



ERIE COUNTY

REQUEST FOR PROPOSAL (RFP) FOR AUTOPSY SERVICES

RFP # 1707VF

April 18, 2017

Dr. Gale Burstein
Erie County Department of Health
Edward A. Rath County Office Building
95 Franklin Street, Room 912
Buffalo, NY 14202

SCHEDULE OF EVENTS

RFP Release date: April 18, 2017

Due date for RFP Responses: April 25, 2017

Intended date for Contract Award: May 1, 2017

INTRODUCTION

Erie County is seeking per diem forensic boarded and NYS licensed pathologists to provide autopsy and on-call services to the Division of the Medical Examiner.

CONTRACT PERIOD

Open-ended

SINGLE POINT OF CONTACT

Janinne Blank, the Director of the Erie County Department of Health, Division of the Medical Examiner is in charge of this solicitation and will act as the single point of contact for applicants. Any questions with respect to this RFP can be directed to her at:

Evaluation Officer: Janinne Blank, RN, MBA
Director, Erie County Department of Health
Division of the Medical Examiner
501 Kensington Avenue
Buffalo, New York 14214

Telephone Number: 716-961-7525

E-mail Address: Janinne.Blank@erie.gov

SCOPE OF WORK

Erie County is seeking a forensic boarded and NYS licensed pathologists to provide autopsy and on-call services for the Division of the Medical Examiner.

SPECIFICATIONS AND REQUIREMENTS

- Pathologist must have graduated from an approved school of medicine and be in possession of a current license to practice medicine in the State of New York.
- Experience in forensic pathology to include successful completion of an accredited fellowship in forensic pathology.
- Pathologist must be certified by the American Board of Pathology in forensic pathology.
- Pathologist must be available to work per diem for a week at a time (or mutually agreed upon number of days) during the minimum timeframe of June 3rd 2017 – June 29, 2018.
- All travel, housing, and per diem expenses are the responsibility of the contractor.

REQUIRED SUBMISSIONS

Applicants are requested to submit their Curriculum Vitae to the Evaluation Officer using the above contact information. Please reference the RFP number **1707VF** when making submissions. Curriculum vitae will be reviewed and applicants who have the most potential for success in the position will be contacted for an interview.

FEE SCHEDULE

Applicants are requested to submit their fee schedule for the contemplated services.

FACILITY INFORMATION

Erie County Medical Examiner (ME): Located on the campus of Erie County Medical Center, the Office of the Medical Examiner is responsible for investigating the death of any person who dies as a result of criminal violence, neglect, casualty, suicide, or in any suspicious or unusual manner, include those involving individuals who die suddenly when in apparent health or those unattended by a physician. Yearly pathology case load averages 1300+ between Erie and contracted counties. All necessary equipment and PPE are provided by Erie County.

CONTRACT EXECUTION

Upon receipt of all required materials a contract will be provided to the contractor(s) selected. Work under the contract may not begin until all parties have signed the contract.

ERIE COUNTY RIGHTS RESERVED

While Erie County has every intention to award a contract resulting from this RFP, issuance of the RFP in no way constitutes a commitment by Erie County to award and execute a contract. Upon determination such actions would be in its best interest, Erie County, in its sole discretion, reserves the right to:

- Cancel or terminate the RFP
- Reject any or all proposals received in response to this RFP
- Waive any provision of this RFP
- Not award a contract