



COUNTY OF ERIE

MARK C. POLONCARZ COUNTY EXECUTIVE

DEPARTMENT OF PARKS, RECREATION & FORESTRY

Outdoor Recreational Equipment Permit Application (i.e. Bounce House, Tent, Dunk Tank, etc.)

1. **Availability of Space:** In order for The Department of Parks to approve equipment, there must first be space in your shelter area without infringing on another shelter's space.
2. **Insurance:** You must have the company that you are renting your equipment from provide us with an insurance certificate listing the County of Erie as additional insured, carrying a minimum of \$1 million of general liability coverage, \$2 million general aggregate coverage and \$1 million of excess/umbrella liability coverage, as well as listing the date and area where you will be. (If a bounce house request or other physical activity equipment- it must state that an employee will be supervising the operation) **The Certificate Holder and additional insured on the insurance certificate must read as follows:**

*County of Erie
95 Franklin St
Buffalo, NY 14202*

Fax form to: 858-8314 or Email to: Michelle.DePasquale@erie.gov

3. **Bounce House Supervision: A QUALIFIED REPRESENTATIVE OF THE EQUIPMENT COMPANY MUST SUPERVISE USE OF THE EQUIPMENT AT ALL TIMES WHILE IN USE IN THE PARK.** Thus, you need to pay not only for the rental, but an employee to supervise its use. **Permission cannot be granted without this supervision.**
4. **Tents:** Only 1 (one) tent per shelter allowed. Must be flame retardant. Permit is required if tent is larger than 10' x 10'. **Tents larger than 19' x 19' prohibited.**

Complete the application on the following page and email, mail or fax (858-8314) to us with the insurance certificate for review. When the application has been approved, a permit will be issued to you. The park will also receive a copy of the permit. **This must be submitted no less than four (4) weeks prior to your event.**



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(i.e. Bounce House, Tent, Dunk Tank, etc.)

Name:

Address:

Phone:

Rental Company:

Bounce House Other (explain):

Tent: Dimension (size)

Park:

Shelter:

Date of use:

I would like the permit to be:

Mailed Faxed to: _____

E-mailed to:

Mailing Address:

Erie County Parks

95 Franklin St. #1260

Buffalo, New York 14202

In accepting this permit it is understood and agreed that in consideration for being granted access to and the use of the equipment, property, and facilities, of the County of Erie, permittee(s) assume any and all risk with respect to such access and use, and hereby release said County of Erie, its representatives, agents, servants, and employees from liability for any injuries sustained or damage incurred in the course if such access and use resulting from any cause whatsoever which may be sustained.