



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

EOLEG DEC02'19 PM 2:17

December 2, 2019

Erie County Legislature
92 Franklin Street – 4th Floor
Buffalo, New York 14202

**RE: Retention of GPI Engineering, Landscape
Architecture & Surveying for Erie County
Home Parcel Survey**

Dear Honorable Members:

The accompanying resolution requests authorization for the County Executive to execute a contract with GPI for surveying services for the Alden Home Parcel.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary, Jr. of the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

A handwritten signature in blue ink that reads "Mark C. Poloncarz". The signature is fluid and cursive.

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/ec/cw
Enclosure

cc: William E. Geary, Jr., Commissioner - Department of Public Works

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Department of Public Works
Re: Retention of GPI Engineering, Landscape
Architecture & Surveying for Erie County
Home Parcel Survey
Date: December 2, 2019

SUMMARY

The accompanying resolution requests authority for the County Executive to enter into an agreement with GPI for surveying services for the Erie County Home parcel. GPI was selected through the County's RFP consultant selection process to provide On-Call General Civil and Geotechnical Engineering Services. This selection was approved by your Honorable Body via COMM. 6E-5 (April 26, 2018). Under this assignment GPI will perform a boundary survey providing delineation for a sub-parcel for the Zoeller Road Pumping Station and a utility survey that will identify existing and former utility lines that are on the property.

FISCAL IMPLICATIONS

The estimated cost of this project is \$36,379. In addition, it is desired to establish a design contingency in the amount of \$8,621. Funding is available in Fund 410, Fund Center 122, from the following:

- Project A.16011 - 2016 EC Home Decommissioning

REASONS FOR RECOMMENDATION

The parcel that contains the Erie County Home is over 146 acres and requires surveying to make the property more marketable. The Zoeller Road Pumping Station is located on this parcel and is property of the Division of Sewer Management. It is necessary to separate the Zoeller Road Pumping Station onto its own parcel which requires a survey to delineate the boundaries of this new parcel.

In addition, the Erie County Home in Alden, NY has a long history of change and expansion which has made identification of utility infrastructure incomplete. A utility survey will provide a better picture of this infrastructure for current and future owners.

BACKGROUND INFORMATION

See "Reasons for Recommendation"

CONSEQUENCES OF NEGATIVE ACTION

If the contract is not approved the pumping station will be unable to receive its own parcel which will prohibit the transfer of the Erie County Home property in the future.

STEPS FOLLOWING APPROVAL

A contract will be executed with GPI who will perform the boundary and utility surveys.

COMPTROLLER'S OFFICE REVIEW

The proposed legislation has been reviewed by the Office of the Comptroller and is related to an authorized capital project for which there is sufficient funding.



GREGORY GACH
Deputy Comptroller
Comptroller's Office

A.16011
GPI
Survey

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PUBLIC WORKS
DIVISION OF BUILDINGS AND GROUNDS

RE: Retention of GPI Engineering, Landscape
Architecture & Surveying for Erie County
Home Parcel Survey

WHEREAS, it is desired to initiate a project for the survey of the Erie County Home Real Property Parcel (SBL: 96.00-2-20) (the "Project"); and

WHEREAS, GPI was selected via the County's RFP process and approved via COMM. 6E-5 (April 26, 2019) for the provision of On-Call General Civil and Geotechnical Engineering Services; and

WHEREAS, it is desired to execute a contract with GPI for the services of Boundary and Utility Surveys in the amount of \$36,379; and

WHEREAS, it is desired to also establish a design contingency in the amount of \$8,621; and

WHEREAS, the funding required is available from the capital project hereinafter noted.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby approves the subject actions; and be it further

RESOLVED, that the County Executive be authorized to execute a contract for the surveying services for the Project with GPI in the amount of \$36,379, as well as establish a design contingency in the amount of \$8,621, for a total project cost not to exceed \$45,000 and be it further

RESOLVED, that funding for this project be made available in Project A.16011 – 2016 EC Home Decommissioning, Fund 410, Funds Center 122; and be it further

RESOLVED, that the Clerk of the Legislature be instructed to forward one (1) certified copy each to the Department of Public Works, Division of Buildings and Grounds; the Office of the County Executive; the Division of Budget and Management; and the Office of the Comptroller.

TO: GREGORY GACH, DEPUTY, COMPTROLLER'S OFFICE
RE: PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST
CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH 5

1. CONTRACTOR'S NAME	<u>GPI</u>
2. AMOUNT OF CONTRACT	<u>\$36,379 (GPI)</u> <u>\$8,621 (Contingency)</u>
3. PROJECT NUMBER	<u>A.16011-2016 EC Home Decommissioning</u>
4. PROJECT TITLE	<u>GPI Boundary Survey</u>
5. DEPARTMENT CONTACT	<u>Funding questions: William E. Geary, Jr. at 7555</u> <u>Letter pickup: Christy Weber at 8301</u>

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS	<u>\$ 117,334.17</u>
7. PERFORMED BY	<u>Alan Harrington</u>
Date Sent to Comptroller's Office:	<u>November 22, 2019</u>

Project
A. 16011

117,334.17
\$ 117,334.17

[55 compt_10]

OFFICE OF THE COMPTROLLER REVIEW

DATE: 11/22/2019

PROJECT TITLE: A.16011 2016 EC Home Decommissioning

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE
OF THE PROJECT: YES X NO

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>200,000.00</u>
Total Project Appropriations	\$ <u>200,000.00</u>
Less: Total Expenditure To Date	\$ <u>82,665.83</u>
Total Commitments	\$ <u> </u>
Available Appropriations As Of Date Of Request	\$ <u>117,334.17</u>
Less: Contract Amount	\$ <u>45,000.00</u>
Net Available Appropriations	\$ <u><u>72,334.17</u></u>

Comments: There is \$117,334.17 cash in the project.

Request Approved: 

Request Denied:

Date: 11/22/19