JANUARY 23, 2007

PERSONNEL COMMITTEE REPORT NO. 1

ALL MEMBERS PRESENT.

1. COMM. 22E-18 (2006)

COUNTY EXECUTIVE

WHEREAS, the Buffalo District office is the largest Environmental Field office and the need for a full time clerical support person is illustrated by the volume of requests for service that flows through that office, and

WHEREAS, in order to effectively and efficiently meet the requirements of this office it will be necessary to make staffing adjustments which will create one full-time position of Senior Clerk Typist, JG IV and delete one vacant regular part-time position of Senior Account Clerk, JG VI, position number 51002639, and

WHEREAS, funds are available in the Adopted 2006 County Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the one full time position of Senior Clerk Typist, JG IV, is hereby created and that one vacant regular part-time position of Senior Account Clerk, JG VI, position number 51002639 is hereby deleted as indicated on B100 control # 2450.

The following personnel detail is hereby submitted:

TITLE: Sr. Clerk Typist COUNTY'S SHARE: 64 %

JG: IV STEP: 0

ANNUAL SALARY: \$25,083 FRINGE BENEFIT COST: 40%

FISCAL IMPACT ON BUDGET FOR

REMAINING PORTION OF FISCAL YEAR: \$4,180

MANNER IN WHICH POSITION WILL BE FILLED: Civil Service

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Department of Health, Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law. (3-1) Legislator Konst voted in the negative.

2. COMM. 25E-25 (2006)

COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Health has received a revised grant award from the New York State Department of Health in the amount of \$269,196 for implementing the Erie County Healthy Neighborhoods Grant program, and

WHEREAS, the purpose of the Healthy Neighborhoods program is to improve the quality of life of children and families through reduced health and safety risks associated with the home environment, including reduced exposure to environmental tobacco smoke, and

WHEREAS, this will be accomplished through home inspection, distribution of intervention products, provision of education and referrals for services to Erie County residents residing in high risk neighborhoods, and

WHEREAS, in order to meet the revised requirements of this program it will be necessary to create one Regular Part Time position of Senior Environmental Education Specialist, JG XI, Step 0 and delete one vacant full-time position of Supervising Public Health Sanitarian JG XI, position number 10157.

NOW, THEREFORE BE IT

RESOLVED, that the County Executive is hereby authorized to enter into a revised agreement with the New York State Department of Health to be budgeted as follows:

HEALTHY NEIGHBORHOODS 10/1/06 - 9/30/07 127HLTHYNEIGH0607

SAP CODE	REVENUE	 JRRENT U DGET	CHANGES	VISED DGET
409000	STATE REVENUE	\$ 277,637	-\$8,441	\$ 269,196
	TOTAL REVENUE	\$ 277,637	-\$8,441	\$ 269,196
	EXPENSES			
500000 500020	PERSONAL SERVICES REGULAR PT WAGES	\$ 198,312 0	-\$61,412 17,655	\$ 136,900 17,655

501000	OVERTIME	0	7,725	7,725
502000	FRINGE BENEFITS	79,325	-13,016	66,309
505000	OFFICE SUPPLIES	0	1,000	1,000
505200	CLOTHING SUPPLIES	0	600	600
510000	LOCAL MILEAGE	0	5,000	5,000
510100	TRAVEL-OUT OF AREA	0	1,500	1,500
510200	TRAINING AND EDUCATION	0	2,870	2,870
530000	OTHER EXPENSES	0	28,077	28,077
561410	LAB & TECHNICAL EQUIPMENT	0	400	400
561420	OFFICE EQUIPMENT	0	200	200
980000	ID DISS SERVICES	0	960	960
	TOTAL APPROPRIATIONS	\$ 277,637	-\$8,441	\$ 269,196

and be it further

RESOLVED, that one Regular Part Time position of Senior Environmental Education Specialist, JG XI, Step 0 is hereby created and one vacant full-time time position of Supervising Public Health Sanitarian JG XI, position number 10157 is hereby deleted as indicated on the B100 control number 2513.

The following personnel detail is hereby submitted:

TITLE: Sr. Env. Education Specialist RPT COUNTY SHARE: 100% New York State Funded

JG: XI NUMBER OF HOURS: 20/WK

STEP: 0 MANNER FILLED: Re-assign existing staff HOURLY WAGE: \$20.13 rom Healthy Homes Grant

FRINGE BENEFITS: 40%

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Department of Health, the Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law. (4-0)

3. COMM. 2E-10 (2007) COUNTY EXECUTIVE

WHEREAS, the District Attorney desires to upgrade the position held by the Chief DWI Prosecutor to make the salary level commensurate with the duties required of that position, and

WHEREAS, the funds necessary to effectuate the following changes are available through increased funding from the Erie County STOP-DWI Office,

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby provides authorization to upgrade position #466, namely one Assistant District Attorney IV, Job Group 15 to a Assistant District Attorney V, Job Group 16 (B100 #2734) retroactive to January 1, 2007, and be it further

RESOLVED, that the Erie County Legislature does hereby provide authorization to allocate funds within the 2007 General Fund as follows:

District Attorney Fund 110 Fund Center 11400

Expense			Increase
500000	Full Time Salaries		8,050
502000	Fringe Benefits		1,610
			Decrease
911400	ID DA Services		(9,660)
		Total	0

STOP-DWI Fund 110 Fund Center 1650060

Revenue			Increase
415650	DWI Program		9,660
Expense	_		
911400	ID DA Services		9,660
		Net	0

and be it further,

RESOLVED, that certified copies of this resolution be forwarded to the Erie County District Attorney, the Erie County Executive, the Comptroller's Office, the STOP-DWI Office, the Commissioner of Personnel and the Director of Budget, Management and Finance. (4-0)

4. COMM. 2E-24 (2007)

COUNTY EXECUTIVE

WHEREAS, Erie County voters approved changes to the Erie County Charter effective January 1, 2007, and

WHEREAS, included in the changes where the establishment of the Department of Real Property Tax Services with a Director of Real Property, and

WHEREAS, also included in the changes are the establishment of a Commissioner of the Office of Public Advocacy.

NOW, THEREFORE, BE IT

RESOLVED, that the Eric County Legislature hereby provides authorization to reclassify the title of Deputy Commissioner-Director of Real Property Tax Services, JG 16, to the title of Director of Real Property Tax Services, JG 17, and to create the position of Secretary to the Director, JG 10, to the Department of Real Property Tax Services, be it further

RESOLVED, that authorization is also provided to delete the position of Data Processing Control Clerk, JG 5, in the current Division of Budget, Management and Finance, and be it further

RESOLVED, that authorization is also provided to create the position of Commissioner of Public Advocacy, JG 15, and be it further

RESOLVED, that the Erie County Legislature does hereby provide authorization to make the following budgetary adjustments in order to fund this request:

Division of Budget, Management and Finance Fund Center 10210

Expense		<u>Increase</u>
500000 Full Time Salaries		\$20,329
502000 Fringe Benefits		12,215
Office of Public Advocacy Fund Center 10910		
500000 Full Time Salaries		48,563
502000 Fringe Benefits		19,910
	Total Increase	\$101,017
County Wide Budget Accounts - Fund Center 14010		
		Decrease
511000 Control Board Expense		\$ <u>101,017</u>
	Net Change	0
and be it further,		

RESOLVED, that certified copies of this resolution be forwarded to the Erie County Executive, the Comptroller's Office, the Office of Public Advocacy, the Commissioner of Personnel and the Director of Budget and Management.

(4-0)

COMM. 3E-44 (2007)

COUNTY EXECUTIVE

WHEREAS, the New York State Office of Court Administration has requested an upgrade of the Sergeant currently assigned as a supervisor in the Court Division of the Jail Management Division, and

WHEREAS, the New York State Office of Court Administration will reimburse the County of Erie for the entire cost of this upgrade under the current contract between the parties; and

WHEREAS, there will be no impact on county dollars.

NOW, THEREFORE, BE IT

RESOLVED, that the Eric County Sheriff's Office be authorized to create one (1) Lieutenant Officer, Job Group X position and to delete one (1) Sergeant Officer, Job Group IX; and be it further

RESOLVED, that certified copies be forwarded to the Division of Budget, Management, and Finance, the Department of Personnel and the Office of the Sheriff for implementation. (4-0)

KATHY KONST CHAIRPERSON