THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCILMAN MAYROSE, WHO MOVED ITS ADOPTION,
SECONDED BY COUNCILWOMAN WHITING

WHEREAS, the Town Board has been advised by the State of New York that the Town of Newstead has to establish standard work days for elected and appointed officials and will report the days worked to the New York State and Local Employees' Retirement System; and

WHEREAS, the Town Board has previously established standard work days for elected and appointed officials and for employees; and

WHEREAS, the employees participating in the retirement system that do not participate in the employers time keeping system are required to periodically record their record of activities which record is set forth on the Standard Work Day and Reporting Resolutions.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

1. The Town Board does hereby approve the Standard Work Day and Reporting Resolution for Elected and Appointed Officials RS 2417-A, the Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form RS 2417-B and the Standard Work Day Resolution for Employees RS 2418 attached hereto.

2. The Town Clerk is authorized to complete the forms and to submit the completed forms to the New York State Retirement System.

3. This Resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board held on May 12, 2014, the results of which were as follows:

Councilman Rooney	AYE	
Councilman Mayrose	AYE	
Councilwoman Whiting	AYE	
Councilman York	AYE	
Supervisor Cummings	AYE	CARRIED UNANIMOUSLY

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
Town Justice	6	Richard Campbell	5209	40583924	☐	01/01/12-12/31/15	N	3.14	☐
Town Justice	6	Dennis Freeman	9490	34601294	☐	01/01/14-12/31/17	N	4.42	☐
Town Clerk	8	Dawn Izydorczak	4897	38759833	☐	01/01/14-12/31/17	N	22.13	☐
Superintendent of Highways	8	Michael Bassanello	3757	32712705	☐	01/01/14-12/31/17	N	24.74	☐
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Appointed Officials									
Asst. Dog Control Officer	6	Beverlee Richards	6093	33749789	☐	01/01/14-12/31/14	Y		☐
Deputy Town Clerk	6	Jennifer Heberling	0779	41312554	☐	01/01/14-12/31/14	Y		☐
Town Attorney	6	Nathan Neill	0726	38212379	☐	01/01/14-12/31/14	N	13.54	☐
Director of Recreation	8	Daniel Roland	8332	42911560	☐	01/01/14-12/31/14	Y		☐
Member, Planning Board	6	John Olaf	4468	41096843	☐	01/01/13-12/31/19	Y		☐
Clerk, PT	6	Deborah Forrestel	0739	41701277	☐	01/01/14-12/31/14	Y		☐
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Employer Town of Newstead Location Code 30302 Page 1 of 2 (use with form RS 2417-A)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 3/14)

BE IT RESOLVED, that the Town of Newstead (Name of Employer) / 30302 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
Councilman	6	James Mayrose	8960	50013531	☐	01/01/14-12/31/17	N	8.50	☐
Councilman	6	Justin Rooney	8599	42210823	☐	01/01/12-12/31/15	N	7.77	☐
Councilman	6	Donald York	5977	43124361	☐	01/01/12-12/31/15	N	1.95	☐
Appointed Officials									
Clerk to Town Justice, PT	6	Sandra Pietrowksi	0506	40331969	☐	01/01/14-12/31/14	Y		☐
Secretary to the Supervisor	6	Colleen Salmon	0234	42334623	☐	01/01/14-12/31/14	Y		☐
Assessor	6	Rebecca Baker	9340	38544102	☐	10/01/13-09/30/19	Y		☐

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Dawn Izydorczak (Name of secretary or clerk), secretary/clerk (Circle one) of the governing board of the Town of Newstead (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20___ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Newstead (Name of Employer) on this ____ day of _____, 20___, _____ (Signature of the secretary or clerk).

Affidavit of Posting: I, Dawn Izydorczak (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the

☐ Employer's website at _____
☐ Official sign board at _____
☐ Main entrance secretary or clerk's office at _____

(seal)