### Directory

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEC/Floodplain</td>
<td>518-402-8185</td>
</tr>
<tr>
<td>NYS DEC local office</td>
<td>851-7130</td>
</tr>
<tr>
<td><strong>Electrical Inspection</strong></td>
<td></td>
</tr>
<tr>
<td>Commonwealth</td>
<td>716-316-7091</td>
</tr>
<tr>
<td>Empire</td>
<td>585-798-1849</td>
</tr>
<tr>
<td>Erie Cty Health Dept.</td>
<td>961-6800</td>
</tr>
<tr>
<td>Erie Cty Water Authority</td>
<td></td>
</tr>
<tr>
<td>New Service</td>
<td>685-8208</td>
</tr>
<tr>
<td>Billing/Line Problems</td>
<td>849-8444</td>
</tr>
<tr>
<td><strong>Highway Departments:</strong></td>
<td></td>
</tr>
<tr>
<td>Erie Cty</td>
<td>759-8328</td>
</tr>
<tr>
<td>Town of Newstead</td>
<td>542-5412</td>
</tr>
<tr>
<td>State DOT</td>
<td>847-3575</td>
</tr>
<tr>
<td><strong>Surveyor (local)</strong></td>
<td></td>
</tr>
<tr>
<td>Ottney &amp; Miller</td>
<td>542-5764</td>
</tr>
<tr>
<td><strong>Utilities:</strong></td>
<td></td>
</tr>
<tr>
<td>National Fuel</td>
<td>1-800-962-7962</td>
</tr>
<tr>
<td>National Grid</td>
<td>1-800-642-4272</td>
</tr>
<tr>
<td>Underground Locator</td>
<td>1-800-962-7962</td>
</tr>
</tbody>
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**Town of Newstead**

**Building Planning Zoning**

- Code Enforcement Officer  
  - Michael Borth
- Sr. Clerk/Planning & Bldg.  
  - Christine Falkowski
- Clerk/Assessor, Bldg. & Zoning  
  - Julie Brady

**HOURS:** Mon.-Fri. 8-4:30pm  
**PHONE:** (716) 542-4574  
**FAX:** (716) 542-3702  
**WEBSITE:**  
  [www.erie.gov/newstead](http://www.erie.gov/newstead)

5 Clarence Ctr. Rd., (P O Box 227)  
Akron, NY 14001
ZONING

Planning Board Members:
Erik Polkowski
Don Hoefen
John O’Far
John Potera
Andy Keeling
Terry Jones
Tom Cowan - Chairman

Zoning Board Members:
Max Brandy, Alternate
Vicke Lombard
Fred Park
Adam Bling
John Kozinski
William Kueneman, Chairman

The project is required:

- A survey of the property and drawings of environmental review.
- All use variance requests require a SEQR.
- The Planning Board also reviews applications.
- The Planning Board also reviews applications.

Proposed local laws
- Zoning laws
- Variance requests
- Change in use or membership
- Site plans

Don’t forget:
- Check with our office to see if you are required to submit an application before they have an application before them.
- All variance requests must be submitted no later than 10 days prior to application.
- Applications were found to be submitted before them.
- The Zoning Board of Appeals meets the first Thursday of the month at 6:30pm.
- Call the Zoning Officer with any questions (542-4179).

BUILDING

Building Permits:
- Fee (See fee schedule on Town website)
- Contractor doing the project
- Insurance for the person
- Plans/Drawing
- Survey
- Completed application

*Building Permits are only valid for one year except pool permits are only valid for three months.

Requirements for Building Permits:
- See fee schedule on Town website
- Applications for the person
- Plans/Drawing
- Survey
- Completed application
- Your project (542-4179)
- Application deadline is 30 days prior to being built.
- Application deadline is 30 days prior to being built.
- Application deadline is 30 days prior to being built.