

ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD

JANUARY 5, 2009

Supervisor Cummings called the meeting to order and led the pledge to the flag.
All Board members were present except Councilman Rooney.

1. A motion was made by Councilman George, seconded by Supervisor Cummings regarding Order of Business for 2009 and the Rules of Order of Town Meetings. (See page #7)
2. A motion was made by Councilman George, seconded by Supervisor Cummings, regarding Agenda and Conduct of Business at Regular Meetings. (See page #8)
3. Letters requesting appointments. (Attached see page #9) A motion was made by Councilman George, seconded by Supervisor Cummings to accept these letters.
4. A motion was made by Councilman George, seconded by Councilman Finger that David Cummings be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Cummings announced the appointment of Councilman Rooney as Deputy Supervisor.
6. A motion was made by Councilman George, seconded by Supervisor Cummings that David DeYoung be appointed Dog Control Officer for 2009.
7. A motion was made by Councilman George, seconded by Supervisor Cummings that Beverlee Richards be appointed Deputy Dog Control Officer for 2009.
8. A motion was made by Councilman George, seconded by Supervisor Cummings that Dan Roland be appointed Recreation Coordinator for 2009.
9. A motion was made by Councilman George, seconded by Supervisor Cummings that the Recreation Director be authorized to maintain a petty cash fund of \$100.
10. A motion was made by Councilman George, seconded by Supervisor Cummings that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2009.
11. Supervisor Cummings announced the appointment of Colleen Salmon as Secretary to the Supervisor for 2009.
12. Supervisor Cummings announced the appointment of Nancy Eckerson as Historian of the Town of Newstead for the year 2009.
13. A motion was made by Councilman George, seconded by Supervisor Cummings that Doug Swader and Jerry Szmania be reappointed Van Driver's for the Senior Van for the year 2009.
14. Town Clerk Dawn Izydorczak announced the following appointments for the year 2009 - Deputy Town Clerk, Full time Kathleen McLeod Lang; 2nd Deputy Clerk (PT)- Jennifer Heberling; 3rd Deputy Clerk (PT) Sandy Pietrowski; Sub-Registrar Kathleen McLeod Lang.
15. A motion was made by Supervisor Cummings, seconded by Councilman Finger that Town Officials be paid the per mile rate as set by the IRS for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
16. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Town purchases a blanket bond to cover all Town Officials.
17. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the theft insurance coverage be continued at \$25,000 on all town employees and \$75,000 on the Town Clerk and Supervisor.

18. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00, a DEC petty cash fund of \$100.00, and a petty cash fund of \$100.00 during tax collection periods.
19. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Director of the Senior Center be authorized to have a Petty Cash Fund of \$100.00.
20. A motion was made by Supervisor Cummings, seconded by Councilman Finger, that the Highway Superintendent be authorized to continue the Petty Cash Fund of \$100.00.
21. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Bank of Akron; Chase Bank; Fleet Bank; M&T Bank; Class; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
22. A motion was made by Supervisor Cummings, seconded by Councilman Finger that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.
23. A motion was made by Supervisor Cummings, seconded by Councilman Finger that "Regular" Town Board Meetings throughout the year 2009 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month according to the attached schedule (see attached page # 10) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions will be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.
24. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.
25. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that Sandra Pietrowski be appointed as Clerk to Town Justice (PT) for the year 2009.
26. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that Judy Bell is appointed as Deputy Clerk to Town Justice (PT) for the year 2009.
27. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that Brian Wittlinger be appointed Clerk for the Court and William Kaufman are appointed Assistant Clerk for the Court for the year 2009.
28. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
29. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that the Town brings within the coverage of Workman's Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.

30. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
31. A motion was made by Councilman Finger, seconded by Councilwoman Esposito that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:
 Town Board - Association of Erie County Governments
 Town Clerk - Erie County Town Clerk's Association & Erie Co. Tax Receivers Assoc.
 Assessor - Erie County Assessor's Association
 Highway Superintendent - Erie County Highway Superintendent's Association
 Other - New York State Association of Towns and others as deemed necessary.
32. Supervisor Cummings announced appointments to committees within the Town Board (See attached page #12).
33. The terms of Edmund Burke and Richard Hegmann on Conservation Advisory Council expired 12/31/08. State law requires terms of this council be two year terms. A motion was made by Councilwoman Esposito, seconded by Councilman George to appoint Edmund Burke and Richard Hegmann to terms expiring 12/31/10.
34. A motion was made by Councilwoman Esposito, seconded by Councilman George to appoint Supervisor David Cummings as Budget Officer for 2009 at no salary.
35. A motion was made by Councilwoman Esposito, seconded by Councilman George that Duane Root be appointed as Town Prosecutor for the year 2009 and Jennifer Strong as Assistant Town Prosecutor for 2009.
36. A motion was made by Councilwoman Esposito, seconded by Councilman George to appoint James Akin as Water Maintenance Worker (PT) for the year 2009.
37. A motion was made by Councilwoman Esposito, seconded by Councilman George to appoint Douglas Hiederman as Water Treatment Plant Operator (PT) for the year 2009.
38. A motion was made by Councilwoman Esposito, seconded by Councilman George to establish the sewer use rate for Sewer District #1 at \$ 8.32 per 1000 gallons.
39. A motion was made by Councilwoman Esposito, seconded by Councilman George, to establish the sewer use rate for Sewer District #2 at \$ 9.08 per 1000 gallons.
40. The following resolution was moved by Councilwoman Esposito , seconded by Councilman George
- BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2009:
- | | |
|--|------------------|
| Supervisor | \$29,355.00 |
| Councilman (4) | \$8,838.50 each |
| Town Justice (2) | \$17,252.50 each |
| Superintendent of Highways | \$50,360.00 |
| Supervisor of Highways (Refuse Tires) | \$261.00 |
| Supervisor of Highways (Cemeteries) | \$720.00 |
| Supervisor of Highways (Drainage) | \$2,140.00 |
| Supervisor of Highways (Refuse District) | \$591.00 |
| Supervisor of Highways (Parks) | \$1,218.00 |
| Town Clerk | \$44,034.00 |
| Town Clerk (Registrar) | \$1,000.00 |
| Deputy Town Clerk | \$29,550.00 |
| Deputy Town Clerk (PT) | \$11.87 per hr. |
| Director of Senior Services | \$42,478.00 |
| Recreation Attendant for Senior Center | \$9.27 per hr. |
| Attorney for the Town | \$33,439.00 |
| Assessor | \$23.43 per hr. |
| Code Enforcement Officer/Zoning Officer | \$43,260.00 |
| Deputy Code Enforcement (PT) | \$23.69 per hr. |

Town Prosecutor (PT)	\$6,290.00
Deputy Town Prosecutor (PT)	\$148.00 per session
Network Administrator	\$1,500.00
GIS Administrator	\$1,500.00
Court Clerk (PT)	\$13.53 per hr. (plus \$0.75 Senior Clerk differential)
Deputy Court Clerk (PT)	\$12.03 per hr.
Clerks to the Court	\$11.45 per hr.
Building Dept. Administrator	\$21.15 per hr.
Clerk to the Assessor/ Building Dept.	\$11.87 per hr.
Planning Board Chairman	\$2,400.00
Dog Control Officer (PT)	\$8,145.00
Deputy Dog Control Officer (PT)	\$11.74 per hr.
Highway Clerk (PT)	\$15,081.00
Secretary to the Supervisor	\$17.25 per. hr.
Historian (PT)	\$1,840.00
Water Maintenance Worker (PT)	\$20.41 per hr.
Water Plant Operator	\$16.73 per hr.
Van Driver	\$10.58 per hr.
Recreation Director	\$6,525.00

Highway Department:

Highway salaries will remain the same as 2008, pending settlement with the union.

Labor: Starting \$11.46, Max. ~~\$13.75~~ **PENDING SETTLEMENT w/ TEAMSTERS**
 Motor Equipment Operator: Starting ~~\$15.83~~, Max. ~~\$20.42~~ **PENDING SETTLEMENT**
 Part Time Call-In Help:
 Labor: \$10.97
 Driver/Light Equipment: \$13.05
 Motor Equipment Operator: \$14.94
 Summer Employees:
 First Year: \$8.02
 Second Year: \$8.23
 Third year and thereafter: \$8.45
 Foreman: ~~\$1.75~~ above corresponding MEO rate (**PENDING AGREEMENT**)
 Mechanic: ~~\$0.85~~ above corresponding MEO rate (**PENDING AGREEMENT**)

41. A motion was made by Councilman George, seconded by Supervisor Cummings that Dan Caprio be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Tim Morgan to serve as alternate as necessary.
42. A motion was made by Councilman George, seconded by Supervisor Cummings that the Newstead Planning Board members are paid a rate of \$40.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$2,400.00 per year.
43. A motion was made by Councilman George, seconded by Supervisor Cummings that the Zoning Board of Appeals members are paid at the rate of \$25.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$30.00 per meeting for said meetings.
44. The terms of Paul Nowak and Mike Schilling, on the Recreation Board expired 12/31/08. A motion was made by Councilman George, seconded by Supervisor Cummings, to appoint Paul Nowak and Mike Schilling to the Recreation Board for a term to expire 12/31/2011.
45. The recreation board would like to increase the size of the board. A motion was made by Councilman George, seconded by Supervisor Cummings, to appoint to the Recreation Board Cindy Schilling for a term to expire 12/31/2009 and Angela Earle for a term to expire 12/31/2010.

46. A motion was made by Councilman George, seconded by Supervisor Cummings that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
47. A motion was made by Councilman George, seconded by Supervisor Cummings that the Sandra Sanger be appointed Clerk to the Highway Superintendent for 2009.
48. Highway Superintendent Michael Bassanello announced the appointment of Dave Brucker as Deputy Highway Superintendent for the year 2009.
49. A motion was made by Councilman George, seconded by Supervisor Cummings that Glenn Joachimiak be appointed Disaster Coordinator for 2009 and Daniel Kowalik, Assistant Disaster Coordinator for 2009.
50. A motion was made by Councilman George, seconded by Supervisor Cummings that Supervisor Cummings be appointed to the NEST Consortium for the year of 2009.
51. A motion was made by Councilman George, seconded by Supervisor Cummings that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
52. A motion was made by Councilman George, seconded by Supervisor Cummings that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2009.
53. A motion was made by Supervisor Cummings, seconded by Councilman Finger that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$12,775 annually, \$1,100 for assistance for annual update and budgeting services at a rate of \$2,250 for 2009.
54. A motion was made by Supervisor Cummings, seconded by Councilman Finger that Nathan Neill Esq. be appointed Attorney for the Town for 2009 with a clerical allowance of \$5,824.
55. A motion was made by Supervisor Cummings, seconded by Councilman Finger that following the annual review of the Town Procurement Policy; the policy shall remain in effect for 2009.
56. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Town of Newstead Fee schedule be adopted as changed for 2009. (see Attached page 13 and 14)
57. A motion was made by Supervisor Cummings, seconded by Councilman Finger that all other existing Town policies shall remain in effect for 2009.
58. A motion was made by Supervisor Cummings, seconded by Councilman Finger that Becky Baker is appointed Network Administrator for the year 2009.
59. A motion was made by Supervisor Cummings, seconded by Councilman Finger that the Assessment Review Board members be paid a rate of \$50.00 per session and the Chairman of the Assessment Review Board is paid \$125 per day.
60. A motion was made by Supervisor Cummings, seconded by Councilman Finger, that Becky Baker be appointed GIS administrator for the year 2009.
61. A motion was made by Supervisor Cummings, seconded by Councilman Finger that all other terms and conditions of employment for all classifications of employees, (other than Highway Employee Full Time), of the Town of Newstead for 2009 are updated and documented in The Terms and Conditions Handbook.
62. A motion was made by Supervisor Cummings, seconded by Councilman Finger that Grant Services of New York be retained as Grant Writer for the Town for 2009.

The Town Board presented the following resolutions:

Authorization for RFP on Joint Facility Project:

A motion was made by Councilman George, seconded by Councilman Finger declaring the Clarence Center Rd site as the preferred site for the joint facility project and authorizing the Town Supervisor in conjunction with the Village Mayor to advertise for a request for proposal for design services and construction management services for the Clarence Center Road location and authorizing entering into an Inter-municipal agreement with the Village of Akron for the operation of a joint highway facility on the Clarence Center Rd location.

(Resolution Attached) Cummings-Aye, George-Aye, Finger-Aye, Rooney-Absent,
Esposito-Aye Carried

Joint Facility Project- Archeological Survey Authorization:

A motion was made by Councilman George, seconded by Councilman Finger authorizing the Town Attorney in conjunction with the Village Attorney to order a Phase I Report from Environmental Audits Inc. at a cost not to exceed \$1,800 prior to entering into a purchase contract for land located on Clarence Center Road owned by Loraine Cowan.

(Resolution Attached) Cummings-Aye, George-Aye, Finger-Aye, Rooney-Absent,
Esposito-Aye Carried

Organizational matters having been completed; a motion was made by Councilman George, seconded by Councilman Finger that the Board closes the Organization Meeting for 2009.

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2008 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Communications
- VI - Privilege of the Floor
- VII - Approval of the Bills
- VIII - Supervisor's Monthly Reports
- IX - Committee and Department Head Reports
- X - Old Business
- XI - New Business
- XII - Question Period
- XIII - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any particular matter.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - The privilege of the floor shall be open to all people who wish to speak and will remain open to all who have been recognized by the Chair. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for privilege of the floor shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I - The Question Period will be open to specific questions pertaining to any matters discussed at the current meeting. It may not be used as a time for statements that can be presented under privilege of the floor or by requesting placement on the agenda. All questions must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. Speaker not complying with this requirement will be asked to stop speaking and no response will be made so such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner or advice the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each person to one question and to limit the overall question period to a reasonable time period in the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

LETTERS FOR 2009 APPOINTMENT

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any Secretarial position – Melissa Polkowski, Amanda Seamans, Kerry Thuman, Joann Kostanciak
Assessment Committee- Don Kreher Jr.
Attorney for the Town - **Nathan Neill**
Auditor - **Drescher & Malecki**
Building Department Administrator- **Christine Falkowski**
Building Inspector- part time – Joseph Kowalik
Conservation Committee – **Edmund Burke, Carl Klingenschmitt, Richard Hegmann**
Clerk to Town Justice – **Sandra Pietrowski; Judith Bell**
Clerk for the Court- **Brian Wittlinger, Bill Kaufmann**
Deputy Town Prosecutor – **Jennifer Strong**
Disaster Coordinator – **Glenn Joachimiak**
Disaster Coordinator Assistant – **Dan Kowalik**
Dog Control – **David DeYoung**
Dog Control Deputy- **Beverlee Richards**
Drainage Committee – **Jim DeYoung, Robert Wideman**
Engineer – **Wendel**, CRA Infrastructure
GIS Administrator – **Becky Baker**
Grant Writer – **Anne Siske**
Highway Clerk - **Sandra Sanger**
Highway Department- Part-Time – Paul Leavitt
Historian - **Nancy Eckerson**
Network Administrator – **Becky Baker**
Official Newspaper – **Akron Bugle**
Planning Board –Eric Polkowski, Mark Decker
Recreation Board – **Mike Schilling, Paul Nowak**, Adam Burg, Cindy Schilling, Angela Earle
Recreation Director – **Dan Roland**
Secretary to the Supervisor – **Colleen Salmon**
Sr. Citizen Van Driver – **Douglas Swader, Jerry Szmania**
Town Clerk Deputy – **Kathleen Lang**
Town Prosecutor -**Duane Root**
Water Maintenance Worker – **Jim Akin**
Water Plant Operator – **Doug Heiderman**
Zoning Board– **Eric Polkowski**, Adam Burg

SCHEDULE OF MEETINGS FOR 2009

Mon. Jan. 5 Organizational Meeting
Mon. Jan. 12 Meeting
Tues. Jan. 20 Work Session
Mon. Jan. 26 Meeting

Mon. Feb. 2 Work Session
Mon. Feb. 9 Meeting
Mon. Feb. 16 Holiday-no w. session
Mon. Feb. 23 Meeting

Mon. Mar. 2 Work Session
Mon. Mar. 9 Meeting
Mon. Mar. 16 Work session
Mon. Mar. 23 Meeting
Mon. Mar. 30 Work Session (optional)

Mon. Apr. 6 Work Session
Mon. Apr. 13 Meeting
Mon. Apr. 20 Work Session
Mon. Apr. 27 Meeting

Mon. May 4 Work Session
Mon. May 11 Meeting
Mon. May 18 Work Session
Tues. May 26 Meeting

Mon. June 1 Work Session
Mon. June 8 Meeting
Mon. June 15 Work Session
Mon. June 22 Meeting
Mon. June 29 Work Session (optional)

Mon. July 6 Work Session
Mon. July 13 Meeting
Mon. July 20 Work Session
Mon. July 27 Meeting

Mon. Aug. 3 Work Session
Mon. Aug. 10 Meeting
Mon. Aug. 17 Work Session
Mon. Aug. 24 Meeting
Mon. Aug. 31 Work Session (optional)

Mon. Sep. 7 Holiday- no w. session
Mon. Sep. 14 Meeting
Mon. Sep. 21 Work Session
Mon. Sep. 28 Meeting

Mon. Oct. 5 Work Session
Tues. Oct. 13 Meeting
Mon. Oct. 19 Work Session
Mon. Oct. 26 Meeting

Mon. Nov. 2 Work Session
Mon. Nov. 9 Meeting
Mon. Nov. 16 Work Session
Mon. Nov. 23 Meeting
Mon. Nov. 30 Work Session (optional)

Mon. Dec. 7 Safety Meeting
Mon. Dec. 14 Meeting
Mon. Dec. 21 Work Session
Mon. Dec. 28 Meeting

All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.

2009 Town of Newstead Committees

(* signifies Chairman)

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

Carl Klingenschmitt*	12-31-09
Richard Hegmann	12-31-10
Ken Koehler	12-31-10
Edmund Burke	12-31-10
Louis Tandy	12-31-10
Robert Folger	12-31-09
Norman Naab	12-31-09

PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-10
Donald Hoefler	12-31-11
Andrew Kelkenberg	12-31-13
Terry Janicz	12-31-14
John Potera	12-31-09
John Olaf	12-31-12
Erik Polkowski	12-31-15

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman*	12-31-09
Adam Burg	12-31-13
John Klodzinski	12-31-10
Charles Kepplar	12-31-11
Scott Zitzka	12-31-12

RECREATION BOARD (Town Board Appointed - 3 yr.)

Joel Gregorio	12/31/09
Adam Stoltman	12/31/09
Mark Barszcz	12/31/10
Melissa Polkowski	12/31/10
Mike Schilling	12/31/11
Paul Nowak*	12/31/11
Cindy Schilling	12/31/09
Angela Earle	12/31/10

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown*	12/31/12
Ray Carlo	12/31/11
Cheryl Esposito	12/31/10
Kathy Chubb	12/31/09
Suzanne Sweitzer	12/31/10

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Neal Kreher	09/30/12
Janice Miller*	09/30/11
Patti Young	09/30/13

ASSESSMENT REVIEW COMMITTEE (Annual Appointment)

Fred Pask*
Jim Fitzpatrick
Stan Serwon
Don Kreher Jr.
vacancy

SUPERVISOR'S COMMITTEE APPOINTMENTS

2009

Am. with Disabilities Coord. Assessment Buildings Capital Projects Liaison	Rooney, Finger George, Esposito Finger, Cummings Cummings, George
Celebration Clerical Liaison Code Enforcement Conservation Council	Esposito, Finger Esposito, Cummings Esposito, Cummings George, Rooney
Dog Control Drainage Finance GIS	Esposito, Rooney Rooney, Finger Cummings, Esposito George, Rooney
Highways Insurance Library Parks	Rooney, Cummings Cummings, George Esposito, Finger Finger, Cummings
Planning /Zoning Board Liaison Public Safety Recreation Senior Citizens	George, Rooney George, Finger Rooney, Esposito Finger, Cummings
Solid Waste Town/Village Cooperation Water & Sewer Administration	Finger, Rooney Cummings, George Cummings, George

- Names listed first are designated as Chairman for 2009.

Town Clerk Fees:

Marriage License/Certified Copy----- 40.00/10.00
Duplicate Tax Bill-----1.00/receipt
Miscellaneous Copy-----.25
Town Map----- 1.00
Recycle Bin----- 6.00
Master Plan Copy-----15.00

Dog License-spayed/neutered ----- 8.00

- unspayed/un-neutered-----16.00
- new tag fee-----3.00
- returned dog fee-----25.00 plus expenses
- dog adoption fee-----55.00
- dog violation penalties: 1st conviction-----not less than 25.00, but not more than 50.00
 2nd conviction within 12 months----100.00
 3rd conviction within 36 months----300.00

Returned Check Fee-----20.00