



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: March 11, 2016

Subject: HVAC FILTERS

Bid No.: 216031-002

Effective Dates: March 1, 2016 through February 28, 2017

Vendor #: 118202

Vendor: E. M. CAHILL CO.
519 South Wilbur Avenue
Syracuse, NY 13204

Contact: Chris Buchnowski

Telephone: 716-860-0675

FAX: 315-472-5051

Pricing: per attached document



RECEIVED FEB 29 2016

COUNTY OF ERIE

MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications.

Bids should be submitted to:

County of Erie
Division of Purchase
Attention: JAMES D. KUCEWICZ, BUYER, 716-858-6336
95 Franklin Street, Room 1254
Buffalo, New York 14202-3967

FAX BIDS ARE ACCEPTABLE 716-858-6465

NOTE: All bids MUST indicate the following:

BID NUMBER: 216031-002

OPENING DATE: ~~1-28-16~~ 3-8-16 TIME: 2:30 PM

FOR: HVAC FILTERS

NAME OF BIDDER: _____ EM CAHILL

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage

EXHIBIT "G"

County of Erie
DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this 4 day of March, 2016

TERMS NET/30 DELIVERY DATE AT DESTINATION _____

FIRM NAME Em Cahill Co

ADDRESS 519 S. Wilbur Ave.

Syracuse N.Y. ZIP 13204-2610

AUTHORIZED SIGNATURE Christopher Buchnowski

TYPED NAME OF AUTHORIZED SIGNATURE Christopher Buchnowski

TITLE Sales - Engineer TELEPHONE NO. 716-860-0675

(Rev. 4/1/83)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

SPECIFICATIONS

To purchase replacement air filters on as needed basis for the HV, HVAC & Air Handling Units at 3690 Lakeshore Rd, Buffalo, NY 14219:
Specs as follows: 100% polyester synthetic fiber woven together to produce a three-stage panel filter, first stage to catch larger particles, second stage to catch smaller which is treated with a non-migrating tackifier to catch & hold the smallest particles, the third ply is a dry tightly woven layer to enclose the tackifier & prevent any bypass or fiber break-off. Filtration shall meet the MERV.8 standard @ 1496 CFM.

Filtration media is to surround a wire to wire construction made up of 9 gauge galvanized wire support frame with two cross-bars for added support, sealed & bound by heat-sealed construction designed for commercial/industrial applications. Classified as to flammability, Class 2, 923X from Underwriter's Laboratories. The finished filters shall be sized as listed in the "Filters required" section below.

Delivery: All filters are to be delivered to 3690 Lakeshore Rd, Buffalo, NY 14219 three times per year starting on June 1, October 1 & February 1. Delivery times will be between 8:30 a.m. & 3:30 p.m. Monday thru Friday on the delivery day or next business day. Shipping costs will be included into the cost of the product & service. If additional releases for individual units or across the board are requested during the calendar year, the cost per release shall be extended to additional releases per unit with no additional fees or surcharges. Delivery schedule will be set up at the time of additional releases when requested. All packages shall be labeled & boxed to show proper unit to be installed into.

Filters required:

1. AC-1 (25 x 58) quantity of 2 per release 3 times per year as indicated.
2. AC-2, AC-3, AC-5, HV-13 (16 x 50) quantity of 8 per release 3 times per year as indicated.
3. AC-4 (16 x 48) quantity of 4 per release 3 times per year as indicated.
4. AC-6 (20 x 56) quantity of 2 per release 3 times per year as indicated.
5. AC-7 (25 x 122) quantity of 3 per release 3 times per year as indicated.
6. HV-1, HV-2, HV-3 HV-10 (20 x 122) quantity of 24 per release 3 times per year as indicated.
7. HV-4, HV-5 (16 x 47) quantity of 8 per release 3 times per year as indicated.
8. HV-6 (25 x 110) quantity of 2 per release 3 times per year as indicated.
9. HV-7 (20 x 91) quantity of 2 per release 3 times per year as indicated.
10. HV-8 (20 x 48) quantity of 2 per release 3 times per year as indicated.
11. HV-9 (20 x 116) quantity of 3 per release 3 times per year as indicated.
12. HV-11 (25 x 94) quantity of 2 per release 3 times per year as indicated.
13. HV-12 (25 x 112) quantity of 4 per release 3 times per year as indicated.
14. HV-14 (20 x 86) quantity of 4 per release 3 times per year as indicated.

All HVAC units need to be measured to verify size & quantity for this RFQ. All sizes will be the responsibility of the vendor to fit accordingly & labeled as such for each unit. Appointments for measure can be made at Southtowns 716-823-8188 through Joe Klubek or Chuck Yung.

SAP	Qty	Size
10004970	8	16x47
10004971	4	16x48
10004972	8	16x50
10004973	2	20x48
10004974	2	20x56
10004975	4	20x86
10004976	2	20x91
10004977	3	20x116
10004978	24	20x122
10004979	2	25x58
10004980	2	25x94
10004981	2	25x110
10004982	4	25x112
10004983	3	25x122

PRICING SHEET

FILTER/Label

HVAC Unit	Qty	Filter INV Number	Type	SAP Number	Unit Price	TOTAL
AC1 25 x 58	2	3-F0365	FIBER	10004979	12.05	24.10
AC2 16 x 50	2	3-F0358	FIBER	10004972	7.40	14.80
AC3 16 x 50	2	3-F0358	FIBER	10004972	7.40	14.80
AC4 16 x 48	4	3-F0357	FIBER	10004971	7.30	29.20
AC5 16 x 50	2	3-F0358	FIBER	10004972	7.40	14.80
AC6 20 x 56	2	3-F0360	FIBER	10004974	10.45	20.90
AC7 25 x 122	3	3-F0369	FIBER	10004983	22.30	66.90
HV1 20 x 122	6	3-F0364	FIBER	10004978	19.85	119.10
HV2 20 x 122	6	3-F0364	FIBER	10004978	19.85	119.10
HV3 20 x 122	6	3-F0364	FIBER	10004978	19.85	119.10
HV4 16 x 47	4	3-F0356	FIBER	10004970	7.35	29.40
HV5 16 x 47	4	3-F0356	FIBER	10004970	7.35	29.40
HV6 25 x 110	2	3-F0367	FIBER	10004981	21.25	42.50
HV7 20 x 91	2	3-F0362	FIBER	10004976	15.35	30.70
HV8 20 x 48	2	3-F0359	FIBER	10004973	7.90	15.80
HV9 20 x 116	3	3-F0363	FIBER	10004977	19.35	58.05
HV10 20 x 122	6	3-F0364	FIBER	10004978	19.85	119.10
HV11 25 x 94	2	3-F0366	FIBER	10004980	19.75	39.50
HV12 25 x 112	4	3-F0368	FIBER	10004982	23.65	94.60
HV13 16 x 50	2	3-F0358	FIBER	10004972	7.40	14.80
HV14 20 x 86	4	3-F0361	FIBER	10004975	15.05	60.20

BID TOTAL \$ 3,230.55

T100/S000

MAR-07-2016 10:56 From:

ID:ERIE COUNTY DISS

YVH MJ75:PT 0107/07/16
Page:005 R=96%