

An Organizational Meeting of the Newstead Town Board was called to order on Tuesday, January 1, 2002 at 10:35 am at the Newstead Town Hall.

Present: Gerald F. Summe- Supervisor
David L. Cummings - Councilman
Thomas George- Councilman
Joan M. Glor - Councilwoman
Harold L. Finger- Councilman
James B. Ebersole- Highway Superintendent
Dawn D. Izydorczak - Town Clerk
Kathleen M. Lang - Deputy Clerk

Roll Call was taken with all board members present.

Pledge to the flag was led by Carole D. Borchert, retired Town Clerk for the Town of Newstead.

Supervisor Summe called the Organizational Meeting to order as per agenda.

Town Justice Richard Campbell proposed refunding his salary for the month of January back to the Town due to canceling court for lack of cases. Supervisor Summe stated they would discuss the issue this week.

The attached resolution regarding Order of Business for 2002 and Rules of Order of Town Meetings was moved by Councilman Cummings, seconded by Councilman George. (See Attachment Page 9)

Carried Unanimously

The attached resolution regarding agenda and conduct of business at regular meetings was moved by Councilman Cummings, seconded by Councilman George. (See Attachment Page 10).

Carried Unanimously

Letters requesting appointments. (List attached on Page 11 & 12).

A motion was made by Councilman Cummings, seconded by Councilman George that Gerald Summe be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.

Carried Unanimously

Supervisor Summe announced the appointment of David Cummings as Deputy Supervisor.

A motion was made by Councilman Cummings, seconded by Councilman George that David DeYoung be re-appointed Dog Control Officer for 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that Dan Sutton be re-appointed Deputy Dog Control Officer for 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that Ron Eulenburg be re-appointed Recreation Director for 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that the Recreation Director be authorized to maintain a petty cash fund of \$100.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that Christine Falkowski be appointed Clerk to the Assessor (PT) for 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2002.

Carried Unanimously

Supervisor Summe announced the appointment of Kathleen Strobele as Secretary to the Supervisor for 2002.

Supervisor Summe announced the re-appointment of John Eckerson as Historian of the Town of Newstead for the year 2002.

A motion was made by Councilman Cummings, seconded by Councilman George that Elaine Wozniak be appointed Caretaker for the Newstead Town Hall and Denio Library basement for the year 2002.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Bobbie Murray be re-appointed Caretaker of the Limerick Hall for the year 2002.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Elaine Wozniak be re-appointed caretaker at the highway garage for the year 2002

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor to appoint Robert Scheib, Van Driver for Going Places Van for the year 2002.

Carried Unanimously

Town Clerk announced the following appointments for the year 2002 - Deputy Town Clerk, Full time Kathleen McLeod Lang; Sub-Registrar Kathleen McLeod Lang. Deputy Town Clerk PT to be announced on as needed basis.

A motion was made by Councilman George, seconded by Councilwoman Glor that Judith Beers, John Capan, Daniel Cummings, Mary Vaughn, Edward Piazza, and Dale Kruschke be re-appointed Constables for the year 2002.

Carried Unanimously

Supervisor Summe tabled the appointment of a Bingo Inspector for 2002 until an appropriate replacement can be found.

A motion was made by Councilman George, seconded by Councilwoman Glor that Constables receive \$9.47 per hour for services actually and necessarily performed in all matters other than civil actions and proceedings and that they be entitled to collect and retain for their own use the fees, mileage and poundage and all other compensation allowed by law in civil actions.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Town Officials be paid \$0.33 per mile for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Town purchase a blanket bond to cover all Town Officials.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the theft insurance coverage be set at \$100,000 for all Town employees.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Bank of Akron; Chase Bank; Fleet Bank; M&T Bank; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that "Regular" Town Board Meetings throughout the year 2002 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month according to the attached schedule (see attached page # 13.) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions will be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Monday before a regular meeting.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Sandra Pietrowski be re-appointed as Court Clerk (PT) for the year 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Judy Bell be re-appointed as Deputy Court Clerk (PT) for the year 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that the Town bring within the coverage of Workman's Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that the Town continue Disability Insurance coverage as outlined in the resolution of 12/13/93.

Carried Unanimously

Pursuant to the applicable provision of the Conservation Law, Supervisor Summe appoints the following Fire Wardens: Rick Rebmann, Mark Maier, David Berghorn, Dean Hyder and Glenn Joachimiak.

A motion was made by Councilman Finger, seconded by Councilman Cummings that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:

Town Board - Association of Erie County Governments

Town Clerk - Erie County Town Clerk's Association

Assessor - Erie County Assessor's Association

Highway Superintendent - Erie County Highway Superintendent's Association

Other - New York State Association of Towns and others as deemed necessary.

Carried Unanimously

The term of Charles Keppler, Jr. on the Zoning Board of Appeals expired 12-31-2001. A motion was made by Councilman Finger, seconded by Councilman Cummings to re-appoint Charles Keppler, Jr. to serve as a Zoning Board Member for a five-year term, expiring 12-31-2006.

Carried Unanimously

The term of David Wakeman of the Planning Board expired 12-31-01. A motion was made by Councilman Finger, seconded by Councilman Cummings to re-appoint David Wakeman to serve as a Planning Board Member for a seven-year term expiring 12-31-2008.

Carried Unanimously

Supervisor Summe announced appointments to committees within the Town Board (See attached page # 16).

Supervisor Summe announced the appointment of James DeYoung to the Drainage Committee for a term to expire 12/31/03.

The terms of Kenneth Koehler and Lewis Tandy on the Conservation Advisory Council expired 12/31/01. A motion was made by Councilman Finger, seconded by Councilman Cummings to re-appoint Kenneth Koehler and Lewis Tandy to the Conservation Advisory Council for terms expiring 12/31/06.

Carried Unanimously

A motion was made by Councilman Finger, seconded by Councilman Cummings to appoint the Supervisor as Budget Officer for 2002 at no salary.

Carried Unanimously

A motion was made by Councilman Finger, seconded by Councilman Cummings that Duane Root be re-appointed as Town Prosecutor for the year 2002.

Carried Unanimously

A motion was made by Councilman Finger, seconded by Councilman Cummings that John Ballow be re-appointed Deputy Town Prosecutor for the year 2002, to serve in the absence of the Town Prosecutor.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George to appoint William Walworth as Deputy Building Inspector for the year 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that water rates for the year 2002 be made as follows:

Water Districts #1	\$41.20 for the first 8000 gallons. \$5.50 per 1000 gallons above 8000.
Water District #3	\$31.20 for the first 8000 gallons. \$3.75 per 1000 gallons above 8000.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George that water rates for 2002 for out of district customers will be:

Water Districts #1	\$71.20 for the first 8000 gallons. \$9.25 per 1000 gallons above 8000.
Water District #3	\$57.60 for the first 8000 gallons. \$7.25 per 1000 gallons above 8000.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George to re-appoint James Akin as Water Maintenance Worker (PT) for the year 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George to re-appoint Douglas Hiederman as Water Treatment Plant Operator (PT) for the year 2002.

Carried Unanimously

A motion was made by Councilman Cummings, seconded by Councilman George to establish the Sewer Use Rate for Sewer District #1 at \$6.00/ 1000 gallons.

Carried Unanimously

The following resolution was moved by Councilman Cummings, seconded by Councilman George BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2002:

Supervisor	\$21,385
Councilman (4)	7,328 ea.
Town Justice (2)	14,010 ea.
Superintendent of Highways	46,538
Super. of Highways(Refuse & Garbage)	240
Super. of Highways(Cemeteries)	665
Super. of Highways(Drainage)	1,920

Super. of Highways(Refuse/Garb. Dist)	530
Super. of Highways(Parks)	1,097
Town Clerk	39,314
Town Clerk (Registrar)	1,000
Deputy Town Clerk	24,499
Deputy Town Clerk (PT)	9.65 per hr.
Attorney for the Town	6,265
Assessor (Shared with Town of Alden)	47,000
Code Enforcement Officer	39,823
Deputy Building Inspector (PT)	13.95 per hr.
Town Prosecutor (PT)	5,215
Deputy Town Prosecutor (PT)	144 per session
Network Administrator	1,500
Court Clerk (PT)	9.96 per hr. (plus \$0.75 Senior Clerk differential.
Deputy Court Clerk (PT)	9.96 per hr.
Assessment Clerk (32 hr)	9.96 per hr. (plus \$0.75 Senior Clerk Differential and \$1.30 incentive pay)
Assessor Clerk (PT)	9.96 per hr.
Dog Control Officer (PT)	6,976
Deputy Dog Control Officer (PT)	2,252
Highway Clerk (PT)	10,903 (plus \$445 inc. raise)
Town Hall/Library Basement Caretaker (PT)	4,671
Limerick Hall Caretaker (PT)	1,792
Highway Garage Caretaker	1,420
Bookkeeper to the Supervisor	12.31 per hr.
Historian (PT)	1,526
Constable (PT)	9.47 per hr.
Water Maintenance Worker (PT)	16.90 per hr.
Water Plant Operator	13.84 per hr.
Van Driver	8.76 per hr.
Bingo Inspector	9.47 per hr.
Recreation Director	3,949

Highway Department:

Labor/Driver: Starting \$10.63; Max. \$13.37

Driver/Light Equipment Operator: Starting \$11.12; max \$14.80

Motor Equipment Operator: Starting \$11.57; Max. \$17.45

Part Time Call-In Help:

Labor: \$9.79

Driver/Light Equipment: \$11.65

Motor Equipment Operator: \$13.32

Summer Employees:

First Year: \$7.15

Second Year: \$7.34

Third year and thereafter: \$7.53

Forman: \$1.75 above corresponding MEO rate

Mechanic: \$0.75 above corresponding MEO rate

AND BE IT FURTHER RESOLVED, that all other terms and conditions of employment for all classifications of employees of the Town of Newstead for 2002 shall be the same as for the year 2001.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Margaret Lucas be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Cynthia Tretter to serve as alternate as necessary.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Newstead Planning Board members be paid a rate of \$25.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive \$35.00 per meeting for said meetings.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Zoning Board of Appeals members be paid at the rate of \$15.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$20.00 per meeting for said meetings.

Carried Unanimously

The terms of Kelly Conover, Gregory Bell and Jeffrey Diebold on the Recreation Board expired 12/31/01. A motion was made by Councilman George, seconded by Councilwoman Glor, to re-appoint Kelly Conover, Gregory Bell and Jeffrey Diebold to the Recreation Board for a term to expire 12/31/2003. A motion was made by Councilman George, Seconded by Councilwoman Glor to appoint Martha Short to the Recreation Board to replace the position held by Mark Mutton term to expire 12-31-2002.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Election Inspectors be paid as follows: School day attended - \$15.00 per day, Primary Day - \$95.00, General Election - \$95.00, and Registration Days - \$5.00 per hour.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.

Carried Unanimously

Highway Superintendent James Ebersole announced the re-appointments of Robert Kleparek as Deputy Highway Superintendent and Sandra Sanger, Clerk to the Highway Superintendent for the year 2002.

A motion was made by Councilman George, seconded by Councilwoman Glor that David Cummings be appointed Assistant Disaster Coordinator for 2002.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Supervisor Summe be appointed to the NEST and the Niagara Consortium for the year of 2002.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.

Carried Unanimously

A motion was made by Councilman George, seconded by Councilwoman Glor that the Town Board designate the Akron Bugle the Official Newspaper of the Town for 2002.

Ayes- 4, Nays- 1, Carried

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Wendel Engineers, PC be retained as Engineer for the Town for 2002 at an annual rate of \$16,550.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Deloitte and Touche be retained to provide auditing services at a rate of \$9,700, budgeting services at a rate of \$4,100 and assistance in the preparation of the Annual Financial Report Update Document at a rate of \$900 for 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Nathan Neill Esq. be re-appointed Attorney for the Town for 2002 with a clerical allowance of \$5,253.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that following the annual review of the Town Procurement Policy, the policy shall remain in effect for 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that all other existing Town policies shall remain in effect for 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger that Rebecca Baker be re-appointed Network Administrator for the year 2002.

Carried Unanimously

The terms of Sally Stapleton and Julie Brady on the Library Board expired on December 31, 2001. A motion was made by Councilwoman Glor, seconded by Councilman Finger to re-appoint Sally Stapleton and Julie Brady to the Library Board for a term expiring 12/31/06.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger to appoint Dawn Izydorczak as Records Management Officer and Affirmative Action Officer for the year 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger to appoint David Wakeman as the Chairman of the Newstead Planning Board for the year 2002.

Carried Unanimously

A motion was made by Councilwoman Glor, seconded by Councilman Finger to appoint Charles Keppler as the Chairman of the Newstead Zoning Board of Appeals for the year 2002.

Carried Unanimously

Organization matters having been completed, a motion was made by Councilwoman Glor, seconded by Councilman Finger to adjourn the Organizational Meeting.

Carried Unanimously

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2002 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Communications
- VI - Privilege of the Floor
- VII - Approval of the Bills
- VIII - Supervisor's Monthly Reports
- IX - Committee and Department Head Reports
- X - Old Business
- XI - New Business
- XII - Question Period
- XIII - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure, Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - The privilege of the floor shall be open to all people who wish to speak and will remain open to all who have been recognized by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I - The Question Period will be open to specific questions pertaining to any matters discussed at the current meeting. It may not be used as a time for statements that can be presented under privilege of the floor or by requesting placement on the agenda.

LETTERS FOR 2002 APPOINTMENT

NOTE: INCUMBENTS ARE HIGHLIGHTED

Zoning - Charles Keppler, Jr.

Planning - David Wakeman

Highway Clerk - Sandra Sanger

Attorney for the Town - Nathan Neill

Deputy Bldg. Inspector - Bill Walworth

Town Prosecutor - Duane Root

Deputy Town Prosecutor - John Ballow

Assessor Clerk - Christine Falkowski

Secretary to the Supervisor - Kathleen Strobele

Court Clerk - Sandra Pietrowski; Judith Bell

Custodian - Elaine Wozniak; Bobbie Murray

Dog Control - David DeYoung; Dan Sutton

Town Constable - Daniel L. Cummings; John W. Capan; Judith Beers;
Edwin Piazza; Dale Kruschke

Bingo Inspector -

Sr. Citizen Van Driver - Robert N. Scheib

Historian - John Eckerson

Water Maintenance Worker - James Akin

Water Plant Operator - Douglas Heiderman

Engineer - Wendel Engineers, P.C.

Auditor - Deloitte & Touche

Official Newspaper - Akron Bugle; Clarence Bee

Drainage Committee - James DeYoung; David A. Berghorn

Recreation Board - Kelly Conover, Jeff Diebel, Greg Bell

Conservation Committee - Lewis Tandy, Kenneth Koehler

Secretary -

Board of Assessment Review -

Highway Worker - Michael Keller

Network Administrator - Rebecca Baker

Assessor - Fred Pask

Deputy Town Clerk - Kathleen Lang

Recreation Director - Ronald Eulenburg

SCHEDULE OF MEETINGS FOR 2002

Tues. Jan. 1 - 10:00 AM - ORGANIZATIONAL MEETING

Mon. Jan. 7	Work Session	Mon. Jul. 1	Work Session
Mon. Jan 14	Regular Meeting	Mon. Jul. 8	Meeting
Mon. Jan 21	Work Session	Mon. Jul 15	Work Session
Mon. Jan 28	Regular Meeting	Mon. Jul 22	Meeting
		Mon. Jul. 29	OPEN
Mon. Feb. 4	Work Session	Mon. Aug. 5	Work Session
Mon. Feb. 11	Meeting	Mon. Aug. 12	Meeting
Mon. Feb. 18	Work Session	Mon. Aug. 19	Work Session
Mon. Feb. 25	Meeting	Mon. Aug. 26	Meeting
Mon. Mar. 4	Work Session	Mon. Sep. 2	OPEN
Mon. Mar. 11	Meeting	Mon. Sep. 9	Meeting
Mon. Mar. 18	Work Session	Mon. Sep. 16	Work Session
Mon. Mar. 25	Meeting	Mon. Sep. 23	Meeting
		Mon Sep. 30	OPEN
Mon. Apr. 1	Work Session	Mon. Oct. 7	Work Session
Mon. Apr. 8	Meeting	Mon. Oct. 14	Meeting
Mon. Apr. 15	Work Session	Mon. Oct. 21	Work Session
Mon. Apr. 22	Meeting	Mon. Oct. 28	Meeting
Mon. Apr. 29	OPEN		
Mon. May 6	Work Session	Mon. Nov. 4	Work Session
Mon. May 13	Meeting	Mon. Nov. 11	Meeting
Mon. May 20	Work Session	Mon. Nov. 18	Work Session
Mon. May 27	OPEN	Mon. Nov. 25	Meeting
Mon. Jun. 3	Work Session	Mon. Dec. 2	Work Session
Mon. Jun.10	Meeting	Mon. Dec. 9	Meeting
Mon. Jun.17	Work Session	Mon. Dec. 16	Work Session
Mon. Jun.24	Meeting	Mon. Dec. 23	Meeting
		Mon. Dec. 30	OPEN

All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.
2002 Town of Newstead Committees

CONSERVATION ADVISORY COUNCIL (Town Board Appointed- 3 yr.)

Carl Klingenschmitt*	12-31-03
Richard Hegmann	12-31-02
Kenneth Koehler	12-31-04
Henry Kreher	12-31-02
John Heltman	12-31-03
Louis Tandy	12-31-04
Robert Folger	12-31-03

DRAINAGE COMMITTEE (Supervisor Appointed- 5 yr.)

Daniel Kowalik	12-31-06
	12-31-05
Donald Kreher, Jr.*	12-31-02
James DeYoung	12-31-03
David Berghorn	12-31-03
Lyman Muck	12-31-06

PLANNING BOARD (Town Board Appointed- 7 yr.)

David Wakeman*	12-31-08
Donald Hoefler	12-31-04
Andrew Kelkenberg	12-31-06
Terry Janicz	12-31-05
Tom Cowan	12-31-03
John Potera	12-31-02
Mark Decker	12-31-05

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman	12-31-04
Scott Chaffee	12-31-03
Isaac Cummings	12-31-05
Charles Keppler*	12-31-06
Clark Killian	12-31-02

RECREATION BOARD (Town Board Appointed - 2 yr.)

Jeff Diebold	12/31/03
Greg Bell	12/31/03
Joseph Tretter	12/31/02
Paul Nowak	12/31/02
Martha Short	12/31/03
Kelly Conover	12/31/03

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Ellen Frey	12/31/02
Sue Brown	12/31/02
Myra Hegmann	12/31/03
Sally Stapleton	12/31/06
Philip Dumitru	12/31/05
Julie Brady	12/31/06
Michelle Asmus	12/31/05
Terry Janicz	12/31/04

Names marked with an asterisk are designated as Chairman for 2002.

**TOWN OF NEWSTEAD
SUPERVISOR'S COMMITTEE APPOINTMENTS**

Assessment / Code Enforcement	Cummings, Glor
Buildings	Summe, Finger
Conservation Council	Finger

Clerical Liaison	Glor, Summe
Drainage	Cummings
Finance	Glor

Highways	Cummings, Finger
Insurance	Finger, Summe
Library	George

Planning /Zoning Board Liaison	George
Public Safety	Cummings, Summe
Recreation	Summe, George

Senior Citizens	Glor, Summe
Solid Waste	Glor, Cummings
Town/Village Cooperation	Summe, Glor

Capital Projects Liaison	Summe, George
Water & Sewer Administration	Summe, Cummings

Am. with Disabilities Coord.	George
Dog Control	Finger, Cummings
Parks	Summe, Glor

In cases where committees are composed of more than one person, the first person listed is requested to assume responsibility for coordinating the committee.

Supervisor Summe thanked all those that attended the meeting this morning for coming.

There being no further business to come before the board a motion was made by Councilwoman Glor seconded by Councilman Finger to adjourn at 10:50 AM.

Respectfully Submitted,
Dawn D. Izydorczak
Town Clerk

