



# COUNTY OF ERIE

**MARK C. POLONCARZ**

COUNTY EXECUTIVE

March 16, 2020

Erie County Legislature  
92 Franklin Street – 4<sup>th</sup> Floor  
Buffalo, New York 14202

**RE: Erie County– New Lancaster Highway Maintenance Facility**

Dear Honorable Members:

This resolution, from the Department of Public Works, is seeking authorization for the County Executive to enter into an Agreement with the engineering firm The Liro Group, for providing professional Architectural/Engineering services for an Erie County – New Lancaster Highway Maintenance Facility project. The Department of Public Works received professional Architectural/Engineering design services proposals for the project on December 20, 2019.

Should your Honorable Body require further information, I encourage you to contact Commissioner William E. Geary Jr. at the Department of Public Works. Thank you for your consideration on this matter.

Sincerely yours,

Mark. C. Poloncarz, Esq.

Erie County Executive

MCP/jk  
Enclosure

Cc: William E. Geary, Jr., Commissioner, Department of Public Works

## MEMORANDUM

**To:** Honorable Members of the Erie County Legislature  
**From:** Department of Public Works  
**Re:** Erie County– New Lancaster Highway Maintenance Facility  
**Date:** March 16, 2020

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### **SUMMARY**

This Department of Public Works is seeking authorization for the County Executive to enter into an agreement with the firm of The Liro Group for providing architectural/engineering services for a new Erie County Highway Maintenance Facility within the Clarence Maintenance District. Operations at the Clarence Facility have been abandoned due to structural issues with the existing building. It is more cost effective to construct a new maintenance facility to meet current operating standards, NYS building code requirements, and provide to services in the district

### **FISCAL IMPLICATIONS**

Funds for the project are currently available from the approved as amended 2018 Capital Budget, Funds Center 122, Fund 410, as follows:

A.18011 – 2018 Highway Maintenance Facility	\$ 300,000
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### **REASON FOR RECOMMENDATION**

A new maintenance facility is required to replace the operations that were provided at the Clarence site.

### **BACKGROUND INFORMATION**

A new maintenance facility is required to replace the vacated building at the Clarence site. The Clarence facility is over 100 years old, no longer meets the operational needs of DPW - Highway Division and was vacated due to structural, safety, and code issues.

### **CONSEQUENCES OF NEGATIVE ACTION**

If the facility is not built, services will not be effectively provided to meet the needs of the district.

### **STEPS FOLLOWING APPROVAL**

The County Executive will enter into an Agreement with the engineering firm of The Liro Group so that design work can proceed.

**COMPTROLLER'S OFFICE REVIEW**

The proposed legislation has been reviewed by the Comptroller's Office and is related to an authorized capital project for which there are sufficient appropriations for the action proposed.



JOHN SOLECKI

Director of Accounting Services/Cash Management  
Comptroller's Office

GJS/lr

A.18011 – 2018 Highway Maintenance Facility

A RESOLUTION SUBMITTED BY:  
DEPARTMENT OF PUBLIC WORKS

RE: Erie County - New Lancaster Highway Maintenance Facility

WHEREAS, the Clarence Highway Maintenance Building has structural issues and is deemed unsafe for occupancy; and

WHEREAS, it is prudent and cost effective to construct a new building to provide services and comply with all current safety, OSHA, and building code requirements; and

WHEREAS, a new facility is to be constructed within the Clarence Maintenance District; and

WHEREAS, The Liro Group has the necessary expertise and manpower to provide professional design services for the project; and

WHEREAS, authorization is required for the County Executive to issue an Agreement with The Liro Group for providing professional design and construction administration services for the New Highway Maintenance Facility project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into an Agreement with The Liro Group for providing professional design and construction administration services for the Erie County - New Lancaster Highway Maintenance Facility for an amount not to exceed \$300,000, including design contingency; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment from the following capital project in Funds Center 122, Fund 410:

A.18011 – 2018-Highway maintenance Facility	\$ 300,000
Total Amount Not to Exceed	\$ 300,000

; and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Division of Budget and Management, and the Office of the Comptroller.

TO: JOHN SOLECKI, COMPTROLLER'S OFFICE, COMPTROLLER'S OFFICE

PROPOSED RESOLUTIONS REQUIRING RULE 55

CONTRACT APPROVAL CHECKLIST

CONFIRMATION OF AVAILABILITY OF FUNDS IN CAPITAL PROJECTS

REQUESTING DEPARTMENT

COMPLETE ITEMS 1 THROUGH

1. CONTRACTOR'S NAME Liro Group
2. AMOUNT OF CONTRACT Not to exceed \$300,000
3. PROJECT NUMBER A.18011 \$300,000
4. PROJECT TITLE Erie County – New Lancaster Highway Facility  
Funding questions: Kristofer Straus #7294
5. DEPARTMENT CONTACT Letter pickup: Christy Weber at x8301

COMPTROLLER'S OFFICE

COMPLETE ITEMS 6 AND 7

6. AVAILABILITY OF FUNDS \$ 799,583.19
7. PERFORMED BY Alan [Signature]

Date sent to Comptroller's Office: March 6, 2020

[55 compt\_08]

OFFICE OF THE COMPTROLLER REVIEW

DATE: 3/6/2020

PROJECT TITLE: A.18011 2018 Highway Maintenance Facility

1) IS THE REASON FOR THIS CONTRACT CONSISTENT WITH THE PURPOSE  
OF THE PROJECT: YES X NO       

2) PROJECT AVAILABLE APPROPRIATION

Total Project Revenues	\$ <u>800,000.00</u>
Total Project Appropriations	\$ <u>800,000.00</u>
Less: Total Expenditure To Date	\$ <u>416.81</u>
Total Commitments	\$ <u>      </u>
Available Appropriations As Of Date Of Request	\$ <u>799,583.19</u>
Less: Contract Amount	\$ <u>300,000.00</u>
Net Available Appropriations	\$ <u><u>499,583.19</u></u>

Comments: There is \$799,583.19 cash in the project.

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Request Approved: 

Request Denied: \_\_\_\_\_

Date: 3/9/20



**ERIE COUNTY DEPARTMENT OF PUBLIC WORKS - BUILDINGS & GROUNDS  
2019-943-01 Erie County - New Lancaster Highway Facility  
PROPOSAL REVIEW COMMITTEE RATINGS - SUMMARY**

Proposer	Evaluation Criteria																		Weighted Average Qualifications Score (0 - 10)	Qualifications Ranking			
	Understanding of Work to be Done			Staff Experience / Qualifications			Firm Experience with Similar Projects, and Quality of Any Past Experience with County			Organization and Scheduling			Percentage of M/WBE Participation										
	Weight = 30%			Weight = 30%			Weight = 20%			Weight = 15%			Weight = 5%										
	Committee Member Raw Score (0 - 10)	Avg. Score	#1	#2	#3	Committee Member Raw Score (0 - 10)	Avg. Score	#1	#2	#3	Committee Member Raw Score (0 - 10)	Avg. Score	#1	#2	#3	Committee Member Raw Score (0 - 10)	Avg. Score	#1			#2	#3	
Kidney Architects	9	8	7.33	9	8	8.67	7	7	5	2.33	8	10	9	9.00	10	10	10	10	10	10	10.00	8.12	10
Liro Engineers	10	9	9.33	10	9	9.33	10	10	10	10.00	10	7	9	8.67	10	10	10	10	10	10	10.00	9.40	2
ET Team	10	8	7.00	6	3	5.67	6	8	8	7.33	6	9	7	7.33	10	10	10	10	10	10	10.00	6.83	11
Zakis Architectural	6	5	5.33	8	5	7.00	6	6	7	6.33	6	7	8	7.00	10	10	10	10	10	10	10.00	6.82	12
Bergmann	9	9	9.00	10	8	10	9.33	10	9	9.67	9	10	9	9.33	10	10	10	10	10	10	10.00	9.33	4
Advanced Architecture and Planning	10	8	9.33	8	8	8.67	6	8	8	7.33	9	9	8	8.67	10	10	10	10	10	10	10.00	8.53	7
Labela	10	9	9.33	8	8	8.67	7	6	7	6.67	8	7	8	8.00	10	10	10	10	10	10	10.00	8.63	5
Popli Design Group	9	9	9.00	9	8	8.67	7	6	7	6.67	8	7	10	8.33	10	10	10	10	10	10	10.00	8.37	9
Hunt Engineers/Architects/Surveyors	10	9	9.33	8	8	8.67	8	8	8	8.00	8	7	7	7.33	10	10	10	10	10	10	10.00	8.37	8
Dudonato	10	9	9.33	10	9	9.67	10	9	10	9.67	10	10	9	9.67	10	10	10	10	10	10	10.00	9.58	1
Trautman	10	9	9.33	9	8	8.67	8	7	8	7.67	7	7	9	7.67	10	10	10	10	10	10	10.00	8.55	6
Wendel	10	9	9.33	10	8	9	9.00	10	10	10.00	10	10	9	9.33	10	10	10	10	10	10	10.00	9.37	3

It is my opinion in recommending Firm Name, Address, City, NY ZIP. The Erie County Department of Public Works has complied with all applicable provisions of Section 19.08 of the Erie County Administrative Code. Scoring sheets and other materials related to this matter are available for review at the Department of Public Works' office during regular business hours.

*Maria Whyte*  
 Maria Whyte  
 Deputy County Executive  
 Date: 2/21/20

*William C. Dean*  
 William C. Dean  
 Commissioner of Public Works  
 Date: 2/13/20