



**ERIE COUNTY**  
**VENDOR QUESTIONS WITH ANSWERS**  
**Regarding**  
**REQUEST FOR PROPOSAL (RFP)**  
**TO PROVIDE SOFTWARE CONSULTING**  
**SERVICES FOR LAW ENFORCEMENT AND**  
**PUBLIC SAFETY INITIATIVES**

**RFP #1907VF**

**Department of Central Police Services**  
**EDWARDA.RATHCOUNTYOFFICEBUILDING**  
**95 FRANKLIN STREET**  
**BUFFALO, NEW YORK 14202**

March 20, 2019:

**General Note: It is anticipated that this RFP will be used to procure services for a variety of IT tasks. The bulk of the tasks will require the programmer or consultant to have direct access the Law Enforcement or other sensitive network. However, not every single task will fall under this category.**

**Any person or entity that has access to the Law Enforcement network must comply with all aspects of the US Criminal Justice Information Services (CJIS) Security Policy ( <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center/view> ).**

Vendor A questions:

1. Whether companies from Outside USA can apply for this?

Yes, as long as the programming or IT consultant task does not need access to a Law Enforcement network.

Any tasks requiring direct access to a Law Enforcement networks must comply with all aspects of the US Criminal Justice Information Services (CJIS) Security Policy  
<https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center/view>

This includes fingerprint submission of any person or persons accessing the network to a New York State fingerprinting certified center. You must visit a site in New York to complete the fingerprinting process in person. Rolled fingerprints are not accepted.

2. Whether we need to come over there for meetings?

Most jobs will not require in-person meetings, but will require conference calls during regular business hours Eastern Standard Time. It is anticipated that this RFP will be used for several IT projects. With that in mind, there may be some jobs that require in person meetings.

3. Can we perform the tasks (related to RFP) outside USA?  
(like, from India or Canada)

For tasks that do not require access to the network, (such as the delivery of a complete module that is not integrated with existing software), the tasks may be completed outside the USA.

4. Can we submit the proposals via email?

A hard copy of the proposal must be delivered by **April 2<sup>nd</sup> (note new due date)**.

Are the consultants required to perform the work on-site in government buildings, or may the majority of the work be performed at ITVEL's offices with meetings on-site with users/stakeholders?

The work can be completed offsite, however, as stated in the note above, any person or person(s) who need to access Law Enforcement networks must comply. Some tasks may not need direct access to the network.

Vendor B:

Q1. Do we need to submit the resume of potential resources, if so, can they be sample resumes ?

Sample resumes are acceptable at this time. Prior to a purchase order being released, the County of Erie will ask for resumes of the person or person(s) you expect to employ for that particular job or task.

Q2 If prime contractor is not local to NYS but subcontractor(s) - will our proposal receive special considerations?

Please explain what special considerations would be requested.

Q3. How many vendors does county award this contract?

The County of Erie will use this purchasing vehicle for multiple projects, which will vary in scope. Each future project may require one or more awarded vendors depending on the skill set needed.

Q4. Under B. RFP DELIVERABLES – 6. Compatibility – Can you provide current list of licensed software tools?

Currently, for the bulk of the Law Enforcement suite:

Borland Builder 6	IPWorks
Embarcadero RAD Studio	TMS Software
Devart UniDac Professional	Quick Reports
Foxit Active X PDF SDK	Virtual Tree View
/n software Red Carpet	Woll2Woll
Crypto Press Stream	Addict Spell Check
ImageEn	

Q5. Please clarify the meaning of the intention to documentation - is this a mandatory responsibility on our behalf or just an optional measure based on the Central Police Services goal:

**“5. Documentation:** As previously stated, it is Central Police Services’ goal to be able to enhance and maintain these systems in the future.

**5.1.** State your intention to document key points within the program.

**5.2.** State your intention to document any database changes.

**5.3.** State your intention to document any changes to system flow.

**5.4.** Briefly state how you will provide the above documentation. “

Optional. However, the reply to each of the areas of the RFP are used to consider which vendor(s) are awarded specific projects.

Vendor C:

1) We are not MWBE certified by New York state. Are we eligible for award consideration?

Yes, you are eligible. Certain projects, financed by special grant funding, requires a percentage of the project to be awarded to MWBEs. Not all anticipated projects have this requirement.

2) We have a staff augmentation experience with the various government and private entities, but **not** with the **Public Safety Industry. Still are we eligible to respond on this?**

Yes, you are eligible to respond. Vendors with Public Safety experience will be considered for those projects that are Public Safety/Law Enforcement related. There are anticipated projects unrelated to Public Safety.

3) **Is it mandatory that the vendor/ Bidder has experience with the Erie count’s custom software?**

Several anticipated projects will be to modify existing Erie County software. For those projects, vendors with Erie County custom software experience will be considered. For new and/or unrelated projects, this is not a requirement.

4) How many reference of vendor/bidder required?

Not required.

5) Is it mandatory to provide the resource references at the time of proposal submission?

It is not mandatory.

6) How many resume required to show case for each Job title?

Although not mandatory, it is suggested that you submit at least one for each job title to which you are responding.

7) Do you conduct the interview with the candidates?

Erie County reserves the right to interview candidates prior to any Purchase Orders being issued. This may consist of a phone interview.

8) What is the budget of this contract?  
To be determined.

9) Is it single award or multiple award?  
Multiple.

**Vendor D:**

- Do we need to submit actual resource resumes who will be engaged later for this project? If the resource is not available after contract execution, will we be able to provide a replacement for those proposed resources?

Although actual resumes are helpful in our evaluation process, we realize that these exact resources may not be available for anticipated projects. We are looking for good faith efforts to provide skill sets at the time they are needed.

- We are NYC Certified MBE Firm. Will this be taken into consideration in order to get special consideration for this RFP? OR Do we need to subcontract with the NYS certified MBE firm?

Certain projects, financed by grant funding, requires a percentage of the project to be awarded to NYS MWBEs. Not all anticipated projects have this requirement.