

# Erie County Evening Course Request Form

**FORM MUST BE SUBMITTED PRIOR TO SCHEDULING AN EVENING COURSE.**

Title of Course: \_\_\_\_\_

Primary Dates Requested: \_\_\_\_\_

Location of Training

Agency Name: \_\_\_\_\_

Hosting Agency Contact Information

Primary Contact Name: \_\_\_\_\_

Primary Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

	LAST NAME	FIRST NAME	PHONE NUMBER	EMAIL ADDRESS
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Please email or fax your request to:

Melissa Calhoun  
NIMS Coordinator  
[Melissa.Calhoun@erie.gov](mailto:Melissa.Calhoun@erie.gov)  
Fax # (716) 858-7937