz". The signature is written in a cursive style.

Mark C. Poloncarz, Esq.

Erie County Executive

MCP/nt
Enclosures

cc: William E. Geary, Commissioner of Public Works

DISCHARGE

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom & Exhibit Hall
Date: April 6, 2018

SUMMARY

This resolution is seeking authorization for the County Executive to enter into an Agreement with the Trautman Associates for architectural and engineering consulting services for the Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom & Exhibit Hall project.

Work will include, but not be limited to, lighting, sound system and ceiling updates in the Ballroom, new manual black out shades over the existing clerestory windows and lighting fixtures replacement in the Exhibit Hall, and other miscellaneous work.

FISCAL IMPLICATIONS

Funds for the project are currently available from the approved, as amended 2014 & 2016 capital budgets as follows:

SAP project A.14002 – 2014 Buffalo Niagara Convention Center Rehabilitation	\$ 12,965.05
SAP project A.16003 - 2016 Buffalo Niagara Convention Center Rehabilitation	\$ 57,034.95
Total	\$ 70,000.00

REASONS FOR RECOMMENDATION

Upgrading the Ballroom and the Exhibit Hall will allow the Convention Center to maintain its competitiveness as a destination, improve energy efficiency for the building and preserve the building for a longer useful life.

BACKGROUND INFORMATION

Buffalo Niagara Convention Center was completed in 1976. The original ceiling design in the Ballroom is 42 years old and outdated, with existing inefficient compact fluorescent light fixtures and outdated sound system controls. In the Exhibit Hall, plastic panels currently temporarily block out daylight from the clerestory windows and do not allow for flexibility when daylight is desired. Finally the existing light fixtures in the Exhibit Hall are inefficient compact fluorescents and require regular replacement due to overheating. Replacement of these light fixtures is difficult due to the high ceilings.

CONSEQUENCES OF NEGATIVE ACTION

If the various improvements to the Ballroom and Exhibit Hall are not made, these spaces will continue to remain outdated and unappealing for the building occupants; and the inefficient light fixtures will negatively impact overall building energy usage and impede maintenance.

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STEPS FOLLOWING APPROVAL

Upon Legislative approval, the County Executive will enter into an Agreement with the architectural firm Trautman Associates for Architectural/Engineering Services to provide the design and construction documents for the renovation project at Buffalo Niagara Convention Center.

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COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

ECG/nt

BNCC-2018-VAR. IMP. TO BALLROOM+EXHIBIT HALL

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A RESOLUTION SUBMITTED BY: DEPARTMENT OF PUBLIC WORKS

RE: Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom and Exhibit Hall

WHEREAS, various improvements to the Ballroom and Exhibit Hall will allow the Convention Center to maintain its competitiveness as a destination, improve energy efficiency for the building and preserve the building for a longer useful life; and

WHEREAS, the Erie County Department of Public Works received architectural/engineering professional design proposals for the Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom and Exhibit Hall project on January 19, 2018; and

WHEREAS, the County Executive is requesting authorization from the Legislature to enter into an Agreement with Trautman Associates to provide professional design and construction administration services for the Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom and Exhibit Hall project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to enter into an Agreement with Trautman Associates to provide professional design and construction document services for the Buffalo Niagara Convention Center – 2018 – Various Improvements to the Ballroom and Exhibit Hall project; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for the above from SAP Project Accounts as follows:

A.14002 – 2014 Buffalo Niagara Convention Center Rehabilitation	\$ 12,965.05
A.16003 – 2016 Buffalo Niagara Convention Center Rehabilitation	\$ 57,034.95

for an amount not to exceed \$70,000, including reimbursables and a design contingency; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, Buffalo Niagara Convention Center c/o Paul Murphy, and the Office of the Comptroller.

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TO: GREGORY GACH, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME Trautman Associates \$70,000.00
2. AMOUNT OF CONTRACT \$70,000.00
3. PROJECT NUMBER A.14002 for \$12,965.05
& A.16003 for \$ 57,034.95
4. PROJECT TITLE **Buffalo Niagara Convention Center – 2018 –
Various Improvements to the Ballroom and
Exhibit Hall**
5. DEPARTMENT CONTACT Funding questions: Natalie Tan, RA at x4954
Letter pickup: Diane Bukowski at x8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS A. 14002 \$ 40,066.92 A. 16003 80,647.46
7. PERFORMED BY *John P. Minihell*
- Date Sent to Comptroller's Office: 5
April 7, 2018

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OFFICE OF THE COMPTROLLER REVIEW

DATE: 4/6/2018

PROJECT TITLE: A.14002 2014 BUFFALO NIAGARA CONVENTION CTR REHAB

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE
OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>250,000.00</u>
Total Project Appropriations	\$ <u>250,000.00</u>
Less: Total Expenditure To Date	\$ <u>208,653.08</u>
Total Commitments	\$ <u>1,280.00</u>
Available Appropriations As Of Date Of Request	\$ <u>40,066.92</u>
Less: Contract Amount	\$ <u>12,965.05</u>
Net Available Appropriations	\$ <u><u>27,101.87</u></u>

Comments: \$49,187.51 cash is available in the project.

Request Approved: 

Request Denied: _____

Date: 4/6/18

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OFFICE OF THE COMPTROLLER REVIEW

DATE: 4/6/2018

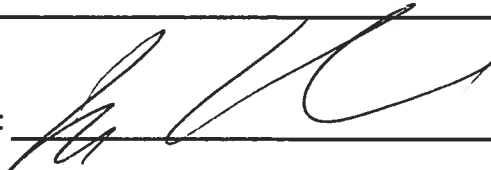
PROJECT TITLE: A.16003 2016 BNCC Rehab

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE
OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>250,000.00</u>
Total Project Appropriations	\$ <u>250,000.00</u>
Less: Total Expenditure To Date	\$ <u>169,352.54</u>
Total Commitments	\$ <u> -</u>
Available Appropriations As Of Date Of Request	\$ <u>80,647.46</u>
Less: Contract Amount	\$ <u>57,034.95</u>
Net Available Appropriations	\$ <u><u>23,612.51</u></u>

Comments: \$82,505.77 cash is available in the project.

Request Approved: 

Request Denied: _____

Date: 4/6/18