



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: 9/30/15

Subject: ELECTRIC LAMP DISPOSAL

Bid No.: 213251-002

Effective Dates: Extended through September 14, 2016

Vendor #: 144665

Vendor: AMERICAN LAMP RECYCLING
55 Riverview Drive
Marlboro, NY 12542

Telephone: 845-896-0058

Contact: Eric Bickman

Pricing: per attached document



COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

VALLIE M. FERRARACCIO
DIRECTOR

September 3, 2015

American Lamp Recycling, LLC
55 Riverview Drive
Marlboro, NY 12542
Attn: Eric Bickmann

RECEIVED SEP -9 2015

Re: Bid #213251-002 – “Electric Lamp Disposal”

Dear Mr. Bickmann:

The County of Erie wishes to extend this agreement for an additional year, through September 14, 2016, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 26, Page 5 of 6 of the Instructions to Bidders (Formal). This offer is for your immediate consideration and acceptance. **Please respond within seven days upon receipt of this request**, indicating whether you agree to extend or do not wish to extend.

If you do wish to extend the contract, please provide a current insurance certificate, with the certificate holder listed as County of Erie, 95 Franklin Street, Buffalo, NY 14202. The County requires General, Auto and Excess Liability coverage and needs to be listed as “Additional Insured” on those policies. A Worker’s Compensation & Employer’s Liability Certificate must also be provided, and must be on one of the NYS Comp Board forms C105.2, U26.3 or SI-2.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

Yes, I agree to extend No, I do not wish to extend

Company Name: American Lamp Recycling, Inc

Representative (Please print): ERIC BICKMANN Title: ACT. EXEC

Signature: [Signature] Date: 9/21/2015

Sincerely,

[Signature]
James D. Kucewicz
Buyer

[Signature]
Vallie M. Ferraraccio
Director of Purchase
9/30/2015
DATE



County of Erie

MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

STANDARD AGREEMENT

This AGREEMENT, made as of the 9th DAY OF SEPTEMBER, 2013

by and between AMERICAN LAMP RECYCLING, LLC

of 55 RIVERVIEW DRIVE, MARLBORO, NY 12542

herein after referred to as the Contractor, and the County of Erie, a municipal corporation of the State of New York, hereinafter referred to as the County:

WHEREAS, in accordance with public open competitive bidding, sealed proposals were received and publicly opened by the County of Erie, Division of Purchase

on SEPTEMBER 5, 2013 at 2:00 PM

for: ELECTRIC LAMP DISPOSAL.

WHEREAS, the bid of the Contractor submitted in accordance therewith, the prices of

Straight Fluorescent Lamps	\$0.05 per linear foot
Compact Fluorescent Lamps	\$0.29 per lamp
Circular Fluorescent Lamps	\$0.29 per lamp
U-Tube Fluorescent Lamps	\$0.29 per lamp
Mercury Vapor Lamps	\$0.29 per lamp
Metal Halide Lamps	\$0.29 per lamp
High-Pressure Sodium Lamps	\$0.29 per lamp
High Intensity Discharge Lamps	\$0.29 per lamp
Light Ballasts	\$1.65 per ballast
Transportation	\$150.00 per stop

was the lowest responsible bid submitted; and

WHEREAS, a contract is hereby awarded to the Contractor by the County, in accordance with the provisions therein contained; and

WHEREAS, the Notice to Bidders and Specifications make provisions for entering into a proper and suitable contract in connection therewith;

NOW, therefore, the Contractor does hereby for its heirs, executors, administrators and successors agree with the County of Erie that, the Contractor shall for the consideration mentioned, and in the manner set forth in Accepted Invitation to Bid No. 213251-002, Specifications and Provisions of Law annexed hereto and forming a part of this contract, furnish the equipment and materials and perform the work and services described in the Accepted Bid for the above sum.

_____ Paid monthly upon presentation of invoices.

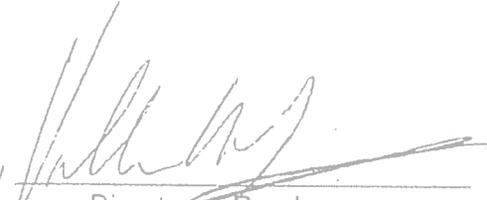
_____ XXX _____ Upon delivery, completion and approval of the work, as per specifications.

Please refer to the Invitation to Bid (Page 1) and the Instructions to Bidders which are part of this agreement.

IN WITNESS THEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

COUNTY OF ERIE

CONTRACTOR: AMERICAN LAMP
RECYCLING, LLC

by 

Director of Purchase

Date 10/18/2013

by 

Contract Executive

Title ACCT EXECUTIVE

Date 9/18/2013

APPROVED AS TO FORM



Assistant County Attorney
County of Erie, New York

Date 10/16/13

Document No.: 13-749-Pa



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. **FAX bids are unacceptable.** Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: James D. Kucewicz, Buyer (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left hand corner of envelope MUST indicate the following:

BID NUMBER: 213251-002

OPENING DATE: September 5, 2013 TIME: 2:00 PM

FOR: ELECTRIC LAMP DISPOSAL

NAME OF BIDDER: American Lamp Recycling, LLC

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special District
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance **CLASSIFICATION "A"**
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "R" - Confined Space Certification

(Rev. 7/95)

BID SPECIFICATIONS

A. INTRODUCTION

1. SCOPE

It is the intent of Erie County to enter into a contractual agreement with vendor(s) who will provide services for the pick-up, manifesting, transporting and recycling of lamp waste generated by Erie County owned and/or operated facilities, the Erie Community College Campuses, and the Erie County Medical Center, at various locations throughout Erie County. This service will be provided in accordance with the terms and conditions (listed below) and in compliance with Universal Waste Rule (40 CFR Part 273) and all laws, rules and regulations pertaining to handling, transport, and recycling of waste lamps.

VENDORS MUST RECYCLE ALL INTACT LAMPS - NO DISPOSAL OF LAMPS IS PERMITTED

2. QUALIFICATIONS OF PROSPECTIVE BIDDERS

Each bidder shall submit the following information with the bid:

- a. The prospective bidder shall possess satisfactory evidence that he/she possesses the facilities, financial resources and organization as well as all permits and licenses to perform the type, magnitude, and quality of work specified herein as a condition of this contract.
- b. If at any time during the term of contract the bidder's permits, licenses and letters of approvals issued by government agencies to perform the necessary services as described herein expire (and are not renewed), are canceled, suspended, or this contract is no longer valid, the bidder is responsible for immediately notifying the Erie County Division of Purchase – (716-858-6395).

B. TECHNICAL REQUIREMENTS

1. GENERAL REQUIREMENTS

This is a full service contract. For the purposes of this contract full service shall mean that the vendor's bid price includes, but is not necessarily limited to: all labor, all parts, material and equipment cost; all administrative, reporting or other requirements, all overhead costs and profit. It shall also include all travel costs, parking fees, and any other ancillary fees and costs including permits, licenses, insurance, etc. Details of service not explicitly stated in these specifications, but necessarily attendant thereto, are deemed to be understood by the vendor and included herein.

2. SERVICE REQUIREMENTS

a. Lamp Waste Recycling

Lamp Waste:

Minimum pick-up of lamp waste will be no less than quantities as follows per each pick-up:

Fluorescent Lamps	1,000 feet
Fluorescent U-Tubes	1,000 feet

or any combination of above items equating to 1,000 feet.

Compact Fluorescent Lamps	1 dozen
Mercury Vapor Lamps	1 dozen
Metal Halide Lamps	1 dozen
High-Pressure Sodium Lamps	1 dozen
High Intensity Discharge Lamps	1 dozen
Light Ballasts	1 dozen

or any combination of above items equating to 1 dozen.

b. Service Specifications - Lamps

Arrangement for Pick-up:

1. Vendor will within one week, upon notification from customer, arrange for pick-up of lamp waste. Erie County personnel will ensure all lamp waste available for pick-up will be located in a secure dry area easily accessible to vendor's vehicle. Location of pick-up will be made known to vendor at time of notification for pick-up. It will be the responsibility of both Erie County and vendor to adequately communicate all information necessary for an efficient pick-up (i.e. vehicle size, loading equipment availability, dock accessibility, proper directions, time of pick-up, location of pick-up etc.).
2. Pick-up will be made during business hours Monday through Friday excluding Erie County recognized holidays.
3. Pick-up of lamp waste will be made in a safe and acceptable manner to avoid any damage to lamp waste.

Packaging of Lamp Waste:

1. Erie County personnel will pack and prepare for transport of all lamp waste in its original packaging or equivalent packaging sufficient to accommodate lamp waste.
2. Erie County personnel will ensure all packages of lamp waste will be ready for shipping at time of vendor's scheduled pick-up. Whenever possible, Erie County will palletize lamp waste.

Labeling & Shipping of Lamp Waste:

Erie County personnel will properly label all packages of lamp waste. Labels will be marked "Universal Wastes – Waste Lamps" and the number of linear feet of lamp waste will be marked on each package.

1. All shipments of lamp waste will be accompanied with the appropriate shipping papers (i.e. non-hazardous waste manifest, bill of lading, etc.) which will be supplied by the vendor. Shipping papers will be signed by an Erie County representative, vendor's truck driver, and vendor's lamp recycling facility, and will accompany lamp waste from initial pick-up to point of recycling. Proper shipping paper distribution will be performed by vendor.

Loading of Transport Vehicle:

1. Vendor will be responsible for loading lamp waste onto contractor's vehicle.
2. Vendor is responsible for any spills or discharge, including emergency response and clean-up that occurs during loading or transportation. Vendor employees must be trained in accident prevention and emergency response procedures.

Transportation:

1. Vendor will comply with regulations of the United States Department of Transportation as specified in CFR Title 4 and regulations for transporting waste as promulgated by the EPA, DEC and any other State, municipal and/or Federal Agency having or obtaining jurisdiction of the waste.
2. Transport vehicles used in the transportation of lamp waste will be adequate and suitable for handling and transporting standard packaging & pallets as required by NYSDOT.

Certification:

1. Vendor will provide to customer certification verifying that all lamp waste has been recycled in accordance with all rules, regulations, permits and licenses as further specified herein. Certification will be in writing and will include but not be limited to the following information:
 - Originating customer name and address
 - Date and location of processing
 - Description of process (i.e. component separation, reclamation, etc.)
 - Reference number from manifest accompanying original waste
 - Disposal cost
 - Copy of fully executed manifest

Inspection:

Erie County reserves the right to inspect vendor's facilities to review facility records and documents pertinent to the vendor's operations.

This documentation will include, but will not be limited to permits/approvals, manifests, schedules of pick-ups, storage logs, lab tests, analysis reports, and certificates of recycle/disposal process.

Erie County reserves its inspection rights prior to the contract award and lasting for the full term of the awarded contract.

c. Collection and Recycling of Waste Lamps

The vendor must collect and provide processing of waste lamps generated by County facilities.

Processing of waste lamps must include, at a minimum:

- Dismantling of lamps.
- Separation of all metals, glass, mercury-phosphor powder, and other recoverable or recyclable components.
- Capture of all mercury vapors.
- Recovery and recycling of all mercury and/or lead
- Recycling or reuse of all non-hazardous metals, glass, sodium, phosphor, and other recyclable components.
- Compliance with Universal Waste Rule (40 CFR Part 273)

C. COST PROPOSAL FOR LAMP RECYCLING

<u>Waste Type</u>	<u>Price</u>	<u>Unit</u>
Straight Fluorescent Lamps	\$ 0.05	per linear ft.
Compact Fluorescent Lamps	\$ 0.29	per lamp
Circular Fluorescent Lamps	\$ 0.29	per lamp
U-Tube Fluorescent Lamps	\$ 0.29	per lamp
Mercury Vapor Lamps	\$ 0.29	per lamp
Metal Halide Lamps	\$ 0.29	per lamp
High-Pressure Sodium Lamps	\$ 0.29	per lamp
High Intensity Discharge Lamps	\$ 0.29	per lamp
Light Ballasts	\$ 1.65	per ballast
Transportation charges	\$ <u>150.00</u>	per stop