



## **Erie County & Buffalo Safe Neighborhood Committee**

Old County Hall, 92 Franklin Street- 4<sup>th</sup> Floor, Buffalo, New York 14202

## **Terms of Reference**

**March 4, 2013**

### **Committee Name**

Erie County & Buffalo Safe Neighborhood Committee

### **Type of Committee**

Ad Hoc

### **Mission Statement**

The Erie County & Buffalo Safe Neighborhood Committee is a diverse group of individuals, who represent organizations, already committed to improving quality of life and violence prevention in neighborhoods across Erie County & the City of Buffalo. The committee's task is to reduce violence and lower crime rates in our streets by recommending responsible policy and realistic strategies that draws on the committee's expertise, community conversations, and best practices implemented by communities across the United States.

### **Committee Goals**

1. Develop community strategies to deter youth from entering a life of crime
2. Recommend responsible policy to local leaders to make employment, healthcare, and essential services more accessible
3. Build a network of community providers to solidify family values
4. Bring real-time crime statistics to the fingertips of community leaders, organizations, and residents so quick response strategies can be developed in a neighborhood to deter crime

### **Membership**

The Erie County & Buffalo Safe Neighborhood Committee will consist of 21 original appointed members, with a maximum of 25 members serving on the board at one time. The Chair will have full authority to increase or decrease the size of the board, and fill all committee vacancies.

1. All Erie County & Buffalo Safe Neighborhood Committee members are voting members of the Committee
2. 51% is a simple majority

3. Erie County Legislature Chair is ex-officio Erie County & Buffalo Safe Neighborhood Committee Member

### **Sub-committee (s)**

*Youth Committee*

*Education Committee*

*Employment Committee*

*Community Services Committee*

*Healthcare Committee*

All Committees will elect a chairperson and a secretary to take meeting minutes. All sub-committees will investigate and report back to Erie County & Buffalo Safe Neighborhood Committee membership at regular scheduled meetings. Dates, times, and locations will be decided by sub-committee members. All committee members are free to attend all sub-committee meetings. Committee assignments are volunteer.

### **Meeting Schedule**

Erie County & Buffalo Safe Neighborhood Committee will meet at the 1<sup>st</sup> Monday of each month at 2pm Old County Hall, Erie County Legislature, 92 Franklin Street- 4<sup>th</sup> Floor, Buffalo, New York 14202 and are always open to the public.

1. Subcommittee Meeting times and locations will be determined by each individual committee and announced at each Erie County & Buffalo Safe Neighborhood Committee meeting.
2. Special Committee sessions will be announced at each Erie County & Buffalo Safe Neighborhood Committee

### **Report Schedule**

Community Strategies Recommendation Report- October 7, 2013

Legislative Recommendation Report- February 3, 2014

Community Action Plan Report- October 6, 2014

Final Report- February 2, 2015

### **Budget & Resources**

The Erie County & Buffalo Safe Neighborhood Committee will be funded solely by grants obtained by the committee.

### **Meeting Minutes**

A member of the Erie County Legislature Staff will record and disseminate all meeting minutes to Erie County & Buffalo Safe Neighborhood Committee members. All minutes will be filed with the Erie County Legislature & Buffalo Common Council.

### **Committee Duration**

The Erie County & Buffalo Safe Neighborhood Committee will begin work on February 4, 2013 and will sunset on February 2, 2015 upon the submission of a final report to the Erie County Executive, Erie County Legislature, City of Buffalo Mayor, City of Buffalo Common Council, Buffalo Public Schools, WNY New York State Delegation, and United States Congressional Members. The Erie County & Buffalo Safe Neighborhood Committee can be re-commissioned by the Erie County Legislature Chair if further work must be completed.

### **Committee Chair & Contact Information**

Jeffrey M. Conrad

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