

May 7, 2015

HEALTH & HUMAN SERVICES COMMITTEE  
REPORT NO. 7

ALL MEMBERS PRESENT, EXCEPT LEGISLATOR LORIGO.  
CHAIR MILLS PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following item is hereby received and filed:

a. COMM. 7E-18 (2015)  
**BURKE:** "Letter Regarding Report of Illegal Group Homes in Erie County"  
(5-0)

2. COMM. 9E-8 (2015)  
**COUNTY EXECUTIVE**

WHEREAS, the 2015 Erie County Budget includes funds appropriated for the Community Services for the Elderly (CSE), including \$10,720 allocated for the American Red Cross; and

WHEREAS, the adopted 2015 budget for the 163CSE1516 grant included an appropriation \$10,720 for the American Red Cross to provide transportation services; and

WHEREAS, the American Red Cross, serving Erie and Niagara Counties, has decided to withdraw from offering community services including transportation for seniors after April 30, 2015; and

WHEREAS, Erie Regional Housing Development Corp owns two vans and is currently a congregate dining site for the Department of Senior Services; and

WHEREAS, the Department has selected the Erie Regional Housing Corp to replace the American Red Cross, serving Erie and Niagara Counties, to provide transportation to older adults through the Department's Going Places program;

WHEREAS, the Community Services for the Elderly (CSE) grant budget for the period of April 1, 2015 to March 31, 2016 is in need of revision.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to contract with Erie Regional Housing Development Corp to provide Transportation Services for frail elderly through the Department's Going Places program for the period of May 1, 2015 through March 31, 2016 neighborhoods at a cost of \$9,827; and be it further

RESOLVED, that the budget for the CSE grant, be revised as follows:

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
517521	American Red Cross	\$10,720	-\$9,827	\$893
517604	Erie Regional Housing Dev Corp	0	<u>+9,827</u>	\$9,827
TOTAL CHANGE			\$0	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Departments of Law and Senior Services.  
(5-0)

3. COMM. 9E-9 (2015)  
**COUNTY EXECUTIVE**

WHEREAS, the Department of Senior Services is in the process of developing a four Year Plan with the New York State Office for Aging; and

WHEREAS, as a part of this plan there is a need to expand the number and variety of elderly communities that are aware of and receive services from the Department of Senior Services; and

WHEREAS, the Department of Senior Services issued a RFP to select a consultant to assist in developing a communications plan and assess past print communications and social media efforts to identify improvements as well as providing staff training to effectively communicate and implement the new messaging plan; and

WHEREAS, AMDG Public Affairs, an experienced, local public relations agency with a strong background in developing strategic communications plans and campaigns throughout Western New York and Southern Ontario, was selected through the RFP process; and

WHEREAS, the Department of Senior Services now desires to contract with AMDG Public Affairs, at a cost not to exceed \$15,000 to function as the consultant to develop, and implement a communication plan for the Department for the period June 1, 2015 through March 31, 2016; and

WHEREAS, appropriations are available in the 163CONNECTS1415 and CONNECTS1516 grants' to pay for these consulting services.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to enter into a consultant contract, not to exceed \$15,000 with AMDG Public Affairs to assist in developing a communications plan for the Department during the period June 1, 2015 through March 31, 2016, and be it further

RESOLVED, that available appropriations in the 163CONNECTS1415 and 163CONNECTS1516 grants' Professional Services Contracts and Fees account be utilized to pay for these consulting services, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department of Senior Services.  
(5-0)

4. COMM. 9E-13 (2015)  
**COUNTY EXECUTIVE**

WHEREAS, the NY State Office for the Aging has awarded Senior Services \$167,278 in Balancing Incentive Program (BIP) Caregiver Support Program grant (163BIPCSP1516) monies for the period April 1, 2015 through March 31, 2016; and

WHEREAS the grant is 100% funded by the New York State Office for the Aging and requires no local share County monies; and

WHEREAS, the funding will be used provide counseling, support, case management, and training to caregivers of frail older adults and individuals with disabilities, who are on Medicaid; and

WHEREAS, to provide the required BIP Caregiver Support Program case management services, Senior Services desires to transfer, effective June 1, 2015, Case Manager position 872 from the 163EISEP1516 grant to the 163BIPCSP1516 grant; and

WHEREAS, the Department of Senior Services currently contracts with a variety of subcontract agencies for the provision of various services and supports for eligible clients, including caregiver

counseling, support groups, training, and desires to amend such contracts to utilize BIP Caregiver Support Program grant monies to purchase such services and supports for individuals eligible for this project.

NOW, THEREFORE, BE IT

RESOLVED, the County Executive be and is hereby authorized to contract with the NY State Office for the Aging to accept the \$167,278 of BIP Caregiver Support Program (163BIPCSP1516) grant monies for the period April 1, 2015 through March 31, 2016; and be it further

RESOLVED, that, effective June 1, 2015 Case Manager position 872 be transferred from the 163EISEP1516 grant to the 163BIPCSP1516 grant (B100 #8301); and be it further

RESOLVED, that the budget for the BIP Caregiver Support Program Grant (163BIPCSP1516) for the period April 1, 2015 through March 31, 2016 be established as follows:

APPROPRIATIONS		INITIAL BUDGET
Account	Description	
500000	Full Time Salaries	\$ 35,500
500350	Other Employee Payments	\$ 841
502000	Fringe Benefits	\$ 20,490
505000	Office Supplies	\$ 400
510000	Local Mileage Reimbursement	\$ 2,000
510200	Training & Education	\$ 500
516020	Professional Svcs Contracts & Fees	\$ 69,410
516025	Geriatric Counseling	\$ 27,000
530000	Other Expenses	\$ 3,000
916390	ID Senior Services Grants	<u>\$ 8,137</u>
	TOTAL APPROPRIATIONS	<u>\$167,278</u>

REVENUES		INITIAL BUDGET
Account	Description	
414000	Federal Aid	<u>\$167,278</u>
	TOTAL REVENUE	<u>\$167,278</u>

and be it further

RESOLVED, that the 163EISEP1516 grant budget be amended as follows

	INITIAL BUDGET	CHANGE	AMENDED BUDGET
500000 Full Time Salaries	\$429,004	-\$35,500	\$393,504
502000 Fringe Benefits	305,046	-20,490	284,556
516020 Professional Svcs Contacts & Fees	-0-	+64,127	64,127
916390 ID Senior Services Grants	-0-	<u>-8,137</u>	-8,137
		-0-	

and be it further

RESOLVED, that the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to grantor awards; and be it further

RESOLVED and, if necessary, the County Executive is hereby authorized to execute amendments to Senior Services agencies contracts to effectuate adjusted funding levels; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department Senior Services.  
(5-0)

5. COMM. 9E-15 (2015)  
**COUNTY EXECUTIVE**

WHEREAS, the NY State Office for the Aging (NYSOFA) has awarded the Senior Services Department \$624,053 in NY Connects Expansion and Enhancement Program (163ECON1416) grant monies for the period October 1, 2014 through March 31, 2016; and

WHEREAS, these funds are to be used to strengthen NY Connects' ability to serve as a "no wrong door" Aging and Disability Resource Center for Erie County, and will include staff training, program accreditation, and enhancement of community partnerships; and

WHEREAS, in lieu of creating new positions to staff the 163ECON1416 grant, the Department of Senior Services desires to realign its case management staff and transfer existing grant positions to 163ECON1416 thereby freeing up appropriations in other grants to increase services for seniors; and

WHEREAS the new grant is 100% funded by NYSOFA, with \$482,722 of federal and \$141,331 of State monies and requires no local share County funds; and

WHEREAS, the \$141,331 of State monies were previously included in the Department's 163Connects1415 and 163Connects1516 adopted grant budgets, and is now being shifted by NYSOFA to the NY Connects Expansion and Enhancement Program grant in order to secure the federal funding; and

WHEREAS, the adopted budgets for both the 163Connects1415 and 163Connects1516 grants need to be amended to reflect the shifting of the \$141,331 of State monies out of both grants; and

WHEREAS, amending the 163Connects1415 and 163Connects1516 budgets will require the transfer of the Assistant Long Term Care Coordinator position (#5102252) out of both grants and into the 163ECON1416 grant; and

WHEREAS, the Department of Senior Services proposes transferring two existing grant positions, ADRC Representative (#51012202) from BIP1415 and a Senior Case Manager (#8172) from EISEP1516 into the new ECON1416 grant, to allow for the continuation of the outreach model initiated in our Ready, Set, Home program, whereby department case managers assist seniors in obtaining services to safely return to their homes after stays in area hospitals and nursing homes; and

WHEREAS, appropriations saved in the EISEP1516 grant, do to the transfer out of Senior Case Manager position (#8172), allow for 163III-E2015 Case Manager position (#874) to be transferred into EISEP1516, thereby freeing up \$48,629 in 163III-E2015 appropriations to be used to provide home care services to eligible seniors; and

WHEREAS, the Department also proposes utilizing the dollar savings available in the 163EISEP1516 grant, due to the pay differential arising from the transfer of a Senior Case Manager (job group 9) out of and a Case Manager (job group 7) into the grant, to delete a vacant, job group 9, Senior Case Manager position (#8178) in the 163EISEP1516 grant fund the reclassification to a upgraded job group 10, Assistant Long Term Care Coordinator position; and

WHEREAS, the new grant funding allows for the transfer, from the 163III-B2015 grant, of Senior Case Manager position (#8171) and Case Manager Spanish Speaking position (#51012208) into the 163ECON1416 grant thereby freeing up \$140,975 in III-B2015 appropriations to expand services for older adults.

NOW, THEREFORE, BE IT

RESOLVED, the County Executive be and is hereby authorized to contract with NYSOFA to accept the \$624,053 of NY Connects Expansion and Enhancement Program (163ECON1416) grant monies for the period October 1, 2014 through March 31, 2016; and be it further

RESOLVED, to staff the new NY Connects Expansion and Enhancement Program grant, deal with the reduction of funding in the normal Connects grant and realign staffing within the Department's case management programs, the following existing grant positions be transferred among the Department's grants (B100 #8302):

Position name	Position #	Transfer From Grant	Transfer To Grant	Effective Transfer Date
Assistant Long Term Care Coordinator	51012252	163Connects1415	163ECON1416	10/1/14
Assistant Long Term Care Coordinator	51012252	163Connects1516	163ECON1416	10/1/15
Case Manager Spanish Speaking	51012208	163III-B2015	163ECON1416	1/1/15
ADRC Representative	51012202	163BIF1415	163ECON1416	10/1/15
Senior Case Manager	8172	163EISEP1516	163ECON1416	4/1/15
Senior Case Manager	8171	163III-B2015	163ECON1416	1/1/15
Case Manager	874	163III-E2015	163EISEP1516	4/1/15

; and be it further

RESOLVED, that effective April 1, 2015 the vacant job group 9, Senior Case manager position (8178) in the EISEP1516 grant be deleted and fund the reclassification to a upgraded job group 10, Assistant Long Term Care Coordinator position (B100# 8303); and be it further

RESOLVED, that the budget for the NY Connects Expansion and Enhancement Program grant (163ECON1416) for the period October 1, 2014 through March 31, 2016, be established as follows:

APPROPRIATIONS		INITIAL BUDGET
Account	Description	
500000	Full Time Salaries	\$ 268,337
500350	Other Employee Payments	\$ 2,000
502000	Fringe Benefits	\$ 187,655
505000	Office Supplies	\$ 1,000
510000	Local Mileage Reimbursement	\$ 6,000
510100	Out of Area Travel	\$ 2,000
510200	Training & Education	\$ 1,000
516020	Professional Svcs, Cnt & Fees	\$ 169,000
530000	Other Expenses	\$ 2,410

916390	ID Senior Services Grants	\$ -18,849
980000	ID DISS Services	\$ 3,500
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 624,053</b>

REVENUES		INITIAL BUDGET
Account	Description	
414000	Federal Aid	\$482,722
409000	State Aid	\$141,331
	<b>TOTAL REVENUE</b>	<b>\$624,053</b>

and be it further

RESOLVED, that the budget for the 163Connects1415 grant, be amended as follows:

REVENUES		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
409000	State Aid Revenues	\$317,278	-\$141,331	\$175,947
	<b>TOTAL CHANGE</b>		<b>-\$141,331</b>	

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$131,460	-\$51,245	\$80,215
502000	Fringe Benefits	95,395	-27,614	67,781
505000	Office Supplies	1,250	-850	400
510000	Local Mileage Reimbursement	1,250	-1,050	200
510100	Out or Area Travel	1,250	-1,150	100
510200	Training & Education	5,000	-4,500	500
510602	Professional Svcs Contracts & Fees	43,000	-18,000	25,000
530000	Other Expenses	4,870	-3,329	1,541

916390	ID Senior Services Grant Services	32,593	-33,593	-1,000
980000	ID DISS Services	<u>1,210</u>	<u>-0-</u>	<u>1,210</u>
	TOTAL CHANGE	\$317,278	\$-141,331	\$175,947

and be it further

RESOLVED, that the budget for the 163Connects1516 grant be amended as follows:

REVENUES		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
409000	State Aid Revenues	\$315,947	<u>-\$141,331</u>	\$174,616
	TOTAL CHANGE		<u>\$-141,331</u>	

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$137,849	\$-55,716	82,133
500350	Other Employee payments	796	0	796
502000	Fringe Benefits	101,976	-33,452	68,524
505000	Office Supplies	700	-300	400
510000	Local Mileage Reimbursement	750	-550	200
510100	Out or Area Travel	500	-400	100
510200	Training & Education	500	-250	250
510602	Professional Svcs Contracts & Fees	35,000	-15000	20,000
530000	Other Expenses	1,721	-839	882
916390	ID Senior Services Grant Services	34,824	-34,824	0
980000	ID DISS Services	<u>1,331</u>	<u>-0-</u>	<u>1,331</u>
	TOTAL CHANGE	\$315,947	\$-141,331	\$174,616

and be it further

RESOLVED, that the budget for the 163III-E2015 grant be amended as follows:

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$280,595	\$-30,972	\$249,623
502000	Fringe Benefits	179,816	-17,657	162,159
516026	Home Care Services	42,795	<u>+48,629</u>	109,272
	TOTAL CHANGE		\$ -0-	

and be it further

RESOLVED, that the budget for the 163III-B2015 grant be amended as follows:

APPROPRIATIONS		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Account	Description			
500000	Full Time Salaries	\$723,810	\$-87,021	\$636,789
502000	Fringe Benefits	462,610	-53,954	408,656
516026	Home Care Services	62,285	<u>+140,975</u>	203,260
	TOTAL CHANGE		\$ -0-	

and be it further

RESOLVED, that, the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to grantor awards; and be it further

RESOLVED and, if necessary, the County Executive is hereby authorized to execute amendments to Senior Services agencies contracts to effectuate adjusted funding levels; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department Senior Services.

(5-0)

**LYNNE M. DIXON**  
**CHAIR**