December 17, 2019

The Honorable
Erie County Legislature
92 Franklin Street
Buffalo, New York 14202

Re: District Attorney’s Office – City of Buffalo IMA
Immediate Consideration Requested

Honorable Members:

Enclosed please find a proposed resolution and an accompanying memorandum from the District Attorney’s Office requesting authorization to enter into an Inter-Municipal Agreement with the City of Buffalo for work in one of our offices in the Buffalo City Court Building.

Thank you for your immediate consideration of this matter. If your Honorable Body requires any further information, kindly contact our office and we will be happy to accommodate your request.

Very truly yours,

[Signature]

JOHN J. FLYNN
ERIE COUNTY DISTRICT ATTORNEY

JJF/lh
MEMORANDUM

To: Erie County Legislature  
From: John J. Flynn, District Attorney  
Date: December 17, 2019  
Re: District Attorney’s Office - Asset Forfeiture Appropriations

I. **Summary of Recommended Action**  
The proposed resolution and accompanying memorandum request authorization to transfer funds and enter into an inter-municipal agreement with the City of Buffalo in order to reimburse the City for work required to outfit additional office space in the Buffalo City Court Building located at 50 Delaware.

II. **Fiscal Implications of Proposal**  
Funds in the amount of amount of $6,229 are currently available in the District Attorney’s 2019 budget appropriations. There will be no impact on county tax dollars.

III. **Reason for Recommendation and Background of Proposal**  
The District Attorney maintains offices on the 4th Floor of the Buffalo City Court Building. As a result of the new legislation set to take effect on January 1, 2020, our office required additional office space in order to house new employees. Since the office space is in a city owned building, the City of Buffalo acts as the general manager / contractor of any building improvements. The new office space needed additional electric and data lines installed. The City used their approved vendor for the work. The District Attorney is to reimburse the City for the costs not to exceed $6,229.

IV. **Consequences of Negative Action**  
A safer, cleaner and more efficient work environment will benefit not only Erie County employees but also the citizens and victims who visit our offices on a daily basis.

V. **Steps Following Approval of Measure**  
The District Attorney’s Office will work with the necessary County departments to implement this proposal.
RESOLUTION
SUBMITTED BY THE DISTRICT ATTORNEY

Re: District Attorney's Office – City of Buffalo IMA
Immediate Consideration Requested

WHEREAS, the Erie County District Attorney’s Office maintains its City Court and Domestic Violence bureaus on a portion of the 4th floor of the Buffalo City Court Building located at 50 Delaware; and whereas additional space on the 4th floor was secured but is in need of electrical and technology upgrades due to increased staffing levels; and

WHEREAS, the District Attorney’s Office needs to contract with the City of Buffalo, owner of said space in order to reimburse them for costs relating to electric and data wiring; and

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into a Inter Municipal Agreement with the City of Buffalo in an amount not to exceed $6,229, and be it further

RESOLVED, that the contract with the City of Buffalo is for special services which must be provided immediately and therefore, the Request for Proposal (RFP) procedure required under Section 19.08 of the Erie County Administrative Code is hereby waived, and be it further

RESOLVED, that the following budgetary transactions are hereby authorized:

District Attorney’s Office 2019 Budget
Fund Center 11400, Funded Program: Not Relevant

516010 Contractual Payments $6,229
516020 Professional Fees ($6,229)

and be it further,

RESOLVED, that certified copies of this resolution be forwarded to the Erie County District Attorney, the Erie County Comptroller and the Director of Budget and Management.