



COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM

TO: ALL USING DEPARTMENTS

FROM: Tricia Pierce, Buyer

DATE: May 25, 2016

SUBJECT: FORKLIFT MAINTENANCE AND REPAIR  
BID NO.: 216121-004 – NEW CONTRACT



This is to advise you that there is a new contract for **“Forklift Maintenance and Repair”**. The contract term is from May 1, 2016 through April 30, 2017. The successful bidder is JIT Toyota Lift.

**VENDOR INFORMATION:**

**JIT Toyota Lift – Vendor #130891**  
999 Harlem Road, West Seneca, NY 14224  
Telephone #893-6105 – Fax #893-1004  
Warranty: All repairs come with a 120 day parts and labor warranty.

For your convenience, the necessary information is listed on the attached sheet.

Forklift Maintenance  
 Bid No.: 216121-004  
 CONTRACT TERM: May 1, 2016 – April 30, 2017

ITEM NO.	QUANTITY	UM	CATALOG NO./DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Proposal to supply our requirement for planned maintenance		
			for our fleet of forklifts as specified on the following page.		
1.			Cost for preventative maintenance for 5 forklifts		\$1618.74
			As listed on the following page.		
			Percentage off list for parts: <u>10</u> %		
			Hourly Rate for breakdowns &		
			Repairs: \$ <u>\$75.00</u> per hour		

\*\*\*\*See Attached for preventative maintenance specifications. \*\*\*\*

# 2016 BID SPECIFICATIONS FOR FORK LIFTS

3 Each - FOR PROPANE/DIESEL FORKLIFTS; CONDUCT ANNUAL ENGINE OIL CHANGE AND SEMI ANNUAL (2 TIMES A YEAR) SAFETY/OPERATIONAL INSPECTION, INCLUDES LUBRICATING RAILS AND GREASE FITTINGS, CHECKING FLUID LEVELS AND TOPPING OFF TO THE PROPER LEVELS, NOTE ANY REPAIRS OR ATTENTION NEEDED TO UNIT INCLUDING FLUID CHANGES WHEN MAINTENANCE INTERVALS ARRISE. LOAD TEST BATTERIES. DOCUMENT INSPECTIONS AND ALL RECOMMENDED ACTIONS NEEDED.

2 Each - FOR ELECTRIC FORKLIFTS; CONDUCT SEMI ANNUAL SAFETY/OPERATIONAL INSPECTION, INCLUDES LUBRICATING RAILS AND GREASE FITTINGS, CHECKING FLUID LEVELS AND TOPPING OFF TO THE PROPER LEVELS, NOTE ANY REPAIRS OR ATTENTION NEEDED TO UNIT INCLUDING FLUID CHANGES WHEN MAINTENANCE INTERVALS ARRISE. LOAD TEST BATTERIES. DOCUMENT INSPECTIONS AND ALL RECOMMENDED ACTIONS NEEDED.

Per Hour - DISCOUNTED HOURLY RATE FOR BREAKDOWNS, REPAIRS, AND SERVICE WORK TO FULFILL SERVICE SCHEDULE AS PER MANUFACTURER.

PARTS AND MATERIALS TO BE INCLUDED/USED FOR BREAKDOWNS, REPAIRS AND SERVICE WORK TO FULFILL SERVICE SCHEDULE AS PER MANUFACTURER.

ALL TRAVEL AND SHIPPING COSTS INCLUDED TO THE LOCATIONS OF FORKLIFTS, ALL SERVICE AND SHIPMENTS WILL BE MADE AT SITE FOR MAINTENANCE.

SITES AND FORKLIFTS TO BE SERVICED AS FOLLOWS:

NORTHERN REGION                      KING MODEL #03-KFG15LP SERIAL #301514952  
3789 WALDEN AVENUE  
LANCASTER, NY 14086                      (716)684-1234

LACKAWANA                              MITSUBICHI MODEL #FG15N5 SERIAL #AF34A00074  
260 LEHIGH AVENUE  
LAKAWANNA, NY 14218                      (716)823-5888

SOUTHTOWNS                              CLARK MODEL #TM158 SERIAL #TM247-0356-7867FB  
3690 LAKESHORE ROAD                      CAT MODEL #EC25K SERIAL #A3EC210466  
BUFFALO, NY 14219                      (716)823-8188

SOUTHERN REGION                      YALE MODEL #6P060VX SERIAL #B875V13983L  
8443 LAKE SHORE ROAD  
ANGOLA, NY 14006                      (716) 549-3163