Town of Sardinia

Town Board Agenda

Town Board Proceedings

April 12, 2018 – Public Hearing at 6:30pm

Regular Board Meeting following Public Hearing

COUNCILMAN: Douglas J. Morrell

COUNCILWOMAN: Mandy Quinn

COUNCILMAN: Len Hochadel

COUNCILWOMAN: Jamie Emmick

SUPERVISOR Beverly Gambino

Others present

TOWN CLERK Jennifer L. Bray

HWY SUPERINTENDENT Donald Hopkins

TOWN ATTORNEY Joel R. Kurtzhalts, Esq.

Meeting called to order by Supervisor Gambino at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_pm

Roll Call

Pledge of Allegiance

Moment of Silence

Approval of Minute

1. Regular Board Meeting – March 8th 2018

Approval of Bills

Monthly Committee Department Reports

COMMITTEES AND LIASONS

Personnel/Administration Beverly/Jamie

Finance/Planning & Economic Development Beverly/Len

Security and Disaster Preparedness Gerard Whittington

Public Safety (Constable, Building Code Gerard Whittington/Doug

Enforcement, Animal Control)

Building & Capital Projects –Town Hall Beverly/Len

Parks Jamie/Mandy

Highway Len/Mandy

Recreation/Youth Chris Warner/Mandy/Jamie

Community Events/Celebrations Len/Jamie

Community Service Len/Mandy

Senior Citizens and Programs Doug/Len

Environmental Committee Landfill/Mining Doug/Len

Liaison to Fire Company Beverly/Jamie

Liaison to Veterans Beverly

Water Evaluation Committee Beverly/Len

Street Lighting Mandy

**Report from Highway Superintendent Donald Hopkins**

Old Business –

Public Comment – Ron Kenyon/Chaffee Sardinia Memorial Volunteer Fire Company

**LOCAL LAW NO. 1-2018**

**TOWN OF SARDINA**

**“TOWN OF SARDINIA BEST VALUE COMPETITIVE BIDDING LAW”**

**SECTION 1. STATUTORY AUTHORITY**

A local law authorizing the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) may be awarded on the basis of low bid or best value, as authorized in section103 of the General Municipal Law and as defined in section one hundred sixty three of the state finance law.

**SECTION 2. TITLE**

This law shall be known as “Town of Sardinia Best Value Competitive Bidding Law”

**SECTION 3. FINDINGS AND INTENT**

1. The State Legislature and Governor amended General Municipal Law Section 103 (A08692/S6117) on January 27, 2012 to provide local governments’ greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work on the basis of best value. The state legislation requires Political Subdivisions with a population of less than one million to pass a local law authorizing the use of the best value award process.
2. Enactment of this legislation (from Assembly Bill Memo A08692) provides additional procurement options to localities in ways that may expedite the procurement process and result in cost savings. The “best value” standard for selecting goods and services vendors, including janitorial and security contracts, is critical to efforts to use strategic sourcing principles to modernize the supply chain and ensure that taxpayers obtain the highest quality goods and services at the lowest potential cost, while also ensuring fairness to all competitors.
3. The federal government, approximately half the states and many localities have added best value selection processes to their procurement options, in recognition of these advantages. With the increased complexity of the goods and services that municipalities must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense.
4. Taxpayers are not well served when a public procurement results in low unit costs at the outset, but ultimately engenders cost escalations due to factors such as inferior quality, poor reliability and difficulty of maintenance. Best value procurement links the procurement process directly to the municipality’s performance requirements, incorporation selection factors such as useful lifespan, quality and options and incentives for more timely performance and/or additional services.
5. Even if the initial expenditure in higher, considering the total value over the life of the procurement may result in a better value and long-term investment of public funds. Best value procurement also encourages competition and, in turn, often results in better pricing, quality and customer service. Fostering healthy competition ensures that bidders will continue to strive for excellence in identifying and meeting municipalities’ needs, including such important goals as the participation of small, minority and women-owned businesses, and the development of environmentally-preferable goods and service delivery methods. Best value procurement will provide much-needed flexibility in obtaining important goods and services at favorable prices and will reduce the time to procure such goods and services.

**SECTION 4. DEFINITIONS**

“Best value” means the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses or certified minority- or women-owned business enterprises as defined in subdivision (1), (7), (15), and (2) of Section 310 of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

**SECTION 5. REQUIREMENTS**

1. Where the basis for award is the best value offer, the Supervisor, Highway Superintendent or Department Heads shall document, in the procurement record and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable, and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
2. The Supervisor, Highway Superintendent and Department Heads shall select a formal sealed competitive bidding procurement process in accordance with General Municipal Law and the Town of Sardinia Procurement Policy and document its determination in the procurement record. The process shall include, but is not limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerers to submit responsive offers: and a balanced and fair method of award. Where the basis for the award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.
3. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the Town of Sardinia in its determination of best value.
4. The Supervisor, Highway Superintendent and Department Heads shall develop procedures that will govern the award of contracts on the basis of best value. These procedures shall be included in the Town of Sardinia Procurement Policy and reviewed annually by the Town Board in conjunction with its annual review and approval of the Town of Sardinia Procurement Policy.

**SECTION 6. SEVERABLIITY**

If any clause, sentence, paragraph, subdivision, section or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgement shall be rendered.

**SECTION 7. EFFECTIVE DATE**

This local law shall take effect immediately upon filing with the New York Secretary of State.

**RESOLUTION ADOPTING THE TOWN OF SARDINIA**

**“TOWN OF SARDINIA BEST VALUE COMPETITIVE BIDDING LAW”**

**WHEREAS,** the Town of Sardinia has prepared a written “Town of Sardinia Best Value Competitive Bidding Law” for the 2018 year in compliance with the provisions of the General Municipal Law of the State of New York and the State Finance Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Sardinia, in regular session duly convened:

**SECTION 1.** The Best Value Law named the “Local Law No. 1 – 2018 Town of Sardinia Best Value Competitive Bidding Law” is hereby adopted as the official Best Value Competitive Bidding Law for the Town of Sardinia. Such policy shall remain in effect until a subsequent policy is adopted pursuant to Town Board resolution.

**SECTION 2.** This local law shall take effect immediately upon the filing with the New York Secretary of State.

**DULY ADOPTED,** this 12th day of April, 2018 by the following vote:

Supervisor Gambino Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Emmick Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Hochadel Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Morrell Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Quinn Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOWN OF SARDINIA**

**PROCUREMENT POLICY - 2018**

**GUIDELINE 1. GENERAL POLICY STATEMENT**

Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, § 103. Every town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvas of other town departments and past history to determine the likely yearly values of the commodity to be acquired and keep with the file other documentation supporting the purchase activity.

**GUIDELINE 2. New York State MANDATING BIDDING**

It is the policy of the Town Board that all purchases and services over New York State bidding thresholds will be publicly advertised for competitive bids. Purchase contracts involving expenditures in excess of twenty thousand dollars ($20,000) and contracts for public work involving expenditures in excess of thirty-five thousand dollars ($35,000) will be competitively bid.

1. Aggregation:All anticipated purchases of a like commodity or commodity group will be aggregated to determine if the Town will exceed the threshold. Each department head will be responsible to continually monitor his/her usage patterns to be aware of commodities that over a period of time will exceed the thresholds.
2. Time Period: The time period of aggregation will be the Town’s fiscal year, or if more appropriate, the normal purchase season for the commodity group (example: winter months for road salt, etc.)
3. Advertising:Will comply with state guidelines (i.e. published at least five (5) days prior to bid opening and published in the legal newspaper).
4. Bid Files:All bid files will be filed with the Town Clerk in marked folders indicating item bid and date, per item.
5. Bid Reviews: The applicable department head and the Town Board will review bid compliance for each submittal. Compliance for each bid specification will be noted on the bid submittal for each vendor.
6. Bid Specifications:Shall include all conditions that will be used to evaluate compliance, including but not limited to, product description, quality, alternatives and options, trade-in, delivery, mileage allowances, repair needs, etc. Considerations that are not listed in the specifications list cannot be used as the basis to measure compliance with the proposals and the award of the contract. Also each bid submittal shall require a statement of non-collusion by the vendor.
7. Bid Award: After compliance and price review, the Board will make a determination of which vendor is the lowest, *responsible* bidder meeting bid specifications and award the contract accordingly. This determination will be entered as a resolution in the minutes and, if the award is to other than the apparent low bidder, such resolution will specify in what material respects the low bidder(s) did not comply with specifications.

**GUIDELINE 3. OTHER PURCHASES NOT REQUIRING STATE BIDDING COMPLIANCE**

Individual purchases which are not subject to state mandated bidding procedures will be governed as follows:

1. All estimated purchases of:
2. less than $1,000.00 is left to the discretion of the Elected Officer, Assessor, Code Enforcement Officer, Chairs of the Planning Board and Zoning Board of Appeals, provided funds are available in the respective budget lines.
3. less than $5,000.00 but greater than $1,000.00, Board approval is required.
4. less than $10,000.00 but greater than $5,000.00 requires a written request for a proposal (RFP) and written/fax quote from three (3) vendors. Board approval is required.
5. greater than $10,000.00 requires a written request for proposal (RFP) and fax/proposal from three (3) vendors. Town Board approval is required.
6. All estimated public works contracts of:
7. less than $3,000.00 but greater than $1,000.00 is left to the discretion of the Department Committee and purchaser.
8. less than $10,000.00 but greater than $3,000.00 requires a written request for proposal (RFP) and fax/proposal from two (2) contractors. Town Board approval is required.
9. greater than $10,000.00 requires a written request for proposal (RFP) and fax/proposal from three (3) contractors. Town Board approval is required.
10. Any written request for proposal (RFP) shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered. Such quotes will be documented on a quote form and attached to the claim voucher submitted to the Board for audit and review. The quote form will indicate:
11. a description of the commodity including options, etc.;
12. prices and conditions quotes;
13. date of quote and duration;
14. contact person; and
15. department head determination of the preferred vendor with his/her reasons for such a determination.
16. All information gathered in complying with the procedures of this Policy shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract. The purchase order/ voucher will be attached to the invoice when it is signed and submitted for payment.

1. In the event that an appropriation balance is insufficient, the Bookkeeper will notify the department head. An explanation must be submitted as to why the account should be increased which may be done by Board action at the next regularly scheduled meeting.

**GUIDELINE 4. LOWEST RESPONSIBLE PROPOSAL OR QUOTE**

The lowers responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting that judgment shall also be documented and filed with the record supporting the procurement.

**GUIDELINE 5. GOOD FAITH EFFORT**

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposal or quotations, the purchaser shall document the attempt made to obtaining the proposal. In no event shall the ability to obtain the proposals or quotes be a bar to the procurement.

**GUIDELINE 6. EXCEPTIONS**

Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following services:

1. Acquisition of professional services - Professional services are not subject to State mandated bidding procedures.
2. Such professional services shall include, but not be limited to accounting, legal, insurance coverage, engineering, computer consulting, etc. Items not classifiable as professional services include, but are not limited to, tree removal, paving, etc.
3. However it is the policy of this Board that such professional services that will exceed two thousand dollars ($2,000) during a fiscal year will be subject to request for proposals (RFP), if the Board so deems it necessary.
4. Such requests shall include (as specifications) all descriptions, conditions, alternatives and options that shall be used as the basis for making the decision and awarding the contract.
5. The Town Clerk shall maintain separate folders for proposals per item bid with dates indicated.
6. The decision to award such a contract for professional services shall be made by specific resolution of the Town Board.
7. Emergencies
8. Prior to making emergency purchases without advertising for bids, the department heads and the Supervisor, or in his/her absence, the Deputy Supervisor, shall determine that an emergency situation exists that immediately threatens the life or health of Town residents, or the imminent destruction of Town property; and
9. Such determination will be reviewed and affirmed by resolution of the Town Board at the next scheduled board meeting, specifying the condition and the threat; and
10. The department head will still be required to document the solicitation of at least two (2) informal quotes as outlined in the section “Other Purchases Not Requiring State Bidding Compliance.”
11. Sole source situations
12. If a commodity type can be purchased only from one source, the Town need not go through the process of advertising for competitive bids.
13. It is acknowledged that true sole-source situations (other than regulated utilities, etc.) are rare and that proper documentation should be provided to back up a sole-source assertion. The mere likelihood that a particular vendor appears to be the only vendor known to deal in a commodity is not enough, by itself, to support a sole-source assertion.
14. Town policy is to publicly advertise for bids in these situations, thereby possibly uncovering other vendors that might solicit Town business for an apparent sole-source assertion. The mere likelihood that a particular vendor appears to be the only vendor known to deal in a commodity is not enough, by itself, to support a sole-source assertion.
15. Town policy is to publicly advertise for bids in these situations, thereby possibly uncovering other vendors that might solicit Town business for an apparent sole-source situation.
16. If a commodity purchase is to be made under a sole-source situation without advertising for competitive bids, the Town Board shall vote to declare a sole-source situation and shall delineate their reasoning for determining a sole-source situation exists.
17. A sole-source situation shall not be confused with a standardization issue.
18. Goods purchased from agencies for the blind or severely handicapped
19. Goods purchased from correctional facilities
20. Goods purchased under State and County Contracts - The Town is not required to perform their own advertising for competitive bids if the purchases are properly made under a state or county contract.
21. The purchase must be the same commodity, price, conditions and vendor as under the state or county contract.
22. Each department head shall attach a copy of the applicable state or county award documentation to the claim voucher submitted to the Board for audit and approval.
23. Goods purchased at auction
24. Goods purchased for less than $1,000.00
25. Public works contracts for less than $1,000.00
26. Standardization - The Board may determine that it is in the best interest of the Town to standardize on a particular commodity.
27. Upon the adoption of a resolution by a vote of at least two-thirds (⅔) of all the members of the Town Board stating that, for reasons of efficiency or economy, there is need for standardization, purchase contracts for a particular type or kind of equipment, material or supplies of more than ten thousand dollars ($10,000) may be awarded by the Board to the lowest responsible bidder, after public advertisement for bid for that particular commodity.
28. The Board shall set forth in such a resolution specifically how such standardization will result in greater efficiency or economy.
29. Standardization of a commodity is not to be confused with a sole source purchasing situation.
30. Piggybacking – Effective August 1, 2012, a new subdivision 16 was added to General Municipal Law (GML) § 103 to authorize municipalities to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be made available for use by other governmental entities.
31. Best value standard – Effective January 27, 2012, the piggybacking exemption to General Municipal Law (GML) § 103 was amended by chapter 497 of the Laws of 2013 to provide that the contract must be let either to the lowers responsible bidder or on the basis of best value in a manner consisted with GML § 103. The amendment to subdivision 16 is scheduled to expire on August 1, 2017. This standard allows municipalities to use “best value” methodology when purchasing a good or service as defined in § 163 of the State Finance Law. Goods or services procured and awarded on the basis of best value are those that the Town Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following:
32. cost of maintenance;
33. proximity to the end user if distance or response time is a significant term;
34. availability of replacement parts or maintenance contractors;
35. longer product life;
36. product performance criteria; and
37. quality of craftsmanship.

**GUIDELINE 7. BUDGETARY CONTROL**

1. Each department head is primarily responsible to monitor his budget each month, and to keep his/her purchases and expenditures within the available budget for each line item. If it appears that there is not enough budget money, he/she should either:
2. restrict spending; or
3. recommend an appropriate budget adjustment to the Board.
4. The Bookkeeper should also monitor budget compliance. Based on the monthly budget report, he/she should alert the Board to any accounts that appear to be nearing or exceeding the budget. He/she could also advise or recommend remedies, such as restricting spending, budget transfers, excess fund balances, or unanticipated excess revenues.
5. The Board should also monitor budget compliance on a monthly basis by reviewing the monthly budgetary reports and taking official board action to implement any proper budgetary sections they deem advisable.
6. No purchase can be made until the Board has made available proper budgetary authority to spend.

**GUIDELINE 8. PREPARATIONS, APPROVAL, AND AUDIT OF CLAIM VOUCHERS**

1. Vendor invoices will be given directly to the responsible department head. They will review the invoice, to verify the commodities delivered, price and proper accounting. Where applicable, they will also fill out and sign a voucher form and attach the invoice and any other departmental purchase orders, counter slips, receiving reports or shipping documents. The Dept. head is also responsible for approval in writing of each invoice and/or voucher and noting on the invoice or voucher the correct budget account number and Town Clerk abstract sequence number.
2. Each month, the package of invoices and numerically sequenced vouchers will be delivered to the Town Board for review and audit at the next regularly scheduled Town Board meeting. The Town Board shall approve the payment of all invoices through a majority resolution to be entered into the minutes for the meeting.
3. The Supervisor and/or Town Councilmember’s that are auditing vouchers for a particular month hereby have the option to direct the Bookkeeper to cause a department to present a purchased item for verification and comparison to the invoice.
4. The only exception is for prepaid invoices necessary to maintain essential utilities and services to Town Offices and Personnel. These invoices will be paid by prior approval of the Town Supervisor and still require submission to the Town Board for auditing and review at the next regular Town Board meeting.
5. The Town Clerk will collect all audited invoices and/or vouchers and subsequently produce a complete numerical abstract by fund type identifying:
6. the claim number;
7. the claimant;
8. the budget account number; and
9. the amount of invoice.
10. Prior to submitting the invoices/vouchers to the Bookkeeper for payment, the Town Clerk will total the invoices on the abstract and sign and date this document certifying the audited package of invoices/vouchers matches the totals approved by the Town Board.

**GUIDELINE 9. REVIEW, UPDATE AND DISTRIBUTION**

This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable and will be revised and/or updated as necessary. It will be the responsibility of the Clerk to distribute the current copy to responsible department heads.

**GUIDELINE 10. TOWN BOARD APPROVAL**

No person shall enter into a contract on behalf of the Town of Sardinia without the approval of the Town Board.

**RESOLUTION ADOPTING THE TOWN OF SARDINIA PROCUREMENT POLICY – 2018**

**WHEREAS,** the Town of Sardinia has prepared a written Procurement Policy for the 2018 year in compliance with the provisions of the General Municipal Law of the State of New York.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Sardinia, in regular session duly convened:

**SECTION 1.** The Procurement Policy named the Town of Sardinia Procurement Policy – 2018 is hereby adopted as the official Procurement Policy for the Town of Sardinia. Such policy shall remain in effect until a subsequent policy is adopted pursuant to Town Board resolution.

**SECTION 2.** This Resolution shall take effect immediately.

**DULY ADOPTED,** this 12th day of April, 2018 by the following vote:

Supervisor Gambino Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Hochadel Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Morrell Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Quinn Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Emmick Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPOINTMENT OF CHAFFEE-SARDINIA VOLUNTEER FIREMAN**

**WHEREAS,** the Sardinia Town Board is in receipt of the application of, **John E. Peterson,** residing at 12580 Hand Road, Chaffee, NY, and

Who is a resident of the Town of Sardinia and,

has applied for a volunteer position as a Volunteer Firefighter to the Chaffee-Sardinia Memorial Fire Company, and

**WHEREAS,** the Sardinia Town Board supports and approves these appointment(s),

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board approves the appointment of **John E. Peterson** as a Volunteer Fireman to the Chaffee-Sardinia Memorial Fire Department.

**Be it so resolved,**

|  |  |  |
| --- | --- | --- |
| **Motion:** | **Second:** | **Time:** |
| **Aye:** | **Nay:** | **Abstain:** |

**APPROVAL OF NEW APPOINTMENTS**

Moved by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_that **Lynn M. McCabe** be appointed to the Board of Assessment Review with the term expiration date of 09/30/2020.

**APPROVAL TO TERMINATEN PARTICIPATION IN THE SPRINGVILLE CONTROL CENTER JOINT SERVICE AGREEMENT**

**WHEREAS,** the Sardinia Town Board in October of 2017 decided to look at the cost of Springville Control Center Joint Service Agreement, and

**WHEREAS,** the options present where 1. Erie County Emergency Services in Buffalo, 2. Hamburg Dispatch, and 3. East Aurora Dispatch, and

**WHEREAS,** during the last six months all three dispatch services were contacted and either due to cost, distance, and administrative issues, two of the three were eliminated, and

**WHEREAS,** East Aurora dispatch is the closest, the least costly, and willing to have Chaffee-Sardinia Volunteer Memorial Company join onto their dispatch services, and

**WHEREAS,** the contract with Springville Control Center is paid and valid until December 31, 2018, and

**WHEREAS,** dispatch services with East Aurora will start December 1st, giving Erie County Emergency Services an overlap of service to put in place the change over.

**NOW, THEREFORE, BE IT RESOLVED** that the Sardinia Town Board approves the termination of their participation in the Springville Control Center Joint Service Agreement on December 31, 2018, and gives the Supervisor, Beverly Gambino permission to give notice to the Village of Springville.

**DULY ADOPTED,** this 12th day of April, 2018 by the following vote:

Supervisor Gambino Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Hochadel Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Emmick Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Quinn Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

Councilman Morrell Voted\_\_\_\_\_\_\_\_\_\_\_\_\_

**NEW BUSINESS –**

**EXECUTIVE SESSION (if necessary)**

**ADJOURNMENT**