**6-8-2017 JUNE REGULAR MEETING**

Present:

Councilman Cheryl L. Earl

Councilman Leonard R. Hochadel

Councilman Mandy Quinn-Stojek

Supervisor Beverly A. Gambino

Absent:

Councilmen Douglas Morrell

Also Present:

Highway Superintendent Donald Hopkins

Town Clerk Jennifer L Bray

Approx. 4 guests

Supervisor Gambino called the Regular meeting to order at 6:31 PM.

The Supervisor stated that the first item on the agenda was the approval of the April 13, 2017 Regular Board meeting minutes. **On a motion by Earl, seconded by Quinn, the minutes were approved as submitted. Carried, 4 ayes, 0 noes, 1 absent**.

Supervisor Gambino stated that the next item is for payment of the bills. **On a motion by Earl, seconded by Hochadel, Warrant #6 of 2017, including vouchers #280 through #329, totaling $31,276.47, of which $13,729.10 was for the General Fund, $15,158.97 was for the Highway Fund, $1,486.45 was for the Fire Protection Fund and $901.95 was for the Street Lighting Fund was approved for payment. Carried, 4 ayes, 0 noes, 1 absent.**

Supervisor Gambino noted that due to the book keeper being ill town financials were not done yet but would be next week.

**Departmental Reports were as follows:**

Councilmen Earl reported that she had gotten quotes for new tables and chairs to replace the ones used for board meetings. The quotes are for 6 tables and 52 chairs. She also added in carts for the tables and the chairs. The first was from Staples, who Councilmen Earl noted that the Town already has an account with, for $2,481.39. The second was from Wayfair for $3,292.04 and the third was from Uline for $3,878.00. Councilmen Hochadel asked what would be done with the old tables and chairs. Supervisor Gambino felt it would be a good idea to keep the old ones for use when the building is rented or for if the Town hosts events like the Pioneer Band Concert that was held last December. The building cleaner, Tony Korcz, asked what could done with the old metal chairs that are in the basement. He also asked if the new chairs and table were going to be stored in the room off the gym. If so would it be posable to get rid of the hospital beds that are in the room. After discussion Councilmen Earl asked that Mr. Korcz do an inventory of the storage room and other items such as the metal chairs for the board. Supervisor Gambino then asked for a motion to purchase the tables and chairs. **Therefor on a motion from Earl, seconded by Hochadel, the Board agreed to have the Town Clerk order 6 tables, 52 chairs, a chair cart and a table dolly from Staples. Carried, 4 ayes, 0 noes, 1 absent.** Councilmen Earl stated that since last month’s discussion regarding the vandalism she had been looking into the pros and cons of putting camera’s in the park. She stated that at first she was all for it but after looking into it and the possible liability issues of having them there it may not be worth it. Supervisor Gambino noted that the Town of Elma has cameras and they have issues with foil requests. After discussion it was agreed to table getting cameras until the next meeting.

Councilmen Hochadel reported that he attended the Springville Control Center meeting last month. He noted that in the month of April they had had 180 calls. There will not be any meetings this summer. The next meeting will be in September. He then noted that everything is set for the concerts in the park. The first one will be Tuesday July 11 and go for 6 weeks until August 15th. He then noted that food and refreshments for the first three concerts will be provided by the Sardinia Methodist Church and by the Chaffee Baptist Church for the last three. Lastly Councilmen Hochadel requested that the Board move into Executive Session at the end of the meeting to discuss a personnel issue.

Councilman Quinn had nothing to report

Supervisor Gambino that she had a letter from Tom Warner and the Pioneer Chess Club. They would like to use the building to host two chess camps this summer. The first one July 18th and the other on August 15th. Both would be from 10a.m-2p.m. **On a motion from Hochadel, seconded by Quinn, the Board agreed to allow the chess club to use the building for chess camps on July 18th and August 15th. Carried, 4 ayes, 0 noes, 1 absent.** Supervisor Gambino stated the next letter she had was from Tami George-Stevenson of Glistening Sky Fitness and Wellness asking to use Manion Park on Friday’s at 9a.m. for playground challenges. Supervisor Gambino noted that they had used the parks in the past for this same thing. **Therefor on a motion from Earl, seconded by Quinn, the Board agreed to allow Tami George-Stevenson and Glistening Sky to use the park for playground challenges. Carried, 4 ayes, 0 noes, 1 absent.**

Councilman Earl asked if the dates had been set for the Town Wide Garage Sale. The Town Clerk stated that they would be held July 14th, 15th and 16th, the fee is $10.00 and signup are being taken in her office.

Highway Superintendent Don Hopkins reported that the town pool had been drained and cleaned. He stated that they will start refilling it next week. Next Superintendent Hopkins stated that he had called for prices of bromine for the pool. Beauty Pools had was the same price as last year, $191.96 per pail. He noted that he could buy it two pails at a time or the board could give him permission to get ten pails all at once. **Therefor on a motion from Hochadel, seconded by Earl, the Board agreed to allow Superintendent Hopkins to order 10 pails of bromine for the pool. Carried, 4 ayes, 0 noes, 1 absent.** Next Superintendent Hopkins reported that he had talked with the Deputy Commissioner of highways for Erie County regarding Savage Road. He noted that a full reconstruction would not be happening this year but that there was hope that after bids come in from other county road projects that there would be funding left for work on Savage Road. Superintendent Hopkins then reported on Town road work. He stated that last month they widened West Ave, Hosmer and Meyers by ground the shoulders and filling them back in with millings to get them ready for recycling. He has talked to the company that will be doing the recycling and they are looking to start June 25th or 26th. Superintendent Hopkins the noted that the highway department had been doing some road patching as well as road side mowing. Lastly Superintendent Hopkins reported that there was a NYS Highway Superintendents Conference in Ellicottville this September. He has not attended any in the past due to location and would like permission to attend this one. It’s a three day conference but felt he would only need to go for two and a half days. The cost would be $378.00. **Therefor on a motion from Hochadel, seconded by Earl, Superintendent Hopkins was given permission to attend the NYS Highway Association Conference in September at a cost of $378.00. Carried, 4 ayes, 0 noes, 1 absent.**

Councilmen Earl then asked Councilmen Quinn when swim lessons and summer recreation would start. Councilmen Quinn stated she had not gone to the last Youth Board meeting so she wasn’t sure. The Town Clerk stated that both swim lessons and summer recreation start on July 10th and would last 6 weeks. She noted that the recreation director, Chris Warner, would be advertising for that and the garage sales. Supervisor Gambino then noted that the Alden Correctional Facility would be sending three crews of workers to paint the shelters at both parks as well as clean the brush off of the fence at the Town Hall. She stated that they are set to come June 27th and 28th.

Supervisor Gambino then stated the next item on the agenda was under old business. Supervisor Gambino stated that she had received the revised proposal from Chatfield Engineering just before the last meeting. Due to the timing of receiving it she felt it and the changes to it she felt it was best to wait until this month to deal with it. She also noted that the Town Attorney had look at the proposal as well. She noted that the new proposal was for the boilers and the west side of the building, including the windows on the west side. Councilmen Earl stated that she had read the proposal and everything looked to be in order and included. **Therefor on a motion from Earl, seconded by Hochadel, Chatfield Engineer’s proposal for Architectural/Engineering services for the Town Hall Facade and Boiler replacement was accepted at a cost of $45,100.00. Carried, 4 ayes, 0 noes, 1 absent.** Supervisor Gambino then reported that she is still waiting for a 22 page contract to come for the pool house grant. Once it is received and signed that can move forward.

Supervisor Gambino stated the next item on the agenda was a resolution for approval of a standard work day and reporting for elected and appointed officials. She noted that this is something that is mandated by the New York State Retirement system. The Supervisor noted that this had been done in the past however the NYS Retirement system was felt it was incorrect and wanted it redone. Supervisor Gambino noted that officials that do not keep a time sheet are required to keep a calendar of the hours that they put in and it is called a record of activities. She has received and submitted all of the calendars except the one from Councilmen Quinn, which she had not received. She noted that this is only for officials that are part of the retirement system. **Therefor the following resolution, to be known as Resolution #16 of 2017, was moved for adoption by Hochadel, seconded by Earl:**

**RESOLUTION #16 – 2017**

**APPROVAL OF STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

**BE IT REOLVED** that the Town of Sardinia, Location Code 30711 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local RetirementSystem based on their record of activities:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** | **Standard Work Day****(Hrs/day)****Min. 6 hrs.****Max. 8 hrs.** | **Name****(First and Last)** | **Registration****Number** | **Current Term****Begin & End** **Dates** | **Record of Activities****Result** | **Not Submitted****(Check only if official did not submit their Record of Activities)** |
| **Elected Officials** |  |  |  |  |  |  |
| Supervisor | 6 | Beverly Gambino | 50631282 | 01/01/14 – 12/31/2017 | 20.5555 |  |
| Superintendent of Highways | 8 | Donald Hopkins | 3487570-8 | 01/01/14 – 12/31/2017 | 24.0416 |  |
| Justice | 6 | Eric Place | 60927324 | 01/01/15 – 12/31/18 | 4.416 |  |
| Councilman | 6 | Mandy Quinn | 61338091 | 01/01/16 – 12/31/19 |  | **X** |
| **Appointed Officials** |  |  |  |  |  |  |
| Town Clerk | 6 | Jennifer Bray | 60220951 | 01/01/2017 – 12/31/2017 | 21.833 |  |
| Assessor | 6 | Thelma Hornberger | 3942704-2 | 10/01/13 – 09/30/19 | 6.944 |  |

**Upon roll call vote: Earl, aye, Hochadel, aye, Quinn, aye, Gambino, aye. So resolved, 4 ayes, 0 noes, 1 absent.**

Supervisor Gambino stated the next item on the agenda was also for the New York State Retirement System. They are requiring that a standard work day be set for councilmen. She stated that there are only two options for a standard work day, 6 hours or 8 hours. **Therefor the following resolution, to be known as Resolution #17 of 2017, was moved for adoption by Earl, seconded by Quinn:**

**RESOLUTION #17 – 2017**

**APPROVEL OF STANDARD WORK DAY FOR NYS RETIREMENT – COUNCILMAN**

 **BE IT RESOLVED,** that the Town of Sardinia, New York State and Local Retirement System Location Code 30711, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

 **TITLE STANDARD WORK DAY (HRS/DAY)**

 COUNCILMAN 6 (SIX)

**Upon roll call vote: Earl, aye, Hochadel, aye, Quinn, aye, Gambino, aye. So resolved, 4 ayes, 0 noes, 1 absent.**

Supervisor Gambino stated the next item on the agenda was for the approval of the renewal of the cable franchise agreement. **Therefor the following resolution, to be known as Resolution #18 of 2017, was moved for adoption by Earl, seconded by Hochadel:**

**RESOLUTION #18 – 2017**

**APPROVAL OF RENEWAL OF THE CABLE TELEVISION FRANCHISE HELD BY TIME WARNER NORTHEAST LLC, LOCALLY KNOWN AS CHARTER COMMUNICAIONS, in the Town of Sardinia, Erie County**

an application has been duly made to the Board of the Town of Sardinia, County of Erie, New York, by **TIME WARNER CABLE NORTHEAST LLC,** locally known as Charter communications, a partnership organized under the laws of the State of New York doing business at 2604 Seneca Avenue, Niagara Falls, NY 14305, and holder of a cable television franchise in the Town of Sardinia for the approval of an agreement to renew the cable television franchise for an additional fifteen (15) years. The Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

A public hearing was held in the Town of Sardinia on June 8th 2017 at 6:15pm and notice of the hearing was published in the Arcade Herald and Springville Journal on May 25th 2017 and June 1st 2017

**NOW THEREFOR,** the Board of the Town of Sardinia finds that:

1. Charter Communications has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. The quality of the Charter Communications service, including signal quality, response to customer complaints and billing practices has been in light of community needs; and
3. Charter Communications has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
4. Charter Communications can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

**BE IT FURTHER RESOLVED** that the Board of the Town of Sardinia hereby renews the cable television franchise in the Town of Sardinia for fifteen (15) years commencing on the date of approval by the Public Service Commission.

**BE IT FURTHER RESOLVED** that the Board of the Town of Sardinia hereby confirms that this Franchise Renewal Agreement replaces the original franchise last amended on 01/17/06.

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board approves the Cable franchise contact with Charter Communications, and gives the Supervisor permission to enter into this agreement.

**Upon roll call vote: Earl, aye, Hochadel, aye, Quinn, aye, Gambino, aye. So resolved, 4 ayes, 0 noes, 1 absent.**

Supervisor Gambino stated that there was no other items on the agenda at this time. Therefor per the request of Councilmen Hochadel, she asked for a motion for the Board to move to Executive Session to discuss a personnel matter. **Therefor on a motion from Earl, seconded by Hochadel, the Town Board moved into Executive Session at 7:02 p.m. Carried, 4 ayes, 0 noes, 1 absent.**

Supervisor Gambino called the regular Town Board meeting back to order and asked for a motion to return from Executive Session. **On a motion from Earl, seconded by Hochadel, the Town Board moved from Executive Session back to the regular Town Board meeting at 7:34 p.m. Carried, 4 ayes, 0 noes, 1 absent.**

**There being no further business to come before the Board, on a motion by Earl, seconded by Quinn, the meeting was adjourned at 7:34 PM. Carried, 4 ayes, 0 noes, 1 absent.**

Respectfully Submitted,

Town Clerk