

Town of Sardinia
Town Board Regular Agenda

Town Board Proceedings
Regular Board Meeting
July 10, 2014
Scheduled time 6:30pm

TOWN BOARD MEMBERS

SUPERVISOR: Beverly Gambino
COUNCILMAN: Douglas J. Morrell
COUNCILMAN: David L. Montgomery
COUNCILMAN: Len Hochadel
COUNCILWOMAN: Cheryl L. Earl

Others present:

TOWN CLERK Betsy A. Marsh
HWY SUPERINTENDENT Donald Hopkins

Meeting called to order by Supervisor Gambino at _____pm

Roll Call

Pledge of Allegiance

Moment of Silence

Approval of Minutes

Monthly Committee Department Reports

COMMITTEES AND LIASONS

Personnel/Administration	Beverly/Cheryl
Finance/Planning & Economic Development	Beverly/Cheryl
Security and Disaster Preparedness	Gerald Whittington
Public Safety	Dave/Doug
(Constable, Building Code Enforcement, Animal Control)	
Building & Capital Projects	
Sardinia Town Hall	Beverly/Len
Parks	Cheryl/Dave
Highway	Cheryl/Doug
Recreation/Youth	Cheryl/Beverly
Community Events/Celebrations	Len
Community Services	Dave/Len
Senior Citizens and Programs	Doug/Dave
Environmental Committee/Landfill/Mining	Doug/Len
Liaison to Fire Company	Beverly/Doug
Liaison to Planning Board	Doug
Liaison to Veterans	Beverly
Water Evaluation Committee	Dave/Len
Street Lighting	Len/Dave
South Towns Rural Preservation	Cheryl/Doug

Report from Highway Superintendent Donald Hopkins

Approval of Bills

Unfinished business – **Elevator maintenance contracts.**

APPOINTMENT OF CHAFFEE-SARDINIA VOLUNTEER FIREMAN

WHERE AS the Sardinia Town Board is in receipt of the application of Brian J. Benstead applying for a volunteer position as a Volunteer Firefighter to the Chaffee-Sardinia Memorial Fire Company, and
WHERE AS the Sardinia Town Board supports and approves this appointment,
NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves the appointment of Brian J. Benstead as Volunteer Fireman to the Chaffee-Sardinia Memorial Fire Department.
BE IT SO RESOLVED,

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF GIRL SCOUTS OF WNY ENCHANTED MOUNTAINS NE TO UTILIZE THE TOWN HALL DURING THE SCHOOL YEAR OF 2014/2015

WHEREAS, the Sardinia Town Board has received a request from the Girl Scouts of WNY Enchanted Mountains NE to utilize the Sardinia Town Hall gym, kitchen, bathrooms, and recreation room for Troop meetings during the 2014/2015 school year on the first and third Thursday's beginning in September, and
WHEREAS, the Girl Scouts of WNY Enchanted Mountains NE have their insurance policy on file with the Town Clerk's Office, and
WHEREAS, the Girl Scouts group has always been respectful of the building and staff, and
NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the request of the Girl Scouts of WNY Enchanted Mountains NE to utilize the Town Hall rooms requested during the 2013/2014 school year.
BE IT SO RESOLVED,

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF 2014 RECREATION FEE'S FOR FIELD TRIPS

WHEREAS, the 2014 Sardinia Summer Recreation Field Trips are scheduled as follows:

A&A Children's Train July 12th @ 10am - Recreation & residents pay \$5 per ticket, Town of Sardinia to pick up remainder. Estimated 25 attendees at \$10.00 dollars per person. **Approximate amount for Approval \$250.00**

Bowling in Arcade July 18th - Free to recreation participants.

Earth Spirit Week July 22-25th. Free to recreation participants

Bison's Baseball Game July 31st - Recreation & residents pay \$_____ per ticket (Town pays \$_____) Bus for Bison Baseball on July 31st for the **Approval Amount of \$370.00 dollars.**

Fantasy Island August 1st - \$15 per person. **Approval of \$1500.00**, residents paying \$7.50 per ticket, Town of Sardinia paying the remainder. Fantasy Island requires amount paid in full. Town of Sardinia receives 1(one) free ticket for every 15 tickets purchased.

Bus to Fantasy Island **Approval Amount of \$440.00**

Shelter @Fantasy Island **Approval Amount of \$50.00**

Buffalo Zoo August 8th - Recreation & residents pay \$5.25 for ages 2-14 and \$7.50 for ages 14 & up. Buffalo Zoo needs three (3) weeks advance.

Bus to Buffalo Zoo **Approval Amount \$522.50**

End of Year Picnic August 15th, and

(**Laser tag has been eliminated from program, which was previously approved in April)

(** Town Budget for Field trip transportation is \$1500.00 – total amount seeking approval is \$1332.10)

WHEREAS, Sardinia Recreation has requested use of the gym on rainy days.

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board encourages and supports our youth, and approves the field trips and associated fees along with the utilization of the gym on rainy days.

BE IT SO RESOLVED,

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF FUND TRANSFER

WHEREAS, the Town of Sardinia Board approves the following transfer of funds:

TRANSFER FROM	AMOUNT	TRANSFER TO
A9901.910 Transfer to Fire Protection Fund	\$287,616.00	SF201 Cash/Saving Fire Pro. Dist.
A6772.410 Meals on Wheels	\$1500.00	A7140.420 Field Trip Registration
A1420.400 Attorney	\$3100.00	A1320.400 Auditor – Annual
A1440.400 Engineering	\$481.84	A1620.440 Operations of Buildings Repairs
A1420.400 Attorney	\$5500.00	A1620.471 Operation Build. Comp.Upgrade
A1990.400 Contingent Acct	\$1000.00	A7989.410 Celebrations – Other Culture
A1990.400 Contingent Acct	\$2,002.40	A8510.400 Comm. Beautification
A7180.200 Special Rec Equip.	\$590.58	A7180.400 Special Rec. Contractual
A3120.200 Police Equipment	\$137.75	A1920.400 Municip Association Dues
A1990.400 Contingent Acct	\$3133.91	SF3410.440 Fire Company Dispatch

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the above mentioned transfer of funds for 2014, and

BE IT SO RESOLVED,

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL TO PURCHASE TAX COLLECTION SYSTEM

WHEREAS, the current tax collection system that is being utilized by the Town Clerks Office is eighteen years old, and

WHEREAS, with the installation of new computer system/operating system the current tax collection software program is outdated and incompatible with the new computer system, and

WHEREAS, the Town of Sardinia has utilized the current system until the very end of its capabilities, being one of two towns in Erie County to still use this software, and

WHEREAS, the Town of Sardinia’s Town Clerk and Town Board wish to update the current tax collection program, and

WHEREAS, the availability of such programs are limited the Tax Collection System that is available to the Town of Sardinia from TSL, Co. Inc. has a base price of **\$2500.00** with a data conversion of the previous DOS collection software into the new program of **\$300.00**

NOW, THEREFORE, BE IT RESOLVED, that the Town of Sardinia approves the purchase of the Tax Collection System from TSL, Co. along with the data conversion for a total of **\$2800.00**.

BE IT SO RESOLVED,

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

BEST VALUE COMPETITIVE BIDDING

WHEREAS, the Town Board wishes to add value to the purchases that it makes for its citizens and taxpayers, and

WHEREAS, the Town Board realizes that sometimes “cheaper is not necessarily better”, and

WHEREAS, a local law authorizing the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) may be awarded on the basis of low bid or best value, as authorized in Section 103 of the General Municipal Law and defined in section one hundred sixty three of the state finance law, and

WHEREAS, “Best Value” means the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses or certified minority – or woman owned business enterprises as defined in subdivisions (1), (7), (15), and (20) of Section 310 of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the complete “Town of Sardinia Best Value Competitive Bidding Law “draft is attached as part of this agenda, and

NOW, THEREFORE, BE IT RESOLVED, the Sardinia Town Board approves the attached Best Value Award methodology.

BE IT SO RESOLVED.

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF SECURING AND USEAGE OF TOWN CREDIT CARD

WHEREAS, the Town of Sardinia wishes to secure a credit card for town use, and

WHEREAS, it is getting more advantageous to make certain purchase on line, and employees are not as willing to foot the bill, and have their funds tied up until the Town approves and writes checks, and

WHEREAS, Community Bank, NA of Yorkshire is willing to provide the Town with a credit card, upon completion of credit applications/forms, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board gives permission to Beverly Gambino, Supervisor to fill out the forms and apply for the Town of Sardinia for a credit card for Town purchases, with the purposed credit card policy attached as part of this agenda.

BE IT SO RESOLVED.

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF ITEMS AWARDED THROUGH THE JCAP FUND FOR THE 2013/2014 GRANT

WHEREAS, the items awarded for JCAP funding for the Sardinia Town Court are as follows:

Judicial Robes – quantity 2 (two) @ the price of \$125.00 each/total **\$250.00**

Explanation on grant application – “We Need cotton blend robes. Since we do not have A/C, the polyester Robes we have are very hot. A cotton blend robes would be better.”

Attorney Tables – quantity 2 (two) @ the price \$1600.00 each/total \$3200.00

Explanation on grant application – “Very difficult to have the people and defense involved in a jury trial while standing.”

Walk through Metal Detector – quantity 1 (one) @ price of \$4513.44

Explanation on grant application – “With new court room location, we will have the people funneling into Court via a separate hallway.”

Video Surveillance Updates – quantity 1 (one) @ price of \$2500.00

Explanation on grant application – “This will expand our current system so the the entrances and stairwells will be able to be recorded.”

NOW, THEREFORE, BE IT RESOLVED, that the Sardinia Town Board approves the purchasing of these items on the 2013/2014 JCAP Grant award.

BE IT SO RESOLVED.

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

APPROVAL OF UPDATED SEXUAL HARASSMENT POLICY AND WORKPLACE VIOLENCE PREVENTION POLICY

WHEREAS, the Sardinia Town Board believes that their employees are our most valued asset, and **WHEREAS**, all employees have the right to work in an environment free from sexual harassment, physical Assaults or threats of bodily harm while performing their official duties, and **WHEREAS**, the Sardinia Town Board wishes to update and insert the attached two policies on the agenda into the Sardinia Policy Manual, “Workplace Violence Prevention Policy” and “Sexual Harassment Policy, and **NOW, THEREFORE, BE IT RESOLVED**, that the Sardinia Town Board approves the two updated policies for Insertion/Update into the current Sardinia Policy Manual.

BE IT SO RESOLVED.

Motion:	Second:	Time:
Aye:	Nay:	Abstain:

NEW BUSINESS –

Sardinia Planning Board Meetings

EXECUTIVE SESSION (If Necessary)

ADJOURNMENT