

Newstead Town Board Meeting- February 8, 2010

A Regular Meeting was called to order by the Newstead Town Board on Monday, February 8, 2010 at 8:00pm at the Newstead Town Hall.

Present: David Cummings– Supervisor
Justin Rooney- Councilman
Cheryl Esposito- Councilwoman
James Mayrose- Councilman
Richard Baran- Councilman
Mike Bassanello- Highway Supt.
Scott Rybarczyk- Town Engineer
Nathan Neill- Town Attorney
Dawn Izydorzak- Town Clerk
Jennifer Heberling- Deputy Town Clerk

Roll Call was taken with all board members present.

Deputy Disaster Coordinator Daniel Kowalik led the pledge to the flag.

Minutes from the previous regular meeting held on January 25, 2010 were presented for approval. A motion was made by Councilwoman Esposito, seconded by Councilman Baran to approve as presented. Carried Unanimously

Minutes from the previous joint town/village meeting held on January 25, 2010 were presented for approval. A motion was made by Councilman Mayrose, seconded by Councilman Rooney to approve as presented. Carried Unanimously

Communications – The Town Clerk presented the following:

A letter of resignation was received from Senior Van Driver Doug Swader effective March 27, 2010.

A letter was received from Senior Van Driver Jerry Szmania requesting to be appointed to take over the Friday van driving duties being vacated due to Doug Swader's retirement from the position.

The January 2010 Operations Report was received from Amherst Alarm Office reporting 49 calls for Akron Fire Co. and 14 calls for Newstead Fire Co.

A letter from Time Warner Cable updating the town on the 32 programmers they are currently under negotiations with for service.

A letter from the Newstead Fire Co. thanking the board for their time in reviewing their upcoming building plans and formally seeking the boards consent to proceed with an estimated \$800,000 - \$850,000 hall expansion project, with consent to spend no more than \$900,000.

A motion was made by Councilman Mayrose, seconded by Councilman Rooney to receive and file correspondence as presented. Carried Unanimously

Work Session: The Supervisor reported that at the work session held last week the following issues were discussed: Dog Control issues, water district issues, joint highway facility, highway dept. truck purchase, town hall addition, library basement project, organization contracts, grant submissions, planning issues, town park issues, revaluation project, financial resolution, limerick hall, contracts review and a tour of the newstead fire hall with review of their new building plan.

Privilege of the Floor – no one spoke

Budget Transfers: a motion was made by Councilwoman Esposito, seconded by Councilman Baran approving the budget transfers as requested by Bookkeeper Colleen Salmon in a memo dated 2/8/2010 for fiscal year 2009 and 2010. Carried Unanimously

Approval of Bills – Councilwoman Esposito reported that the Abstract from Batches #910 & 911 from the January 25, 2010 meeting have been reviewed with the previously un-audited vouchers and everything was found in order. She presented Abstract Batch #913, 917 & 918. Vouchers on these abstracts numbered from 1494- 1498 for 2009 and 63- 118 for 2010 totaling \$169,249.42 and were presented by Councilwoman Esposito, seconded by Councilman Rooney to approve payment as follows:

Abstract Batch #913, 917 & 918:

General Fund (A) -\$27,822.95, General Fund- Outside Village (B) \$134.28, Highway (DA) -\$0, Capital Projects: CAP- Highway Garage- (HG) - \$31,085.63, CAP- Scotland Rd (HS)- \$44,821.10, CAP- Town Hall Addition (HT) \$0, Highway: Outside Village (DB) \$23,759.78, Drainage (SD)- \$0, Fire Protection (SF) \$4,309.44, Refuse (SR) \$30,705.08, Sewer Fund (SS) \$0, Sewer District #2 (SS02)- \$142.50, and Water Districts (SW1) \$40.20, (SW2) \$88.44, (SW3) \$112.56, (SW4) \$112.56, (SW5) \$2,420.04, (SW6) \$305.52, (SW7) \$426.12, (SW7A) \$48.24, (SW8) \$32.16, (SW9) \$88.44, (SW10) \$2,794.38, Trust & Agency(TA)- \$0
Total: \$169,249.42

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike attended an Erie County Highway Superintendents Association meeting where 2 members of the FBI briefed them on recent events that have happened in highway departments across the state and country which prompted a recommendation of adoption of work place violence policies. He learned a lot of do’s and don’ts and found it very informative.

Assessor – no report, next meeting of the assessment advisory committee is this week Thursday.

Building Office –the building report was presented by Christine Falkowski of the Planning & Building Department:

Kelly Schultz	11111 Main	Sign
Steve Baldo Chevrolet	11234 Main	Sign
Dome & Home LLC	13440 Steiner	One Family Home
Robert George	12056 Buckwheat	Special Use Permit-R
Michael shields	12690 Main	Special Use Permit-R
T & T Tire & Auto	11720 Main	Special Use Permit-R
Irene Smith	11288 Main	Roof

The Town Board accepted the report as presented.

Town Clerk- We are currently working on the 2010 County/Town tax bills with mailing scheduled for this Friday, February 12th. The due date is March 15th.

Attorney for the Town – nothing at this time

COUNCILPERSONS:

Rooney- nothing at this time

Esposito- nothing at this time

Mayrose- nothing at this time

Baran- nothing at this time

SUPERVISOR- he will be out of the office for a few weeks due to surgery. Councilwoman Esposito will serve as Deputy Supervisor and in her absence while she is out of town for a few days Councilman Rooney will stand in as Deputy Supervisor. He attended the Association of Erie County Governments meeting and the Erie County Supervisors summit.

UNFINISHED BUSINESS:

Water District #10- Scotland Rd Extension- work continues to move forward. They are removing rock and installing water line. A meeting needs to be scheduled with the Supervisor, Assessor, Bookkeeper and Engineers to discuss consolidation issues.

Shared Public Works Facility Committee- the Town and Village Boards, as well as the Town and Village Planning Boards, met for an update on the project. Some change orders on the project need to be approved. They are still on schedule to go out to bid next month.

Grants- working on a town hall energy efficiency grant and a salt shed grant. A walk thru of the library lower level project was done with contractors and bids will be in by next month. The CDBG grant for the town hall and senior center doors will move forward once spring is here. Comments on the SEMO grant have been re-submitted and we will wait to hear a determination in April.

NEW BUSINESS:

Approval- Funds Transfer Joint Highway Project:

A motion was made by Councilman Rooney, seconded by Councilman Mayrose approving the transfer of \$102,510 of grant proceeds from the general fund into the highway capital fund per recommendation of the town accountants.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Neg Dec on Annexation of Joint Highway Facility Parcel:

A motion was made by Councilwoman Esposito, seconded by Councilman Baran issuing a negative SEQRA declaration on the proposed annexation of approximately 22.8 acres of land to the Village of Akron for the purpose of providing services to the new joint highway facility.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Bonding Amendment on Joint Highway Facility:

A motion was made by Councilman Mayrose, seconded by Councilwoman Esposito approving the amendment of the bonding resolution adopted on 10/26/09 for the joint highway facility to authorize construction of the facility at an estimated maximum cost of \$4,250,000 and appropriating and authorizing the issuance of \$2,125,000 in bonds to finance the towns share of such cost.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Approval – Work Place Violence Policy:

A motion was made by Councilman Baran, seconded by Councilman Rooney approving and adopting the proposed Work Place Violence policy as the official policy of the Town of Newstead and authorizing circulation of the policy to all employees.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Approval – GIS contract with Newstead Fire Co.:

A motion was made by Councilman Mayrose, seconded by Councilman Rooney approving the adoption of the proposed GIS Equipment Policy between the Town and the Newstead Fire Co. and authorizing the supervisor to execute the agreement on behalf of the Town.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Approval – GIS contract with Akron Fire Co.:

A motion was made by Councilman Mayrose, seconded by Councilman Rooney approving the adoption of the proposed GIS Equipment Policy between the Town and the Akron Fire Co. and authorizing the supervisor to execute the agreement on behalf of the Town.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Public Hearing Order for 13962 Bloomingdale Rd Unsafe Building:

A motion was made by Councilwoman Esposito, seconded by Councilman Rooney approving the calling of a public hearing regarding the unsafe building located at 13962 Bloomingdale Rd to be

held on March 8, 2010 at 7:50pm and authorizing the Clerk to publish the notice in the official newspaper of the town.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Salt Shed Grant Application Approval:

A motion was made by Councilman Baran, seconded by Councilwoman Esposito approving the Town act as lead applicant in the submission of a Local Government Efficiency Grant application for a salt shed project at the new joint facility site and designating the Supervisor as the contact person on the grant and authorizing the Supervisor to execute any and all documents relating to the grant on behalf of the Town in an amount of \$100,000 and an additional \$100,000 on behalf of the Village of Akron.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Marriage Officer Appointment:

A motion was made by Councilman Rooney, seconded by Councilman Mayrose approving the appointment of Town Clerk Dawn Izydorczak as a Marriage Officer for the Town of Newstead for a term ending on December 31, 2013.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Approval- HR03 Funds Transfer Archives Project:

A motion was made by Councilwoman Esposito, seconded by Councilman Baran approving the transfer of \$88,686.98 of grant proceeds from the HR03-Reserves-Archives fund into the HT Town Hall Addition capital fund per recommendation of the town accountants.

(Resolution Attached) Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye
Carried Unanimously

Approval- Deborah Sabbatis Probationary Period Over:

A motion was made by Councilman Mayrose, seconded by Councilman Baran approving the granting of sick and personal time to Deborah Sabbatis following successful fulfillment of her six month probationary period.

Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye Carried Unanimously

Approval of 9 Change Orders on Joint Highway Facility:

A motion was made by Councilman Mayrose, seconded by Councilman Rooney approving the 9 change orders as presented on the joint highway facility project and authorizing the Supervisor to sign said change orders on behalf of the town.

Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye Carried Unanimously

Approval of Change Orders on Town Hall Project:

A motion was made by Councilwoman Esposito, seconded by Councilman Baran approving the \$2,500 change order as presented on the town hall addition project and authorizing the Supervisor to sign said change order on behalf of the town.

Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye Carried Unanimously

Approval of Highway Truck Bid:

A motion was made by Councilman Rooney, seconded by Councilman Mayrose authorizing the Highway Superintendent to go out to bid on a new 2011 truck for the highway department on behalf of the town.

Cummings-Aye, Rooney -Aye, Esposito-Aye, Mayrose-Aye, Baran-Aye Carried Unanimously

Question Period- no one spoke

No work session will be held next week due to the President's Day holiday.

There being no further business to come before the board a motion was made by Councilman Rooney, seconded by Councilman Baran to adjourn the meeting at 9:00pm.

Carried Unanimously

Respectfully Submitted,
Dawn D. Izydorczak, Town Clerk