

TOWN OF NEWSTEAD - PLANNING BOARD MINUTES
Newstead Town Hall – 7:30PM
January 23, 2012

MEMBERS

PRESENT: Tom Cowan, Chairman
Erik Polkowski
John Olaf
Terry Janicz
Andy Kelkenberg
Don Hoefler
John Potera

OTHER: Christine Falkowski, Recording Clerk

Work Session

Minutes from last meeting

Don made a motion to approve the minutes of January 9, 2012, as amended, seconded by Terry:

Tom Cowan	-Aye
Erik Polkowski	-Aye
Terry Janicz	-Aye
John Olaf	-Aye
John Potera	-Aye
Don Hoefler	-Aye
Andy Kelkenberg	-Aye

6-Lot Major Subdivision – Billo & Stage Roads

There has been no response to date regarding Wendel's third review memo dated 1/5/12. Christine forwarded the memo to Kelly Schultz and Mike Metzger on 1/6/12.

Temporary Special Use Permit – Lewistraum Kennel

After sending a letter of inquiry, Lewistraum Kennels at 12472 Stage Road provided proof of payment of her 2011 renewal fee. John Olaf made a motion recommending Town Board renewal of this special use permit for 2012, seconded by Erik:

Tom Cowan	-Aye
Erik Polkowski	-Aye
Terry Janicz	-Aye
John Olaf	-Aye
Don Hoefler	-Aye
Andy Kelkenberg	-Aye
John Potera	-Aye

6-Lot Major Subdivision – Crittenden & Main Roads

Tom gave brief update stating that this item may be coming back to our agenda soon.

Akron Airport

Tom gave brief update stating that this item may be coming back to our agenda soon.

Special Event Guideline

Christine distributed copies of the March 28, 2011 Planning Board minutes and copies of the September 20, 2011 letter that Ralph sent to Kelly Schultz for topic discussion. Tom suggested we create a guideline, starting with our intent and to include definitions. Discussion included liability, coordination, enforcement, notifications, waiver, insurance and contact information. We want to show good faith effort notifying event sponsors of their public safety obligations, while balancing enforcement capability and limiting Town's liability. Tom stated he would draft a rough format for review at the next meeting.

There being no further business, John Potera made a motion to adjourn the meeting at 8:30PM, seconded by Andy and all approved.

Respectfully submitted,
Christine Falkowski, Recording Clerk