



ERIE COUNTY PRIVACY COMPLAINT FORM

You have the right to register a complaint if you believe that any activity of Erie County violates the provisions of the Health Insurance Portability and Accountability Act (HIPAA) or any other privacy-related federal or state laws. Please refer to the Erie County Notice of Privacy Practices for a more detailed description of your rights. To register a complaint, please complete and return this form to:

Erie County Chief Privacy Officer
95 Franklin Street, Room 1634
Buffalo, NY 14202
Chief.Privacy.Officer@erie.gov

COMPLAINANT CONTACT INFORMATION

[Please note that this information is used for the sole purpose of responding to your complaint. You may file an anonymous complaint by not completing this section. All complaints will be investigated; however, Erie County is unable to respond to this complaint if you do not complete the contact information section of this form.]

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

If you are an Erie County employee or independent contractor completing this form on the Complainant's behalf, please state how the complaint was initially registered:



NATURE OF COMPLAINT

1. Date of filing complaint: _____

2. This Complaint is in reference to:

Department of Emergency Services

Department of Senior Services

Department of Health

Department of Social Services

Department of Mental Health

Youth Services

Other _____

3. Please state your complaint (use additional pages if needed, indicating how many additional sheets in the space below).

4. Name and position of any individuals involved (if known):

Erie County may not condition services or discontinue services because you exercise your right to file a complaint. In addition, Erie County will not take any retaliatory action against a consumer, client, independent contractor or member of its workforce for filing a complaint. The Erie County Chief Privacy Officer will forward the Complaint Form to the appropriate Departmental Privacy Officer for review and investigation. Erie County will investigate and respond to this Complaint within thirty (30) calendar days of receipt. If you have provided contact information, you will be notified prior to the expiration of the thirty (30) days if further information or an extension is required. Erie County will notify you of the results of this investigation once the investigation is complete.