

June 19, 2014

GOVERNMENT AFFAIRS COMMITTEE  
REPORT NO. 7

ALL MEMBERS PRESENT.  
CHAIR MILLS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
  - a. COMM. 9M-7 (2013)  
**PAUL WOLF**: “Creating An Open Government Advisory Board”  
(6-0)
  - b. COMM. 11M-8 (2014)  
**BOARD OF SUPERVISORS, FULTON COUNTY**: “Calling for End of Unfunded Mandates on Local Governments”  
(6-0)
  - c. COMM. 11M-9 (2014)  
**TOWN OF ARCADE**: “Amendment to the Comprehensive Plan”  
(6-0)
  - d. COMM. 12D-6 (2014)  
**COUNTY ATTORNEY**: “Transmittal of New Claims Against Erie County”  
(6-0)
  - e. COMM. 12D-7 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Bernard J. Mazurczak vs Erie County”  
(6-0)
  - f. COMM. 12D-8 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Clare Yager vs Erie County”  
(6-0)
  - g. COMM. 12D-9 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Cynthia S. Surowiec”  
(6-0)
  - h. COMM. 12D-10 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Damone Taree Savage vs Michael Reardon, et al”  
(6-0)

- i. COMM. 12D-11 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Dashon Hines vs Erie County, Department of Social Services”  
(6-0)
  - j. COMM. 12D-12 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Elisa Heim vs Sheriff Timothy Howard, et al”  
(6-0)
  - k. COMM. 12D-13 (2014)  
**COUNTY ATTORNEY**: “Notice of Claim - Robert Wilms vs Erie County”  
(6-0)
2. COMM. 10E-28 (2014)  
**COUNTY EXECUTIVE**  
RESOLVED, the Erie County Legislature hereby confirms the appointment of Rebecca Town (296 Jersey Street, Buffalo, NY 14201) to serve on the Erie County Board of Ethics for a term that will expire on 12/31/2018.  
(6-0)
  3. COMM. 12E-29 (2014)  
**COUNTY EXECUTIVE**  
WHEREAS, Erie County is required to provide certain legally mandated training to county employees; and  
  
WHEREAS, this training includes employee workplace violence training, harassment training, safety training, and privacy training; and  
  
WHEREAS, following a request for proposal process, on June 30, 2011, the County Legislature approved Comm. 13E-16, authorizing the county administration to retain Skillsoft to provide online training for employees; and  
  
WHEREAS, on July 12, 2012 (Comm. 13E-8) and July 19, 2013 (Comm. 13E-19), the County Legislature approved authorizing contract extensions with Skillsoft to provide online training for employees for additional one year terms; and  
  
WHEREAS, Skillsoft has provided this service and content over the past three (3) years; and

WHEREAS, the Department of Personnel and the Division of Information and Support Services has determined that Skillsoft is the most appropriate and cost-effective firm to continue to provide content for online training; and

WHEREAS, the Department of Personnel desires to continue contracting with Skillsoft for a three year contract period; and

WHEREAS, the nature of the software and its relation to the County's information systems (SAP) necessitate waiving of the request for proposals procedure as outlined in Section 19.08 of the Erie County Administrative Code.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into a contract for three years Skillsoft for the provision of online content for employee training in an amount not to exceed \$17,000 per year; and be it further

RESOLVED, that funds necessary for the execution of the contract be made available from Fund Center 16110 Personnel, Account 516020 Professional Services Contracts & Fees; and be it further

RESOLVED, that due to the nature of the service being provided and its linkage to the County's SAP system, the County is authorized to waive the request for proposals process and to retain Skillsoft; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Commissioner of Personnel, the County Comptroller, the County Attorney, the Director of Budget & Management and the County Executive's Office.  
(6-0)

4. **COMM. 12E-30 (2014)**  
**COUNTY EXECUTIVE**

WHEREAS, the existing ADA access to various Erie County polling sites is deficient and limited requiring upgrades to parking lot and entrance access, lighting, parking lot signage, parking lot stripping, ramp access, door/hardware replacement and/or addition of push button operation, and access lifts among other possible improvements; and

WHEREAS, the project will be reimbursed by HAVA (Help America Vote Act) funding available from the United States Federal Government.

WHEREAS, the legislature has previously authorized the County Executive to enter into a General Architectural/Engineering Services Agreement with the architectural firm of BHNT Architects, PC for design related services; and

WHEREAS, the County Executive is requesting authorization from the Legislature to issue an Agreement Amendment to BHNT Architects, PC to provide services for the Erie County Polling Sites Evaluation and ADA/HAVA Upgrades project.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to issue an Agreement Amendment to BHNT Architects, PC to provide services for the Erie County Polling Sites Evaluation and ADA/HAVA Upgrades for an amount not to exceed \$19,000.00, including a design contingency; and be it further

RESOLVED, that the Comptroller's Office be authorized to make payment for the above from SAP project account as follows:

A.20917 – 2009 Countywide Code & Environmental Compliance	\$19,000
Total Payments Not To Exceed:	\$19,000

and be it further

RESOLVED, that two certified copies of this resolution be sent to the Department of Public Works, Commissioner's Office, and one copy each to the Office of the County Executive, the Commissioner of Parks and Recreation, the Division of Budget and Management, the Board of Elections and the Office of the Comptroller.  
(6-0)

5. **COMM. 12E-31 (2014)**  
**COUNTY EXECUTIVE**

WHEREAS, the County is required under collective bargaining agreements to provide an Employee Assistance Program ("EAP"); and

WHEREAS, the County's current contract with Palladian Health expires on June 30, 2014; and

WHEREAS, the administration conducted a request for proposals for the EAP and received six responses from firms; and

WHEREAS, the review committee analyzed the responses and selected Employee Resources Inc. as the lowest responsible bidder; and

WHEREAS, the respondent will provide the EAP service at a lower rate than the current contract.

NOW, THEREFORE, BE IT

RESOLVED, that the Department of Law is authorized to develop and the Erie County Department of Personnel is authorized to enter in to a contract with Employee Resources Inc. for the administration of the EAP for the period July 15, 2014 to July 15, 2017 with the option for three, one-year extensions at the discretion of the County; and be it further

RESOLVED, that funds for this contract are available in the Department of Personnel's Budget in fund center 16110, account 516020, professional fees and services; and be it further

RESOLVED, that certified copies of this resolution shall be transmitted to the County Executive, Department of Law, Department of Personnel, Division of Budget and Management, and Office of the Comptroller.  
(6-0)

6. COMM. 12E-32 (2014)  
**COUNTY EXECUTIVE**

WHEREAS, the New York State Office of Indigent Legal Services will provide a three year grant totaling \$299,529 to the County to improve the quality of representation to indigent defendants and reduce caseloads in indigent legal service provider programs, and

WHEREAS, Erie County will contract with the Erie County Bar Association's Aid to Indigent Prisoners Society, Inc. and the Legal Aid Bureau of Buffalo, Inc. to deliver the services required through the grant,

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into contract with the State of New York Office of Indigent Legal Services, in the amount of \$299,529 over three years to provide from January 1, 2014 to December 31, 2016 to improve the quality of representation to indigent defendants and reduce caseloads in indigent legal service provider programs; and be it further

RESOLVED, that the County Executive is hereby authorized to enter into three year subcontracts with the Erie County Bar Association Aid to Indigent Prisoners Society, Inc. and the Legal Aid Bureau of Buffalo, Inc. to deliver said services from January 1, 2014 to December 31, 2016; and be it further

RESOLVED, that authorization is provided to establish grant funding in the County Attorney's Office as follows:

Erie County Attorney's Office  
Grant Fund 281- 160CRILSF1416  
January 1, 2014 to December 31, 2016

Revenue Increase	
Account 409000 - State Aid Revenue	\$299,529
Appropriation	Increase
Account 516602 - EC Bar Association	\$75,000
Account 516601 - Legal Aid Bureau of Buffalo	\$224,529

and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to the grantor award, provided there are no changes to authorized personnel levels and county share amounts: and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Attorney, the Office of the Comptroller, the County Executive's Office and the Division of Budget and Management.  
(6-0)

**KEVIN R. HARDWICK**  
**CHAIR**