

**ERIE COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**QUESTIONS & ANSWERS REGARDING RFP # 1512VF: PARENT TRAINING SERVICES**

*Questions submitted via email and at the Bidder's Conference on April 28, 2015*

<b>QUESTION</b>		<b>ANSWER</b>
<b>1.</b>	Can you elaborate on the 5 references required?	References can be from community partners and collaborators, or an individual with knowledge of and experience with the services being offered. They should be program specific if possible. References generally should not be from ECDSS staff.
<b>2.</b>	Is the funding amount the same as last time the RFP was offered?	Yes. That sets the floor. However, funding is fluid, and we must see what the current need is, and allocate funds across the Preventive Services spectrum to meet those needs.
<b>3.</b>	Is the budget form section available electronically as a template?	An EXCEL version of the budget form, with formulas, is available by emailing Necole Ervin at <a href="mailto:Necole.Ervin@erie.gov">Necole.Ervin@erie.gov</a> .
<b>4.</b>	What is the new requirement that all proposers must disclose the names, titles, and department of any employee who was a former employee of Erie County?	This is a part of a new county-wide RFP procedure for all Erie County contracts. It does not mean that it is bad to employ a former county employee, simply that the County requires that information to be disclosed.
<b>5.</b>	Why do proposers need to provide a list of all subcontractors that they do business with?	This is also part of Erie County's new county-wide RFP procedure. Erie County is working towards transparency in requiring such disclosures.
<b>6.</b>	Is the funding of \$160,000 per agency, or total for all?	The \$160,000 is the <u>total</u> allocation for all providers of this service, combined.
<b>7.</b>	Can you speak about in-kind income?	In-kind income is comprised of non-cash donations. They add to the value of your proposal.
<b>8.</b>	It looks like there was a change in the grant cycle. It used to say "this is for a 3-year term," but now it says it is for a 1-year term with the option to renew for 2 additional terms." Has anything changed?	It is only a change in wording. The old way of expressing that we only put out an RFP every 3 years made it sound like the winning agency would get a 3 year contract. The current way of stating it is more accurate. It has always been a one-year term, with the option to renew for 2 additional one-year terms.