

APRIL 10, 2007

PERSONNEL COMMITTEE  
REPORT NO. 5

ALL MEMBERS PRESENT.

1. RESOLVED, the following item is hereby received and filed.
  - a. COMM. 4E-4 (2007)  
**COUNTY EXECUTIVE:** Appointment of the Commissioner of the Office of Advocacy (4-0)
2. COMM. 4E-13 (2007)  
**COUNTY EXECUTIVE**  
WHEREAS, the Erie County Legislature has appropriated funds for the Heating and Energy Assistance Program (HEAP) for the period January 1, 2007 to December 31, 2007, and  
  
WHEREAS, the Department in concert with Senior Services has restructured HEAP program operations into a single governance structure under the leadership of one (1) Director, and  
  
WHEREAS, savings from this restructuring will be used to upgrade a full time Energy Crisis Worker III (job group 8) position to a full time Energy Crisis Worker IV (job group 9) position, effective March 1, 2007, and  
  
WHEREAS, this will allow comparable titles and job grades to support the Senior Services and Social Services teams operating under the leadership of the HEAP Director, and  
  
WHEREAS, this change is also consistent with a recently adopted legislative resolution upgrading a position in the Department of Senior Services, and  
  
WHEREAS, this position adjustment is reflected in the SAP system on B-100 position authorization form, control number 2788, and  
  
WHEREAS, the HEAP grant has sufficient funds in the Personal Services line for the above-mentioned personnel adjustments, and  
  
WHEREAS, there is no fiscal impact to this resolution.  
  
NOW, THEREFORE, BE IT

RESOLVED, that an Energy Crisis Worker III (job group 8) position be deleted in the HEAP grant effective March 1, 2007, and be it further

RESOLVED, that an Energy Crisis Worker IV (job group 9) position be created in the HEAP grant effective March 1, 2007, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of the Department of Social Services, the Commissioner of the Department of Senior Services, the Commissioner of Personnel, the Erie County Comptroller and the Director of the Division of Budget, Management and Finance.  
(4-0)

3. COMM. 6E-12 (2007)  
**COUNTY EXECUTIVE**  
WHEREAS, the Erie County Legislature has already appropriated funds for the Home Delivered Meal Program (III-C-2) for the period January 1, 2007 to December 31, 2007, and

WHEREAS, the Department of Senior Services (Department) allocated a portion of the III-C-2 funds to contract with a dietician consultant to provide nutrition assessment, education and counseling services to nutrition program participants, and

WHEREAS, the dietary consultant will not renew the contract for 2007, and

WHEREAS, the Department reviewed the Nutrition Program requirements under the Older Americans Act and has determined that it would be substantially more cost effective to contract with a dietetic technician at \$20 an hour rather than with a Dietician Consultant at \$27 an hour, while still meeting the dietary education and counseling requirements, and

WHEREAS, the Department has received approval from the Department of Personnel for the \$20 hourly rate, and

WHEREAS, the Department desires to contract with a qualified dietetic technician to provide nutrition education and counseling services during the period April 1, 2007 to December 31 2007, at a cost not to exceed \$15,000, and

WHEREAS, sufficient funds are already appropriated under Professional Fees and Services, account 526020, in the III-C-2 grant.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to enter into a contract with a qualified dietetic technician for the period April 1, 2007 to December 31, 2007, at an amount not to exceed \$15,000, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget, Management and Finance, the County Attorney's Office, the Comptroller's Office, and the Departments of Personnel and Senior Services.  
(4-0)

4. COMM. 7E-23 (2007)

**COUNTY EXECUTIVE**

WHEREAS, funds are available in the Department of Central Police/Emergency Services personnel lines, in the position of Part Time Fire Instructor, and

WHEREAS, the position of Laborer part-time is expiring from a New York State Fire Training Grant, and

WHEREAS, this position is needed to keep the 3 existing fire training facilities cleaned before the next fire training evolution is started, and

WHEREAS, there is a Part-Time Fire Instructor's position vacant, Job Group 3, 19 hours per week at the rate of \$11.115 per hour which will be 100% county funded.

NOW, THEREFORE, BE IT

RESOLVED, that the Department of Central Police/Emergency Services is authorized to transfer the position of Laborer part-time from the grant 167FIRETRAIN0506 to the Operating Fund (B-100 #2851) at a cost not to exceed \$8,100, and be it further

RESOLVED, that there are existing funds available in the Part-time Wages account #500010 to fund the position, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Erie County Executive, the Division of Budget, Management and Finance, the Office of the Comptroller, the Department of Personnel and the Department of Central Police/Emergency Services.  
(4-0)

**KATHY KONST  
CHAIRPERSON**