



COUNTY OF ERIE

**MARK C. POLONCARZ
COUNTY EXECUTIVE**

DIVISION OF PURCHASE

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: March 1, 2016

Subject: WINDOW WASHING

Bid No.: 215301-002

Effective Dates: January 1, 2016 through December 31, 2017

Vendor Information: NIAGARA WINDOW CLEANING & JANITORIAL CORP.
64 Queens Drive
Grand Island, NY 14072

Telephone: (716) 725-2922

Contact: Kim Osborne

Pricing: per attached document



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: JAMES D. KUCEWICZ, BUYER (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left hand corner of envelope **MUST** indicate the following:

BID NUMBER: 215301-002

OPENING DATE: DECEMBER 8, 2015 TIME: 2:00 PM

FOR: WINDOW WASHING

NAME OF BIDDER: Niagara Window Cleaning & Janitorial Corp

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance ("CLASSIFICATION A")
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "Q" - Confined Space Program Certification

(Rev. 01/00)

County of Erie
DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this 1st day of December, 20 15

TERMS 30 days DELIVERY DATE AT DESTINATION _____

FIRM NAME Niagara Window Cleaning & Janitorial Corp.

ADDRESS 64 Queens Drive

Grand Island NY ZIP 14072

AUTHORIZED SIGNATURE Kim Osborne

TYPED NAME OF AUTHORIZED SIGNATURE Kim Osborne

TITLE Vice President TELEPHONE NO. 716-725-2922

**Erie County Department of Public Works
Division of Buildings & Grounds
95 Franklin St
Buffalo, NY 14202**

Maintenance Specifications for: Window Washing and Cleaning Services
for the term, Jan. 1st 2016 – Dec. 31, 2017

ARTICLE I GENERAL – All Buildings

The following specifications are for window washing services to be provided to various county buildings as herein described.

- 1001 Work to be performed as per specifications.
- 1002 The contractor shall comply with all laws, rules and regulations of the State of New York Dept. of Labor and the County of Erie.
- 1003 All work will be done to the complete satisfaction of each facility's supervisor.
- 1004 One Award will be made for all buildings listed.
- 1005 Successful bidders will be required to submit Certificates of Insurance
- 1006 Vendor will provide all supplies, tools and materials and must remove all foreign substances at the time of window washing at no extra charge, e.g. holiday decorations, paper, tape etc.
- 1007 Itemized billing is to be done after facility has been completed.
- 1008 The county reserves the right to terminate (60 day written notice) for any reason or suspend any part of the services described herein when conditions change, operation of a County facility is reduced or discontinued or other similar circumstances take place. In the event of such termination or suspension, payments for services shall suspend without penalty.

ARTICLE II Scope of Work

- 2001 Facilities to be serviced

One Niagara Plaza (Family Court)
25 Delaware Ave. – (New County Hall), 92 Franklin Street – (Old County Hall), 95 Franklin Street (Rath Building), 10–40 Delaware (Holding Center), 120-134 W. Eagle, 77 W. Eagle, 110 Franklin St. (Ticor),
1500 Broadway (Medical Mall) 608 William (Health Clinic), 3359 Broadway (E.C.F.T.) , 45 Elm St.(Public Safety Campus)

- 2001.1

The contractor for 25 Delaware and 95 Franklin will provide a crew of experienced window cleaners familiar with high rise building cleaning and window washing. Crew must have the ability to maintain two-way radio or cell phone communication to obtain help in the case of emergencies. The successful bidder will provide NYS DOL approved life lines, harnesses, and safety equipment. **Use of Bosun's chair not allowed on any facility.**

2001.2

25 Delaware Ave. contractor to provide Astro Hoist to operate platform
95 Franklin St. contractor to provide Delta III Beam system with a Tractel Grip
hoist to comply with current

DOL approval.

Delta III Beam and Power Climber PC3 NYS Approval #10064.

Special Approval #6268A. For use with the County's platform.

Any contractor bidding this specification must provide and apply for approval with New York State with stamped engineered drawings for a system to operate the platform and inspection by D.O.L.Erie

County will not incur any costs associated with a DOL approval process.

2001.3

Contractor to be responsible for repairs to the equipment services to be at the contract hourly labor rate at 95 Franklin St. and 25 Delaware Ave. locations. Repairs to be made on a T&M basis. Quote for repairs to be submitted to the County for approval prior to any repairs made. Contractor must have a minimum of 10yrs. experience in the operation, repair and maintenance of power scaffolds. All repair and maintenance work performed on power scaffold is to conform to NYS Code for Window Washing and Power Scaffolds, CR21, 101, SAC-1 and any other rules and regulations of the State of New York. The contractor will be responsible to correct, in a timely manner, any power scaffold violations as cited by the NYS Dept. of Labor.

2001.4 The contractor will submit with his bid, a list of employees qualified to operate this type of scaffold. The contractor will also provide this list of qualified personnel to the State of New York Dept. of Labor and keep this list up to date if personnel changes are made.

2001.5 The window washers for all buildings listed above shall sign a building log at each location when starting work and when leaving. The lead window washer will sign log entry, and state the date and time on the job, the time leaving and the work accomplished. Logbooks will be provided by the contractor and left with the building engineer or watch attendant as designated by the Buildings & Grounds Division.

2002.1 Contractor will be responsible for the ownership / rental of JLG type portable man lifts or scaffolds to gain access to above listed buildings. Contractor's employees shall have current certification by the rental company, to operate this equipment.

2003 The following Buildings & Grounds locations in Article III , are to be awarded as one contract to one vendor.

Article III Schedule of Window Cleaning – Buildings & Grounds Locations

A.) New County Hall, 25 Delaware:

1. Wash all exterior windows, including frames from ground floor to 7th floor. Work to be done in months of April and September of each year.

Two (2) cleanings per year x \$ 5000.00 / mo. = \$ 10000.00 / yr.

2. Wash all interior windows including frames, ground floor to 7th floor. Work to be done in the month of February of each year.

One (1) cleaning per year x \$ 1925.00 / mo. = \$ 1925.00 / yr.

3. Wash all entrances (interior and exterior) on ground floor – all frames and door glass. Work to be done once a month each year.

Twelve (12) cleanings per year x \$ 70.00 / ea. = \$ 840.00 / yr.

Total annual cost of items 1, 2 and 3 above \$ 12765.00

B.) Rath Bldg., 95 Franklin St.:

1. Wash all exterior windows, including frames, from 1st. floor to 4th floor. Work to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 4960.00 / mo. = \$ 9920.00 / yr.

2. Wash all interior windows including frames, from 1st to 16th floor. Work to be done in the month of February of each year.

One (1) cleaning per year x \$ 4800.00 / mo. = \$ 4800.00 / yr.

3. Wash all exterior windows including frames on 6th floor to 16th floor. Work to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 8900.00 / mo. = \$ 17800.00 / yr.

4. Wash both sets of window wall glass above entrance doors, interior and exterior, including frames. Work to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 700.00 / mo. = \$ 1400.00 / yr.

Total annual cost of items 1,2,3,4, above \$ 33920.00

Revised Pricing - Niagara Window Cleaning

C.) Old County Hall, 92 Franklin St.

1. Wash all exterior windows including frames from 1st floor to 4th floor. Work to be done in April and September of each year.

Two (2) cleanings each year x \$ 5500.00 / mo. = \$ 11000.00 / yr.

2. Wash all interior windows including frames. Work to be done in February of each year.

One (1) cleanings per year x \$ 1925.00 / mo. = \$ 1925.00 / yr.

3. Wash all entrances, interior and exterior on 1st floor including frames and door glass. Work to be done once a month each year.

Twelve (12) cleanings per year x \$ 45.00 / ea. = \$ 540.00 / yr.

Total annual cost of items 1,2 and 3 above \$ 13465.00

D.) 10-40 Delaware, Sheriff's Offices & Holding Ctr. - ground floor only

1. Wash interior and exterior windows and frames, front doors, vestibule glass & frames – Sheriff's offices, 10 Delaware. Work to be done in April and September of each year.

Two (2) cleanings per year x \$ 100.00 / mo. = \$ 200.00 / yr.

2. Wash interior and exterior windows including frames, front door vestibule glass and frames for Holding Center Visiting area facing Delaware Ave. only. Work to be done in April and September of each year.

Two (2) cleanings per year x \$ 100.00 / mo. = \$ 200.00 / yr.

Total annual cost of items 1 and 2 above \$ 400.00

E.) 120 West Eagle St.

1. Wash all windows including frames, inside and outside, including entrance door glass. Work to be done in April and September of each year.

Two (2) cleanings per year x \$ 750.00 / mo. = \$ 1500.00 / yr.

F.) 134 West Eagle St.

1. Wash all windows including frames, inside and outside including entrance door glass. Work is also to include windows in the light court on the interior of the 4th and 5th floor. Work to be done in April and September of each year.

Two (2) cleanings per year x \$ 1690.00 / mo. = \$ 3380.00 / yr.

G.) 77 West Eagle St.

1. Wash all windows including frames, inside and outside, including entrance door glass. Work to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 1900.00 / mo. = \$ 3800.00 / yr.

H.) 110 Franklin St. Ticor Building

1. Wash all exterior windows 1st floor thru 3rd floor. Work to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 550.00 / mo. = \$ 1100.00 / yr.

2. Wash all interior windows 1st floor thru 3rd floor. Work to be done in the month of February of each year.

One (1) cleaning per year x \$ 500.00 / mo. = \$ 500.00 / yr.

I.) 608 William St.

1. Wash all windows including frames, inside and outside, including entrance door glass. Work to be done in the month of April of each year.

One (1) cleaning per year x \$ 150.00 / mo. = \$ 150.00 / yr.

J.) 1500 Broadway

1. Wash all windows including frames, inside and outside, including entrance door glass. Work to be done in the month of April of each year.

One (1) cleaning per year x \$ 360.00 / mo. = \$ 360.00 / yr.

K.) 3359 Broadway, Fire Training Academy

1. Wash all windows including frames, inside and outside, including entrance door glass. Work to be done in the month of April of each year.

One (1) cleaning per year x \$ 250.00 / mo. = \$ 250.00 / yr.

L.) Public Safety Campus 45 Elm St.

Wash all interior windows including frames work to be done in the month of February of each year.

One (1) cleaning per year \$ 2500.00 / yr

Wash all exterior windows including frames work to be done in the month of April or May of each year

One (1) cleaning per year \$ 4100.00 / yr

M. New Family Court Facility, One Niagara Plaza, Buffalo 14202:

1. Wash all exterior windows including frames. Work is to be done in the months of April and September of each year.

Two (2) cleanings per year x \$ 3500.00 / mo. = \$ 7000.00 / yr.

2. Wash all interior windows including frames. Work is to be done in the month of February of each year.

One (1) cleaning per year x \$ 1100.00 / mo. = \$ 1100.00 / yr.

3. Wash all entrance doors (interior and exterior) including frames and door glass, side and transom lites. Work is to be done once per month each year.

Twelve (12) cleanings per year x \$ 35.00 / mo. = \$ 420.00 / yr.

Total annual cost of items 1,2,3 above \$ 8520.00

TOTAL ANNUAL COST FOR ALL BUILDINGS & GROUNDS SITES LISTED ABOVE:

\$ 86710.00 / yr.

J.) Hourly Rate for Maintenance Labor / Scaffold Operator

1. Occasionally the Building & Grounds Division requires a scaffold operator to work with outside contractors (glaziers, caulkers, masons, etc.) to gain access to building exterior. Please quote an hourly rate for this service.

\$ 65.00 / hr.