SUSPENSION

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

December 17, 2019

Erie County Legislature
92 Franklin Street 4th Floor
Buffalo, New York 14202

IMMEDIATE CONSIDERATION REQUESTED

Re: Authorization to Enter into an Inter-Municipal Agreement with the City of Buffalo

Dear Honorable Members:

Enclosed please find a proposed resolution and an accompanying memorandum from the Erie County Probation Department requesting legislative authorization allowing the Department of Probation to enter into an inter-municipal agreement with the City of Buffalo for electrical renovations to office space on the 2nd and 7th floors of the Buffalo City Court Building located at 50 Delaware Avenue. This office space will be occupied by Probation Department personnel.

Should your Honorable Body require further information, I encourage you to contact Commissioner Brian McLaughlin at the Erie County Probation Department. Thank you for your consideration on this matter.

Sincerely yours,

Mark C. Poloncarz, Esq.
Erie County Executive

MCP/tcc
Enclosure
CC: Brian McLaughlin, Commissioner of Probation
SUSPENSION

MEMORANDUM

To: Honorable Members of the Erie County Legislature
From: Eric County Probation Department
Re: Authorization to Enter into an Inter-Municipal Agreement with the City of Buffalo
Date: December 17, 2019

SUMMARY
Legislative authorization is sought to enter into an Inter-Municipal Agreement with the City of Buffalo. The Probation Department will be occupying office space on the 2nd and 7th floors of the Buffalo City Court Building located at 50 Delaware Avenue. It will be necessary to complete electrical renovations for the installation of County owned computers, telephones, and printers prior to occupying this office space.

FISCAL IMPLICATIONS
No additional County funding is required. Funds are currently available in the Probation Department’s Out of Area Travel account (Acct 510100) and will be transferred to the Probation Department’s Professional Services Contracts and Fees account (Acct 516020).

REASONS FOR RECOMMENDATION
The Erie County Probation Department needs legislative authority to execute an inter-municipal agreement with the City of Buffalo.

BACKGROUND INFORMATION
The Erie County Probation Department, as part of the 2019 New York State “Bail Reform” legislation, will occupy space in the Buffalo City Court building located at 50 Delaware Avenue. It is necessary to modify the electrical wiring in the office space to accommodate computers, printers, and telephones. Since the office space is in a city owned building, the City of Buffalo will act as the general manager/contractor of the electrical renovations. The Erie County Probation Department will reimburse the City of Buffalo for the costs of these renovations not to exceed $5,000.

CONSEQUENCES OF NEGATIVE ACTION
The Probation Department will be unable to occupy the office space located on the 2nd and 7th floors of the Buffalo City Court Building. This will hinder the Probation Department’s ability to comply with the New York State “Bail Reform” legislation taking effect on January 1, 2020.

 STEPS FOLLOWING APPROVAL
The Erie County Probation Department will enter into an Inter-Municipal Agreement with the City of Buffalo for these electrical renovations.
SUSPENSION

A RESOLUTION SUBMITTED BY:
DEPARTMENT OF PROBATION

Re: Authorization to Enter into an Inter-
Municipal Agreement with the City of Buffalo

WHEREAS, the Erie County Probation Department intends to occupy office space on a
portion of the second and seventh floors of the Buffalo City Court Building located at 50
Delaware Avenue; and

WHEREAS, the office space is in need of electrical renovations for the installation of
County owned, computers, telephones, and printers; and

WHEREAS, the Erie County Probation Department needs to contract with the City of
Buffalo, owner of said space in order to reimburse them for costs relating to electrical
renovations.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into a Inter
Municipality Agreement with the City of Buffalo in an amount not to exceed $5,000; and be it
further

RESOLVED, that the following budgetary transactions are hereby authorized:

BUSINESS AREA: 126
FUND CENTER: 12610

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Increase</th>
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</thead>
<tbody>
<tr>
<td>516020 Professional Services Contracts and Fees</td>
<td>$ 5,000</td>
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<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>510100 Out of Area Travel</td>
<td>($5,000)</td>
</tr>
</tbody>
</table>

and be it further,

RESOLVED, that this agreement with the City of Buffalo is for special services which
must be provided immediately and therefore, the Request for Proposal (RFP) procedure required
under Section 19.08 of the Erie County Administrative Code is hereby waived; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the: Erie County
District Attorney, County Comptroller, County Attorney and the Division of Budget and
Management.