

September 8, 2015

GOVERNMENT AFFAIRS COMMITTEE  
REPORT NO. 9

ALL MEMBERS PRESENT.  
CHAIR MILLS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following items are hereby received and filed:
  - a. COMM. 14D-9 (2015)  
**COUNTY ATTORNEY:** "Transmittal of New Claims Against Erie County"  
(5-0) Legislator Loughran not present for vote.
  - b. COMM. 15D-5 (2015)  
**COUNTY ATTORNEY:** "Transmittal of New Claims Against Erie County"  
(5-0) Legislator Loughran not present for vote.
  - c. COMM. 16D-8 (2015)  
**COUNTY ATTORNEY:** "Letter Regarding Appointment to ECC Board of Trustees"  
(5-0) Legislator Loughran not present for vote.
  - d. COMM. 16D-9 (2015)  
**COUNTY ATTORNEY:** "Transmittal of New Claims Against Erie County"  
(5-0) Legislator Loughran not present for vote.
2. COMM. 15E-13 (2015)  
**COUNTY CLERK**  
WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of six local Auto Bureaus and the Registrars Division; and

WHEREAS, the general public frequently avails itself of the services offered at both of these locations; and

WHEREAS, in an effort to better educate the public on services offered by the County Clerk's Office, while at the same time improving the customer experience while in the Clerk's Office, proposals were sought to provide audio-visual public service information and/or pre-approved advertising within these locations; and

WHEREAS, the selection process has determined that TWC News & Local Programming LLC ("TWCN") is the most appropriate firm to reach the general public with the airing of public service announcements detailing County Clerk services, and that the airing of Time Warner Cable television

programming during business hours will substantially improve the customer experience within the Clerk's Office; and

WHEREAS, the request for proposal provision of Section 19.08 of the Erie County Administrative Code was complied with; and

WHEREAS, the terms of this agreement are favorable to the County.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to enter into an agreement between the County of Erie and TWC News & Local Programming LLC to air regularly scheduled programming TWCN during regular business hours at the Auto Bureaus and Land Records Division of the Clerk's Office; and be it further

RESOLVED, that the terms of this agreement shall include the production and airing of public service announcements related to the Clerk's Office at no cost to the County; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.  
(5-0) Legislator Loughran not present for vote.

3. COMM. 16E-15 (2015)  
**COUNTY CLERK**

**AS AMENDED**

WHEREAS, the Erie County Clerk's Office, as part of its duties and responsibilities, is charged with the operation of local Auto Bureaus as an agent for the State of New York; and

WHEREAS, the Erie County Clerk has operated a satellite auto bureau at a north towns location since 2010, which location has been sold; and

WHEREAS, it is advantageous for the County to continue operation of a full service auto bureau in the northern part of Erie County; and

WHEREAS, the County Clerk has identified a new location in the north towns that meets the needs of the auto bureau and has negotiated favorable terms with the property owner Sheridan Plaza, LLC; and

WHEREAS, once a lease is approved, in advance of occupying the space, it is necessary to issue a purchase order to begin building of the cashier work stations for installation, and

WHEREAS, funding is available to purchase such work stations, and

WHEREAS, in order to facilitate the purchase of the work stations, a transfer of funds within the Clerk's 2015 Budget is necessary.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the County Executive to execute a lease with Sheridan Plaza, LLC for use of approximately 5,872 square feet of space at the Sheridan Plaza, 2309 Eggert Road, Tonawanda, New York; and be it further

RESOLVED, that the term of the lease shall be for a five year period commencing January 2016 or as soon thereafter with a Rent Commencement Date determined when leased premises are delivered to the County for use, and shall include one five-year renewal option; and

RESOLVED, that funding for 2016 is included in the County Clerk's 2016 Budget request and all future year funding will be included in appropriate budget submissions; and be it further

RESOLVED, that in order to facilitate the purchase of cashier work stations for the new location the Erie County Legislature does hereby authorize the following budgetary adjustments to the 2015 Budget:

FUND 110 – 2015 Budget 11320 County Clerk/Auto Bureau Division	
<u>Expense Account</u>	<u>Increase/ (Decrease)</u>
561420 Office Furniture & Fixtures	\$58,916
545000 Rental	(\$44,703)
561410 Lab & Technical Equipment	(\$14,213)

; and be it further

RESOLVED, that certified copies of this resolution be sent to the County Clerk, the Director of Budget and Management, the County Attorney and the County Comptroller.

(6-0)

**KEVIN R. HARDWICK  
CHAIR**