

Memorandum of Understanding

This Memorandum of Understanding by and between the County of Erie, through the Erie County Department of Senior Services, 95 Franklin Street, Buffalo, New York 14202 and Kaleida Health, with a location at 1031 Michigan Avenue, Buffalo, New York 14203

1. Description of service to be provided.
 - In order to implement the program approved for the Balancing Incentive Program (BIP) Innovation Grant, the Department of Senior Services/ NY Connects will arrange for or provide services to individuals placed in Kaleida Health's Skilled Nursing Facilities, High Pointe and DeGraff. Services will be provided prior to discharge and in conjunction with the Kaleida's staff in an effort to facilitate successful long term discharges to home.
 - Services will be provided through the BIP program hereinafter known as Ready, Set, Home.
 - Services and linkages will be provided by an Aging and Disabilities Resource Center Representative (ADRCR), employed by Erie County Department of Senior Services.
 - The ADRCR will be embedded within the staff and facility and available to residents on a regular structured basis.
2. Kaleida Health will provide the ADRCR with physical work space and the necessary equipment, minimally telephone and computer availability, to facilitate service linkage.
3. Kaleida Health will include the ADRCR in care planning and discharge discussion as part of regular occurring case activities.
4. Erie County Senior Services and the ADRCR will provide client information updates to Kaleida Health in support of the client discharge planning process.
5. Kaleida will provide baseline Case Mix Index information at the commencement of the project.
6. Kaleida will provide updated Case Mix Index information to Erie County Senior Services at the conclusion of the project.
7. Kaleida Health will provide to Erie County Senior Service statistics on the number of served clients who are re-admitted to the facility.
8. Erie County Senior Services will provide formal and informal education to Kaleida discharge planners.
9. Through current medical records systems, the ADRCR will have access to pertinent client health records, health insurance information and other associated information in order to perform the function of the ADRC.
10. Kaleida will provide access to staff in order to complete a pre and post assessment of familiarity with the Erie County Aging and Disability Resource Center, NY Connects.
11. Kaleida will provide access to staff for a post-pilot project evaluation.
12. Erie County Senior Services will maintain HIPAA compliance.
13. Kaleida Health and Erie County Senior Services will enter into a Business Associates Agreement.
14. This Memorandum of Understanding will commence on September 15, 2014 and terminate on September 30, 2015.

IN WITNESS WHEREFORE, the parties have signed this Memorandum of Understanding on this _____ day of _____ 2014

THE COUNTY OF ERIE

KALEIDA HEALTH

By: _____

Mark Poloncarz / Richard Tobe

County Executive/Deputy County Executive

Date: _____

By: Colleen Krauss

Name: Colleen Krauss

Title: Administrator/Sr. Director Long Term Care/HighPointe

Date: 9/30/2014

Approved as to content:

By: (Electronically signed)

Randall Hoak

Commissioner Dept. of Senior Services

Date: _____

Approved as to form:

By: (Electronically signed)

Martin Polowy

Assistant County Attorney

Date: _____

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., SEPTEMBER 4, 2014

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, That at the 17th Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the fourth day of September, 2014 A.D., a Resolution was adopted, of which the following is a true copy:

WHEREAS, the Department of Senior Services submitted a competitive grant application for NY State Balancing Incentive Program (BIP) Innovation Fund grant, to undertake a pilot project with Kaleida Health, Erie County Medical Center Corporation (ECMCC) and People Inc., to assist hospital and nursing facility discharge planners in transferring Medicaid patients back to the community; and

WHEREAS, the NY State Department of Health has awarded the Department of Senior Services a \$738,276 BIP Innovation Fund grant for the period August 1, 2014 through September 30, 2015; and

WHEREAS, the Department of Senior Services will utilize a portion of these grant funds to create two new positions, an Aging and Disability Resource Center (ADRC) Representative (job group 10) with primary responsibility for assisting clients, their families, and facility discharge planners in transitioning clients back to the community, and a Senior Statistical Clerk (job group 6) to perform the clerical support, and bookkeeping work of the grant; and

WHEREAS, the Department of Senior Services will enter into memorandums of understanding with grant application partners Kaleida Health and ECMCC to delineate the respective parties obligations regarding the BIP Innovation Fund grant project; and

WHEREAS, the Department of Senior Services will contract with grant application partner, People Inc to purchase housing assistance support services necessary to transition project eligible individuals back to the community; and

WHEREAS, the Department of Senior Services currently contracts with a variety of subcontract agencies for the provision of various services and supports for eligible clients, including home care, adult day care, transportation, home delivered meals, and personnel emergency response systems; and desires to amend such contracts to utilize BIP Innovation Fund grant funds to purchase such services and supports for individuals eligible for this pilot project.

NOW, THEREFORE, BE IT

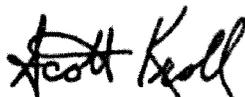
RESOLVED, the County Executive be and is hereby authorized to contract with the NY State Department of Health to accept the \$738,276 of BIP Innovation Fund grant funds for the period August 1, 2014 to September 30, 2015; and be it further

RESOLVED, the Department of Senior Services is hereby authorized to create, two positions upon the passage of this resolution, an ADRC Representative (B100 #7909) and a Senior Statistical Clerk (B100 #7885), within the 163BIP1415 grant; and be it further

RESOLVED, that the County Executive is hereby authorized to enter into memorandums of understanding with Kaleida Health and ECMCC to delineate the respective parties obligations regarding the BIP Innovation Fund grant project; and be it further

RESOLVED, the County Executive be and is hereby authorized to enter into a \$105,882 contract with grant application partner, People Inc. for housing assistance support services necessary to transition project eligible individuals back to the community; and be it further

ATTEST



SCOTT W. KROLL

Clerk of the Legislature of Erie County

RECEIVED

SEP 12 2014

COMMISSIONER'S OFFICE
DEPT. OF SENIOR SERVICES
ERIE COUNTY, NEW YORK

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., SEPTEMBER 4, 2014

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, That at the *17th* Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the *fourth* day of *September, 2014 A.D.*, a Resolution was adopted, of which the following is a true copy:

RESOLVED, the County Executive be and is hereby authorized to enter into contracts with Community Concern of WNY Inc and Interim Healthcare of Rochester Inc to provide home care services in an aggregate amount not to exceed the amount appropriated in this grant budget; and be it further

RESOLVED, the County Executive be and is hereby authorized to enter into and/or amend contracts with existing Department of Senior Service subcontract agencies, (in an aggregate amount not to exceed the amount appropriated in this grant budget) and purchase necessary services from such agencies with BIP Innovation Fund grant to facilitate eligible pilot project clients return to the community; and be it further

RESOLVED, that the budget for the BIP Innovation Fund Grant (163BIP1F1415), be established as follows:

APPROPRIATIONS		INITIAL BUDGET
Account	Description	
500000	Full Time Salaries	\$ 84,500
502000	Fringe Benefits	\$ 53,037
505000	Office Supplies	\$ 500
510000	Local Mileage Reimbursement	\$ 5,738
510200	Training & Education	\$ 200
516020	Professional Svcs Contracts & Fees	\$138,052
516023	Adult Day Care	\$ 75,768
516026	Home Care Services	\$180,400
516027	Meal Preparation	\$ 17,160
516028	Personnel Emergency Response	\$ 1,052
516030	Maintenance Contracts	\$ 600
516410	Lab & Tech Equipment	\$ 1,200
517755	People Inc.	\$105,882
530000	Other Expenses	\$ 56,732
916390	ID Senior Services Grants	<u>\$ 17,455</u>
	TOTAL APPROPRIATIONS	\$738,276

REVENUES		INITIAL BUDGET
Account	Description	
414000	Federal Aid	<u>\$738,276</u>
	TOTAL REVENUE	<u>\$138,276</u>

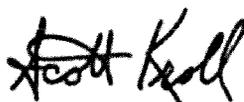
RESOLVED, that, the Director of Budget and Management is hereby authorized to adjust items of appropriations and revenues which may be impacted by changes to grantor awards; and be it further

RESOLVED and, if necessary, the County Executive is hereby authorized to execute amendments to the Department of Senior Services agencies contracts to effectuate adjusted funding levels; and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget and Management, the Comptroller's Office, and the Department Senior Services.

REFERENCE: COMM. 17E-3 (2014)

ATTEST



SCOTT W. KROLL

Clerk of the Legislature of Erie County